



AGENDA
MARCH 17, 2020
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING
7:00 PM

PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, FOR THIS MEETING AT THE STATED LOCATION, A QUORUM OF THE CITY COUNCIL WILL BE PHYSICALLY PRESENT, AND THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT THERE. THE MEMBER OF THE CITY COUNCIL PRESIDING OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THE ABOVE LOCATION. ONE OR MORE MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE IN THIS MEETING REMOTELY, AND IF SO, VIDEOCONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND VIDEO DISPLAY AND COMMUNICATION WITH EACH MEMBER WHO IS PARTICIPATING BY VIDEOCONFERENCE CALL WILL BE MADE AVAILABLE. THE VIDEO AND AUDIO FEED OF THE VIDEOCONFERENCING EQUIPMENT CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE ADDRESS POSTED ABOVE AS THE LOCATION OF THE MEETING.

1. PRESIDING OFFICER TO CALL THE MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS COMMENTS

Citizens may provide comments (3-minute time limit/person). The response regarding items that are not on the agenda may be to request the items to be placed on a future agenda or referred to city staff.

4. ITEMS OF INTEREST/COMMUNICATIONS

Members may identify community events, functions and other activities.

Introduction of new employees.

5. CONSENT AGENDA

Consent items are considered routine or non-controversial and will be voted on in one motion unless a separate discussion is requested by a Member.

A. Approve the minutes of the March 3, 2020 meeting.

B. Approve Task Order #4 with Freeman-Millican, Inc. for professional engineering services relating to the preparation of a preliminary design for Main Street Sanitary Sewer not to exceed \$3,300.00.

C. Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 2/29/2020 and authorize the payment of invoices for the Public Improvement District #1.

6. ITEMS FOR CONSIDERATION

A. Discussion and action regarding establishing a curfew for minors and parental responsibility; setting the hours of curfew for minors; providing for affirmative defenses to prosecution; providing a penalty not to exceed five hundred dollars (\$500.00) for each offense; providing severability and providing an effective date.

1) Presentation of request.

2) **PUBLIC HEARINGS** to receive comments regarding the request (**second of two hearings**).

3) Discussion and action regarding the request and accompanying Ordinance No. **2020-03-02**.

B. Discussion and action regarding Resolution No. **2020-03-02** recognizing the authority of the Lavon Volunteer Fire Department to seek reimbursement for costs associated with hazardous materials abatement, environmental incidents and safety and rescue responses.

C. Discussion and action regarding Resolution No. **2020-03-03** approving and authorizing the Mayor to execute a Change Order to the construction contract with Heritage Constructors, Inc. for the City of Lavon Bear Creek Wastewater Treatment Plant, Phase 3 Expansion in an amount not to exceed

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\$20,000.00 for the addition of two valves and modification of piping at the lift station; and providing an effective date.

- D. Discussion and action regarding Resolution No. **2020-03-04** authorizing the Mayor to execute an Interlocal Agreement for Mowing and Maintenance with the Northeast Texas Rural Rail District (NETEX); and providing an effective date.
- E. Discussion and action regarding Resolution No. **2020-03-05** accepting a petition for addition of lands to Heritage Public Improvement District No. 1 (Residential) and calling for a public hearing.
- F. Discussion and action regarding Board and Commission Appointments.
- G. Discussion and action regarding the appointment of chairpersons for the Planning & Zoning Commission and Reinvestment Zone #1 (TIF) Board of Directors.
- H. Discussion and action regarding the Public Utility Commission of Texas inquiry relating to the 2020 consumer price index (CPI) adjustment to municipal telecommunications right-of-way access lines rates.
- I. Discussion and action regarding preparation, processes, advisories and declarations relating to the 2019 Coronavirus Disease (COVID-19).

7. DEPARTMENT REPORTS

The City Council may receive and discuss the reports.

- A. Police Services – 1) Reports for traffic stops, calls for service, call breakout and consolidated activity; and 2) crime prevention and community relations officer's report.
- B. Fire Services – LVFD service and equipment reports
- C. Public Works Services – 1) General public works and street maintenance report including projects, mowing and trash collection; 2) code enforcement report; and 3) sanitary sewer system report.
- D. Administration Services – 1) Building Permits Report; 2) CWD Recycling Report, 3) Collin County Tax Collection Report, 4) Sales Tax Report and 5) TxDOT SH 205 Report.

8. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Members and staff may request items be placed on a future agenda or request a special meeting.

April 7 – Regular Meeting – 6:00 p.m.

9. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

- 1. Notice is hereby given that members of the Lavon Economic Development Corporation Board, Lavon Planning and Zoning Commission, Parks and Recreation Board, and Reinvestment Zone #1 (TIF) Board of Directors may be in attendance at the Lavon City Council Meeting.
- 2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
- 3. The Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (discussing purchase, exchange, lease or value of real property); §551.074 (discussing personnel or to hear complaints against personnel); and §551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

This is to certify that this Agenda was duly posted on the City's website at www.cityoflavon.com and at City Hall and on or before 6:00 PM on March 13, 2020.



Kim Dobbs, City Administrator/City Secretary

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MAYORAL PROCLAMATION

City of Lavon, Texas

“National Medal of Honor Day ~ March 25”

WHEREAS, the Medal of Honor is the highest award for valor in combat awarded across all branches of the United States military; and

WHEREAS, President Abraham Lincoln signed legislation from congress creating the Medal of Honor in 1861 with the first medal being awarded in 1863; and

WHEREAS, approximately thirty-five hundred individuals, eighty-six of whom are laid to rest in the great state of Texas, have received this highest honor; and

WHEREAS, our country has celebrated National Medal of Honor Day on March 25 since the holiday was first created by congress in 1990 and signed into law by President George HW Bush; and

WHEREAS, Texans are deeply patriotic and have a strong history of supporting the men and women of the Armed Forces; and

WHEREAS, The National Medal of Honor Museum Foundation has selected Texas as the official home for the National Medal of Honor Museum; and

NOW THEREFORE, I, Vicki Sanson, Mayor of the City of Lavon, declare a Moment of Honor to be held as a time for all our citizens to remember and honor those past and present recipients of the Medal of Honor on

National Medal of Honor Day ~ March 25 at 3:25 PM

in the City of Lavon, Texas, and all residents and businesses are encouraged to use the resources at www.mohmuseum.org.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Lavon, Texas, to be affixed this 17th day of March 2020.

Vicki Sanson, Mayor

Breakfast with the Bunny for ages 0-8

City of Lavon Spring Fling
Saturday April 4
120 School Rd-City Hall Park
9am-11am

**Free
Breakfast,
egg hunts,
face painting
and lots more.**

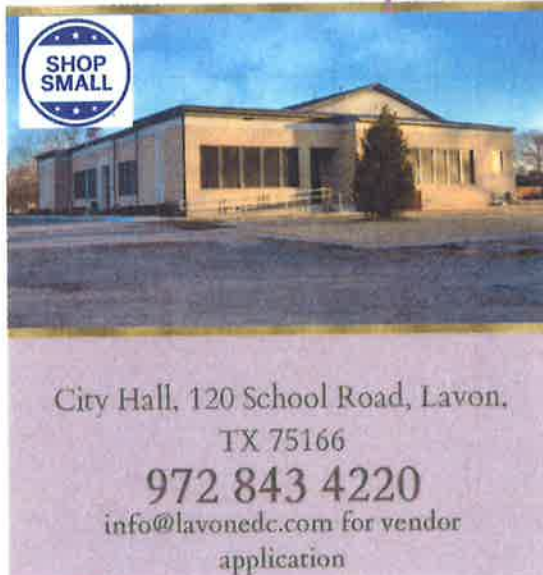


*Bring your
camera for
photos with
the bunny*



Lavon Economic
Development Corporation

SPRING
SMALL
BUSINESS
BAZAAR
Saturday, April 18
10 am to 3 pm





Saturday, April 25 8am-3pm at Lavon City Hall 120 School Rd.

8am-Noon Household Hazardous Waste and Electronics (Details Below)

8am-3pm Bulk Items (Furniture, Yard Waste, Construction Material)

For City of Lavon Residents with CWD Garbage Collection Service.

Household Hazardous Waste & Electronics drop off will be on Sat. April 25 from 8am-Noon:

- Household Hazardous Waste
- Electronics
- Household Metal Appliances
- Automotive Tires
- Document Shredding

Household Hazardous Waste:

Aerosols	RCRA Empty	Cylinders	Corrosive (acids)	Pesticides	Herbicides
Oxidizers	Flammables	Organic Compounds	Paint	Lighting	Ballast
Gasoline	Batteries				

Electronics:

Computers	Routers	Mainframe Computers	Laptops
Cable TV Boxes	Flatbed Scanner	Media Storage Devices	CD Rom Drives
Computer disk drives	Telephones	Satellite TV transmitting device	Printers
TV (all kinds)			

Household Metal:

Refrigerators, Freezer, Washers, Dryers, Microwaves, Stove/Oven

Automotive:

Tires, Oil, Gasoline, Antifreeze

General Garbage, Bulk Garbage and Brush:

Containers for large items not normally collected in routine garbage services will be available.



**MINUTES
MARCH 3, 2020
LAVON CITY COUNCIL
REGULAR MEETING – EXECUTIVE SESSION
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
6:00 P.M.**

ATTENDING: VICKI SANSON, MAYOR
JOHN KELL, PLACE 1
MIKE COOK, PLACE 2
KAY WRIGHT, MAYOR PRO TEM, PLACE 3
TED DILL, PLACE 4
MINDI SERKLAND, PLACE 5 (arrived at 7:36)

- 1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:02 P.M. AND ANNOUNCED A QUORUM PRESENT.**
- 2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND THE INVOCATION.**
- 3. CITIZENS COMMENTS**

Rick Mann, 831 PR 5397, requested to be on the City Council agenda regarding a hydrology study and update regarding the drainage related to Lake Shadow Dr.

4. EXECUTIVE SESSION

At 6:06 p.m., in accordance with the Texas Government Code, Annotated, Subchapter 551, Mayor Sanson recessed the meeting to go into executive session (closed meeting) to discuss the following items.

- 1) Section 551.071 Consultation with Attorney regarding the (i) Abston Hills Development and (ii) Grand Heritage Development.

5. RECONVENE FROM EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., Mayor Sanson reconvened the meeting at 7:36 p.m. and stated that no action was taken in executive session.

6. ITEMS OF INTEREST/COMMUNICATIONS

- Breakfast with the Bunny, April 4, 2020
- LEDC Small Business Bazaar, April 18, 2020
- CWD Xtreme Green April 25, 2020

7. TAX INCREMENT REINVESTMENT ZONE (TIF) BOARD

Presentation of, discussion and action regarding Resolution No. TIF-2020-03-01 authorizing the Mayor to sign and file the Annual Report for Tax Reinvestment Zone Number One (TIF) for the Fiscal Year Ended September 30, 2019.

Mayor Sanson recessed the regular meeting to seat the Tax Increment Reinvestment Zone No. One Board. Mary Petty, P3Works presented a draft Annual Report for the reinvestment zone. Ms. Petty informed the council that this was a draft document and may change slightly pending the final annual audit of the City's financial statements. City Administrator Kim Dobbs stated that once the document is finalized, it will be sent to the State Comptroller and all taxing jurisdictions within the zone in accordance with state law.

MOTION: APPROVE RESOLUTION NO. TIF-2020-03-01 AUTHORIZING THE MAYOR TO SIGN AND FILE THE ANNUAL REPORT FOR TAX REINVESTMENT ZONE NUMBER ONE (TIF) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019.

MOTION MADE: WRIGHT
SECONDED: KELL
APPROVED: UNANIMOUS

The Mayor reconvened the regular city council meeting.

8. CONSENT AGENDA

A. Approve the minutes of the February 18, 2020 meeting.

MOTION: APPROVE THE CONSENT AGENDA.

MOTION MADE: SERKLAND
SECONDED: COOK
APPROVED: UNANIMOUS

9. ITEMS FOR CONSIDERATION

A. Open the public hearing that was continued from February 4, 2020 and announce that the applicant has withdrawn the application for a zoning change from Temporary Agricultural (A) to Planned Development – Mixed Use (PD-MU) zoning district for mixed uses consisting of single family residential with a density of 89 lots on 34 acres and retail uses on 25 acres described as Samuel M. Rainier Survey, Abstract No. 740, (CCAD Property ID 2152129), southwest of the intersection of SH 78 and FM 6, Collin County, Texas, requested by Lavon 678 Development, LLC.

Presentation of request.

Ms. Dobbs provided an update regarding the withdrawn application dated November 2019.

PUBLIC HEARING to receive comments regarding the request.

Mayor Sanson opened the continued public hearing at 7:46 p.m. and invited comments in favor of or opposition to the request. There being no comments, Mayor Sanson closed the public hearing at 7:46 p.m.

The Council took no action.

B. Public hearing, discussion and action regarding the application for a conditional use permit to construct a 960 sq. ft addition to existing accessory structures of 1320 sq ft, 317 sq ft greater than permitted at 720 Lake Vista Ln., Block “B, Lot 9, Lakeridge Meadows, CCAD Property ID 2092067, Lavon, Collin County, Texas, requested by William A. Rinks.

Presentation of request.

Ms. Dobbs provided information regarding the location and application and further advised that the homeowner will be removing the 8x8 shed that is currently on the property prior to constructing the accessory addition. Ms. Dobbs reported that on February 25, 2020 the Planning and Zoning Commission recommended approval subject to the removal of the existing 8x8 structure. Ms. Dobbs noted that eight (8) notices were mailed to residents within 200 feet of the property with three (3) notices returned in favor of the request.

PUBLIC HEARING to receive comments regarding the request.

Mayor Sanson opened the public hearing at 7:50 p.m. and invited comments. Claude Michael, 725 Lake Vista Ln., spoke in favor of the request. There being no further comments Mayor Sanson closed the public hearing at 7:52 p.m.

MOTION: APPROVE THE APPLICATION FOR A CONDITIONAL USE PERMIT TO CONSTRUCT A 960 SQ. FT ADDITION TO EXISTING ACCESSORY STRUCTURES OF 1320 SQ FT, 317 SQ FT GREATER THAN PERMITTED, SUBJECT TO REMOVAL OF AN EXISTING 8X8 SHED, AT 720 LAKE VISTA LN., BLOCK B, LOT 9, LAKERIDGE MEADOWS, CCAD PROPERTY ID 2092067, LAVON, COLLIN COUNTY, TEXAS.

MOTION MADE: WRIGHT

SECONDED: COOK
APPROVED: UNANIMOUS

- C. Discussion and action regarding establishing a curfew for minors and parental responsibility; setting the hours of curfew for minors; providing for affirmative defenses to prosecution; providing a penalty not to exceed five hundred dollars (\$500.00) for each offense; providing severability and providing an effective date.**

Presentation of request.

Ms. Dobbs provided information regarding the curfew and explained that this would be the first of two public hearings. Police Chief Mike Jones added that warnings are employed to gain voluntary compliance and that no tickets have been written for curfew violations since August 2019.

PUBLIC HEARING to regarding the request.

Mayor Sanson opened the public hearing at 7:55 p.m. and invited comments for or against the request. Chief Jones spoke in favor of the curfew. There being no further comments Mayor Sanson closed the public hearing at 7:55 p.m.

No action was taken by the City Council. Ms. Dobbs announced the second public hearing would occur at the March 17, 2020 meeting.

- D. Discussion regarding an update to the Personnel Policies and Procedures.**

Ms. Dobbs provided background and distributed draft Personnel Policies and Procedures to the Council for their review. Ms. Dobbs suggested that an action item would be scheduled after the City Council had time to review and comment on the draft document.

- E. Discussion and action regarding Board and Commission Appointments.**

Ms. Dobbs provided an update regarding open positions on the Lavon Economic Development Commission, Planning & Zoning Commission and Parks & Recreation Board. Staff was directed to post an invitation for volunteer applications on social media.

10. BOARD OF ADJUSTMENT

Mayor Sanson recessed the regular meeting and seated the Council as the Board of Adjustment at 8:00 p.m.

Public hearing, discussion and action regarding the application of Michael and Marie Smith for a variance to the area requirements of Planned Development Ordinance No. 2004-09-05, Section 3.6.1.4, Rear Yard Setback that provides for a minimum building setback of three feet (3') for an accessory structure to allow a pad site near the property line and a structure placed within one foot (1') of the property line on Block A, Lot 32, Traditions at Grand Heritage (Collin CAD #2743451) at 649 Weston Way, Lavon, TX.

Presentation of request.

Ms. Dobbs provided information regarding the request for a variance and advised that the owners of the affected property located within 200 feet of the site had been mailed notice of the public hearing. Applicant Mike Smith described the building and plans for drainage of the building area and explained why following the ordinance would create a hardship.

PUBLIC HEARING to receive comments regarding the request.

Mayor Sanson opened the public hearing at 8:04 p.m. and invited comments in favor or opposition to the proposed variance. Ms. Dobbs answered questions regarding the application process. There being no comments, Mayor Sanson closed the public hearing at 8:08 p.m.

Discussion and action regarding the request.

Ms. Dobbs noted that seventeen notices were mailed and no responses were returned. Mayor Sanson asked if there were any plans for gutters on the building and Mr. Smith stated that no gutters were planned but the roof pitch would allow the water to run North/South so that it would only run off onto his property and not

the adjacent properties keeping the same flow as prior to the building. The Board reviewed the findings related to the granting of a variance.

MOTION: GRANT A VARIANCE TO THE REQUIREMENTS OF THE CODE OF ORDINANCES SECTION 3.6.1.4, REAR YARD SETBACK THAT PROVIDES FOR A MINIMUM BUILDING SETBACK OF 3 FEET (3') FOR AN ACCESSORY STRUCTURE TO ALLOW A PAD SITE NEAR THE PROPERTY LINE AND A STRUCTURE WITHIN ONE FOOT (1') OF THE PROPERTY LINE ON BLOCK A, LOT 32, TRADITIONS AT GRAND HERITAGE (COLLIN CAD #2743451) AT 649 WESTON WAY, LAVON, TX.

MOTION MADE: KELL

SECONDED: WRIGHT

APPROVED: UNANIMOUS

Mayor Sanson reconvened the regular City Council meeting.

11. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.

- March 17, 2020 7 p.m. Regular City Council Meeting

12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:11 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 17th day of March 2020.

Vicki Sanson
Mayor

ATTEST:

Rae Norton
Assistant City Secretary



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

ITEM: 5- B

Item:

CONSENT AGENDA

Approve Task Order #4 with Freeman-Millican, Inc. for professional engineering services relating to the preparation of a preliminary design for Main Street Sanitary Sewer not to exceed \$3,300.00

Background:

In July 2017, the City Council retained Freeman-Millican Inc. to perform professional engineering services, to serve as the City's professional engineering representative and to provide professional engineering consultation and advice in connection with subdivision and development plat and plan review and general engineering consultation and project design. The 2017 professional services agreement provides for additional services to be engaged pursuant to separate task orders.

The Community Vision Assessment and Strategic Plan (CVA) process specifically emphasized maintenance of current city infrastructure and planning for future infrastructure as recurrent themes. Freeman-Millican Inc. has submitted a proposed task order that supports the stated goal of expanding infrastructure. The Task Order will address sanitary sewer planning along Main Street from Geren to Lake Rd. The Lavon Economic Development Corporation requested the Task Order and on March 9, 2020, voted unanimously to approve funding of \$3300.00 to reimburse the City's Sewer Fund for the services.

Financial Impact

There is no financial impact to the City's budget as the project expenditure will be reimbursed by the LEDC.

Staff Notes:

Approval is recommended.

Attachments: 1) Task Order #4

VICTOR L. ACUY, P.E.
RICHARD A. DORMIER, P.E.
JOHN D. GATTIS, A.I.A.
MARK D. HILL, P.E.
DAMIR LULO, P.E.
MICHAEL K. STACEY, P.E.
LARRY J. FREEMAN, P.E.

TASK ORDER No. 4

This Task Order is made part of and governed by the terms and provisions of the Agreement between Owner and Engineer for Professional Services, dated June 5, 2018 ("Agreement"), by and between the City of Lavon ("OWNER") and Freeman-Millican, Inc. ("ENGINEER"). All capitalized terms used but not otherwise defined herein shall have the meanings given to them in the Agreement.

PROJECT: MAIN STREET SANITARY SEWER (GEREN TO MUSTANG CT)

SCOPE OF SERVICES:

1. The proposed sanitary sewer will consist of a gravity sewer line along Main Street to a new duplex lift station which will pump the wastewater to an existing manhole located on the south side of Main across from Mustang Ct. The system will be sized to serve existing non-served lots along Main Street west of Lake Rd. The Lavon EDC will be sponsoring this project.
2. Topographic survey has previously been performed and paid for by the City of Lavon. Any additional survey required will be approved prior to performing these services.
3. Prepare construction plans and specifications suitable for bidding. This project may bid separately or in combination with other similar projects.
4. Prepare documents required for TxDOT permit.
5. Prepare easement documents, as necessary. There could be 6 – 8 easements required.
6. Assist City/Lavon EDC in procurement of sealed bids.
7. Provide a recommendation for award of the bid.
8. Provide construction administration services including submittal review, Request for Information (RFI) response, preparation of Record Drawings. Construction inspection will be performed by the City of Lavon.

PAYMENT BASIS:

Compensation for professional services for the lift station and pipeline outlined above shall be on a lump sum basis.

Preliminary Design	\$3,300	Lump Sum
Final Design	\$6,100	Lump Sum
Bid Services	\$1,200	Lump Sum
Construction Administration	\$2,300	Lump Sum
Easement Preparation (\$1,400 per each)	\$7,000	Per Each – Estimated 5 easements total
Topographic Survey	\$0	Completed

Invoices for the work performed shall be submitted on a monthly basis by FMI. Invoices are due and payable on receipt.

APPROVAL/ACCEPTANCE

Acceptance of the terms of this Task Order is acknowledged by the following signatures of the authorized representatives of the parties to the Agreement. This Task Order consists of this document and any supplemental pages attached and referenced hereto.

ENGINEER: Freeman-Millican, Inc.

OWNER: City of Lavon

By: Mark D. Hill, P.E. By: _____

Name: Mark D. Hill, P.E. Name: Vicki Sanson

Title: Project Manager Title: Mayor

Date: 04 FEB 20 Date: _____



Lawyer's

A0740

A.0002

WINDMILL ESTATES PHASE 1

MUSTANG ESTATES

CONDITIONAL

BRUNNEN

MAIN

P3Works, LLC
 9284 Huntington Square
 Suite 100
 North Richland Hills TX 76182
 United States



City of Lavon
 Kim Dobbs
 120 School Rd
 Lavon TX 75166

Invoice #	0001658
Invoice Date	February 1, 2020
Balance Due (USD)	\$6,654.30

Task	Time Entry Notes	Rate	Hours	Line Total
Dist Formation/SAP Prep	[LAV Heritage PID 01/02/20] Review Jon S. reconciliation model showing Annual Installments per Lot Types.	185.00	0.75	138.75
Developer Disclosures	[LAV Heritage PID 01/02/20] Create Homebuyer Disclosures for all Lot Types securing bonds within the District. Format tables for use within the Homebuyer Disclosure.	185.00	1	185.00
Developer Disclosures	[LAV Heritage PID 01/02/20] Review model and Homebuyer Disclosures with Jon S. Create Annual Installment tables and Homebuyer Disclosures for plats recorded in 2016-2017. Create Lot Type Directory for all platted property IDs.	185.00	2.5	462.50
Developer Disclosures	[LAV Heritage PID 01/03/20] Final Review of Lot Type Directory. Distribute to Title Company.	185.00	0.83	153.55
Developer Disclosures	[LAV Heritage PID 01/06/20] Correspond with Allison S. regarding Lot Types and Homebuyer Disclosures.	185.00	0.25	46.25
Dist Formation/SAP Prep	[LAV Heritage PID 01/06/20] Review Prepayment Quotes from Allison S.	185.00	0.5	92.50
Consulting	[LAV Heritage PID 01/06/20] Revise prepayment letter template. Prepare prepayment amount calculation and letter for property subject to 2013 Bonds and property subject to Reimbursement Agreement and distribute to Jon S. for review.	185.00	2.5	462.50
Consulting	[LAV Heritage PID 01/06/20] Draft template of prepayment quote letter. Send to AS for internal review.	135.00	0.25	33.75
Developer Disclosures	[LAV Heritage PID 01/08/20] Revise Homebuyer Disclosures for the 2019 Annual Installment.	185.00	1	185.00
Consulting	[LAV Heritage PID 01/09/20] Finalize review of PID and TIRZ documents, prepare memo outlining issues and questions that need City financing team input.	250.00	7.5	1,875.00
Consulting	[LAV Heritage PID 01/10/20] Internal call reviewing memo. Revise memo and add section on pledged revenue fund balances.	250.00	1.75	437.50
Call/Email/Meetings	[LAV Heritage PID 01/10/20] Call with Mary and Jon discussing memo and history of PID and TIRZ.	160.00	0.42	67.20

Task	Time Entry Notes	Rate	Hours	Line Total
Call/Email/Meetings	[LAV Heritage PID 01/13/20] Request availability from City Team for 1/15 call	135.00	0.17	22.95
Call/Email/Meetings	[LAV Heritage PID 01/13/20] Call with Mary, incorporate final edits to memo, and send.	160.00	0.33	52.80
Call/Email/Meetings	[LAV Heritage PID 01/14/20] Follow up on availability for 1/15 call; circulate calendar invite	135.00	0.25	33.75
Call/Email/Meetings	[LAV Heritage PID 01/15/20] Call w/ City staff and consultants re: Heritage PID analysis.	185.00	1.5	277.50
Call/Email/Meetings	[LAV Heritage PID 01/15/20] Call w/ City staff and consultants re: Heritage PID analysis.	250.00	1.5	375.00
Call/Email/Meetings	[LAV Heritage PID 01/15/20] Correspondence w/ FA, City, and Bond Counsel re: PID Assessments.	135.00	1.5	202.50
Call/Email/Meetings	[LAV Heritage PID 01/17/20] review P3 Draft memo on status of Heritage memo, direct staff to distribute draft memo to City Attorney and Bond Counsel	250.00	0.75	187.50
Call/Email/Meetings	[LAV Heritage PID 01/21/20] Executive Session with Council, JF, GS re: update to Council	250.00	0.75	187.50
Issuer Continuing Disc	[LAV Heritage PID 01/27/20] Review CDA and create draft template of Annual Issuer Report form. Create binder.	135.00	1.5	202.50
Issuer Continuing Disc	[LAV Heritage PID 01/29/20] Begin first draft of annual issuer report; research bond info on Emma, cross check template to CDA, consult with Jon to answer questions, and follow up for missing info.	160.00	3.08	492.80
Issuer Continuing Disc	[LAV Heritage PID 01/30/20] Review collection and delinquency info sent to us by utility tax service; upload to server	160.00	0.83	132.80
Consulting	[LAV Heritage PID 01/31/20] Review collection and delinquency reports from utility tax service, compare to model, take snips and highlight relevant info, follow up Mary about how to proceed.	160.00	1.92	307.20
Call/Email/Meetings	[LAV Heritage PID 01/31/20] Consult with Mary about how to proceed with collection report, and email tax utility service for new version; save new version in server.	160.00	0.25	40.00
Total				6,654.30
Amount Paid				0.00
Balance Due (USD)				\$6,654.30


Terms

Due upon receipt; billed in arrears.

Please note our new mailing address effective February 3rd, 2020. If mailing payment, please remit to:

P3Works, LLC

9284 Huntington Square
Suite 100
North Richland Hills, TX 76182

This invoice was sent using 

PAYMENT STUB

P3Works, LLC
9284 Huntington Square
Suite 100
North Richland Hills TX 76182
United States

To View Your Invoice Online
Go to <https://p3works.freshbooks.com/code> and enter the code
CZL7wjNxNEVUGsH

Client	City of Lavon
Invoice #	0001658
Invoice Date	February 1, 2020
Balance Due (USD)	\$6,654.30
Amount Enclosed	

P3Works, LLC
9284 Huntington Square
Suite 100
North Richland Hills TX 76182
United States



City of Lavon
Kim Dobbs
120 School Rd
Lavon TX 75166

Invoice # 0001657
Invoice Date February 1, 2020
Balance Due (USD) \$442.20

Task	Time Entry Notes	Rate	Hours	Line Total
Call/Email/Meetings	[LAV Heritage TIRZ 01/10/20] Call with Mary and Jon discussing memo and history of PID and TIRZ.	160.00	0.42	67.20
Call/Email/Meetings	[LAV Heritage TIRZ 01/10/20] TIRZ discussion re memo and internal call reviewing and providing edits.	250.00	1.5	375.00
Total				442.20
Amount Paid				0.00
Balance Due (USD)				\$442.20

Terms

Due upon receipt; billed in arrears.

Please note our new mailing address effective February 3rd, 2020. If mailing payment, please remit to:

P3Works, LLC
9284 Huntington Square
Suite 100
North Richland Hills, TX 76182

This invoice was sent using FRESHBOOKS

PAYMENT STUB

P3Works, LLC
9284 Huntington Square
Suite 100
North Richland Hills TX 76182
United States

To View Your Invoice Online

Go to <https://p3works.freshbooks.com/code> and enter the code
Rk7hR8TJEvh3UKU

Client	City of Lavon
Invoice #	0001657
Invoice Date	February 1, 2020
Balance Due (USD)	\$442.20
Amount Enclosed	

Payable to City of Laron
P.O. Box 340
Laron TX
75166

Heritage FID mail

LAVON
609 MAIN ST
LAVON, TX 75166-9998
485000-0066
(800)275-8777
02/18/2020 11:27 AM

Product	Qty	Unit Price	Price
PM Exp 1-Day Flat Rate Env (Domestic) (DALLAS, TX 75201) (Flat Rate) (Signature Requested) (Scheduled Delivery Day) (Wednesday 02/19/2020 12:00 PM) (Money Back Guarantee) (USPS Tracking #) (EJ161686090US)	1	\$26.35	\$26.35
PM Exp Insurance (Up to \$100.00 included)			\$0.00
Total:			\$26.35

Credit Card Remitd (Card Name:MasterCard) (Account #:XXXXXXXXXX2336) (Approval #:01894E) (Transaction #:165) (AID:A0000000041010) (AL:MasterCard) (PIN:Not Required)	\$26.35
--	---------

Includes up to \$100 insurance

Save this receipt as evidence of insurance. For information on filing an insurance claim go to <https://www.usps.com/help/claims.htm>

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

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840-5752-0084-001-00017-01839-02

or scan this code with
your mobile device:





11500 Northwest Freeway I Suite 150 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

March 1, 2020

City of Lavon
Heritage PID # 1

Ted Cox Invoice

February 2020 Delinquent Collections	\$ 195.35
--------------------------------------	-----------

Payable to:

Ted A. Cox, P.C.
2855 Mangum, Suite 100
Houston, Texas 77092

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/2020

		<u>Month of</u> <u>2/29/2020</u>	<u>Fiscal to Date</u> <u>10/1/19-2/29/2020</u>
Cash Balance as of	1/31/2020	\$ 170,249.85	\$ 15,307.71
Receipts Deposited in the Assessment Acct (UTS):			
Current/Prior Assessments		10,215.81	690,475.95
Penalty & Interest		655.32	2,821.29
Atty's Fee-Del Coll		195.35	2,241.88
Overpayment Refunds		16.20	20,504.45
Adjustment Refunds			11,316.00
NSF Fees Paid			30.00
Court Filing Fees			1,120.40
Title Search Fee			311.00
Constable Fee			288.00
Notice to Purchaser			
Escrow			
Assessment Fees Pd in Full			
Voided Checks		138.00	138.00
Stale Dated Checks			
Reimb Bank Charges			
Bank Interest			
TOTAL RECEIPTS:		\$ 11,220.68	\$ 729,246.97
Disbursements Issued from the Assessment Acct (UTS):			
Transfer/Debt Service		155,000.00	690,000.00
Overpayment Refunds		3,738.01	20,506.16
Adjustment Refunds			11,316.00
Cashed Stale Dated Checks			
TOTAL DISBURSEMENTS:		(\$ 158,738.01)	(\$ 721,822.16)
Cash Balance As of	2/29/2020	\$ 22,732.52 =====	\$ 22,732.52 =====

UTS, LLC

%Utility Tax Service, LLC
11500 NW Freeway, Ste 150
Houston, TX 77092

Invoice

Date	Invoice #
3/1/2020	11544

Bill To
Heritage PID 1

Item	Description	Amount
Monthly Fee	March Assessment-Collector Fee	1,022.50

Total	\$1,022.50
--------------	------------

Payments/Credits	\$0.00
-------------------------	--------

Balance Due	\$1,022.50
--------------------	------------



11500 Northwest Freeway | Suite 150 | Houston, Texas 77092 | Voice: 713-688-3855 | Fax: 713-688-3931

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1 ASSESSMENT REPORT SUMMARY 2/29/2020

Total Receivables As of	2/29/2020	\$ 32,537.41	pg 2
Cash Balance As of	1/31/2020	\$ 170,249.85	pg 3
February Receipts		\$ 11,220.68	pg 3
February Disbursements		\$ (158,738.01)	pg 3
March Disbursements:			
1 Wire Transfer & 1 Check		\$ (10,016.20)	pg 6
2 Invoices to be paid at a later date			
Cash Balance as of	3/1/2020	\$ 12,716.32	pg 4

CURRENT COLLECTIONS & 4 YEAR HISTORICAL DATA

Year	Collections 2/29/2020	Adjustments 2/29/2020	Reserve Uncollectibles	Collections 9/1/14 - 2/29/2020	Receivables 2/29/2020	Percent Collected
2019	9,428.15			691,818.87	29,781.53	95.87
2018	787.66			721,020.68	2,755.88	99.62
2017				665,816.56		100.00
2016				599,562.45		100.00
2015				599,562.45		100.00

Last Year's Percentage of Collections as of 2/28/19 85.91%

CURRENT CERTIFIED LEVY & 4 YEAR HISTORICAL DATA

Assessment Rates				Original		Assessment
Year	Platted	Class 1	Class 2	Class 3	Levy	Adjustments Levy
2019	2006	675.89	810.27		416,477.35	416,477.35
	2008	663.13	794.96	397.48	180,923.05	180,923.05
	2016	690.00			66,240.00	66,240.00
	2018	690.00			57,960.00	57,960.00
					<u>721,600.40</u>	<u>721,600.40</u>
2018	2006	675.89	810.27		417,963.51	417,963.51
	2008	663.13	794.96	397.48	180,923.05	180,923.05
	2016	690.00			66,930.00	66,930.00
	*2018	690.00			69,552.00	(11,592.00) 57,960.00
					<u>735,368.56</u>	<u>723,776.56</u>
2017	2006	675.89	810.27		417,963.51	417,963.51
	2008	663.13	794.96	397.48	180,923.05	180,923.05
	2016	690.00			-	66,930.00
					<u>598,886.56</u>	<u>665,816.56</u>
2016	2006	675.89	810.27		418,639.40	418,639.40
	2008	663.13	794.96	397.48	180,923.05	180,923.05
					<u>599,562.45</u>	<u>599,562.45</u>
2015	2006	675.89	810.27		419,449.67	(810.27) 418,639.40
	2008	663.13	794.96	397.48	180,923.05	180,923.05
					<u>600,372.72</u>	<u>599,562.45</u>

*Note: Class 2 2018 was entered as \$828 per lot in error. Was corrected to Class 1 2018 at \$690 per lot on 10/31/19 report.
(Levy Calculated by Lot Size)

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

ASSESSMENT REPORT

2/29/2020

Receivables at 8/31/19	\$ 18,125.76	\$ 6,533.76	
Prior Year Adjustments	\$ (11,592.00)		

2019 Assessment Levy	\$ 721,600.40	\$ 721,600.40	
	\$ -		

Collections From: 9/1/19 - 2/29/2020

2019	\$	691,818.87
2018	\$	2,279.97
2017	\$	1,489.49
2016	\$	8.42

(\$ 695,596.75)

TOTAL RECEIVABLE AS OF	2/29/2020	\$ 32,537.41
		=====

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/2020

		<u>Month of</u> <u>2/29/2020</u>	<u>Fiscal to Date</u> <u>10/1/19-2/29/2020</u>
Cash Balance as of	1/31/2020	\$ 170,249.85	\$ 15,307.71
Receipts Deposited in the Assessment Acct (UTS):			
Current/Prior Assessments		10,215.81	690,475.95
Penalty & Interest		655.32	2,821.29
Atty's Fee-Del Coll		195.35	2,241.88
Overpayment Refunds		16.20	20,504.45
Adjustment Refunds			11,316.00
NSF Fees Paid			30.00
Court Filing Fees			1,120.40
Title Search Fee			311.00
Constable Fee			288.00
Notice to Purchaser			
Escrow			
Assessment Fees Pd in Full			
Voided Checks		138.00	138.00
Stale Dated Checks			
Reimb Bank Charges			
Bank Interest			
TOTAL RECEIPTS:		\$ 11,220.68	\$ 729,246.97
Disbursements Issued from the Assessment Acct (UTS):			
Transfer/Debt Service		155,000.00	690,000.00
Overpayment Refunds		3,738.01	20,506.16
Adjustment Refunds			11,316.00
Cashed Stale Dated Checks			
TOTAL DISBURSEMENTS:		(\$ 158,738.01)	(\$ 721,822.16)
Cash Balance As of	2/29/2020	\$ 22,732.52 =====	\$ 22,732.52 =====

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/2020

Cash Balance As of 2/29/2020 **\$ 22,732.52**

Disbursements For March 2020:

<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
W/T	Debt Service Fund on 3/18/2020	Transfer of Funds	10,000.00
1017	Caliber Home Loans	Overpayment Refund	16.20

Total Disbursements: (**\$ 10,016.20**)

Cash Balance As of 3/1/2020 **\$ 12,716.32**
=====

Invoices to be Approved & Paid at a Later Date for March 2020:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Ted A. Cox	Atty's Fee - Delinquent Coll	\$ 195.35
Utility Tax Service, LLC	March Fee	\$ 1,022.50
	Total	\$ 1,217.85

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/2020

CURRENT COLLECTIONS & HISTORICAL DATA						
<u>Year</u>	<u>Collections</u> <u>2/29/2020</u>	<u>Adjustments</u> <u>2/29/2020</u>	<u>Reserve</u> <u>Uncollectibles</u>	<u>Collections</u> <u>9/1/07 - 2/29/2020</u>	<u>Receivables</u> <u>2/29/2020</u>	<u>Percent</u> <u>Collected</u>
2019	9,428.15			691,818.87	29,781.53	95.87
2018	787.66			721,020.68	2,755.88	99.62
2017				665,816.56		100.00
2016				599,562.45		100.00
2015				599,562.45		100.00
2014				600,372.72		100.00
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00
2010				618,102.00		100.00
2009				618,102.00		100.00
2008				441,835.00		100.00
2007				431,388.00		100.00

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/2020

CURRENT CERTIFIED LEVY & HISTORICAL DATA								
<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original Levy</u>	<u>Adjustments</u>	<u>Assessment Levy</u>	<u>SR/KR Rolls</u>
2019	2006	675.89			273,059.56		273,059.56	
			810.27		143,417.79		143,417.79	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
	2016	690.00			66,240.00		66,240.00	
	2018	690.00			57,960.00		57,960.00	
					<u>721,600.40</u>		<u>721,600.40</u>	

(Levy Calculated by Lot Size)

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/2020

CURRENT CERTIFIED LEVY & HISTORICAL DATA								
<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original Levy</u>	<u>Adjustments</u>	<u>Assessment Levy</u>	<u>SR/KR Rolls</u>
2018	2006	675.89			273,735.45		273,735.45	
			810.27		144,228.06		144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
	2016	690.00			66,930.00		66,930.00	
	*2018	690.00			69,552.00	(11,592.00)	57,960.00	0-1
					735,368.56		723,776.56	
2017	2006	675.89			273,735.45	-	273,735.45	1-0
			810.27		144,228.06		144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
	2016	690.00			-	66,930.00	66,930.00	
					598,886.56		665,816.56	
2016	2006	675.89			274,411.34		274,411.34	
			810.27		144,228.06		144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					599,562.45		599,562.45	
2015	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33	(810.27)	144,228.06	0-1
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					600,372.72		599,562.45	
2014	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33		145,038.33	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					600,372.72		600,372.72	
		<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>				
2013		690.00	828.00	414.00	616,722.00		616,722.00	
2012		690.00	828.00	414.00	616,722.00		616,722.00	
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00	0-1
2010		690.00	828.00	414.00	618,102.00		618,102.00	
2009		690.00	828.00	414.00	615,894.00	2,208.00	618,102.00	2-1
2008		690.00	828.00		431,388.00	10,447.00	441,835.00	1-0
2007		690.00	828.00		431,388.00		431,388.00	

(Levy Calculated by Lot Size)

***Note: Class 2 2018 was entered as \$828.00 per lot in error.**
Was corrected to Class 1 2018 at \$690.00 per lot on 10/31/19 report.

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/2020

Accounts Paid in Full:

\$ 12,103.00 2008 Reported as other fees collected on 12/08 report. Transferred to 2008
ID #2612590 Assessments on 3/09 report. Account paid in full.
Account #R-9032-00M-0120-1 (Per SR #1 increased 08 base on 3/09)

\$ 9,228.19 2011 Received funds in the amount \$9,228.19 on 10/11 report. Applied as follows:
ID #2610999 (Base \$690.00 + \$8,538.19 as other fees & applied as full payment for
Account # R-9095-00B-0150-1

\$ 9,658.04 2014 Received funds in the amount of \$10,468.31 on 1/15 report. Applied as follows:
ID #2612671 (Base \$810.27 + \$9,658.04 as other fees & applied as full payment for
Account # R-9032-00A-0790-1

\$ 7,590.18 2016 Received funds in the amount of \$7,590.18 on 3/17 report. Applied as follows:
ID #2611110 \$7,590.18 as other fees & applied as full payment for Account # R-9095-00G-0120-1

\$ 8,654.82 2018 Received funds in the amount of \$8,654.82 on 12/18 report. Applied as follows:
ID #2612674 \$8,654.82 as other fees & applied as full payment for Account # R-9032-00A-0820-1

\$ 6,336.15 2018 Received funds in the amount of \$6,336.15 on 1/19 report. Applied as follows:
ID #2610992 \$6,336.15 as other fees & applied as full payment for Account # R-9095-00B-0080-1

\$ 8,880.33 2018 Received funds in the amount of \$8,880.33 on 1/19 report. Applied as follows:
ID #2743500 \$8,880.33 as other fees & applied as full payment for Account # R-11082-00F-0060-1

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1

2/29/2020

Notes:

\$ 138.00 Reported as 2018 adjustment refund on 10/19 report. Voided check #1195 on 2/2020 report. Will be re-issued upon request. #R1141300D00601

Installment Plans

<u>Year(s)</u>	<u>Name/Account Number</u>	<u>Payment Schedule</u>	<u>Current Yes/No</u>
2018	Lisa Kennelly R-9095-00J-0140-1	4/19 - 3/20 12 Months	Yes
2018	Chris & Krista Adkins R-9635-00N-0280-1	8/19 - 7/20 12 Months	Yes
2018	Jose & Flor Carrasco R-9032-00C-0320-1	8/19 - 7/20 12 Months	Yes
2019	Dianna Harrison R-9032-00E-0190-1	3/20 - 2/21 12 Months	First Pmt Due 3/20



11500 Northwest Frwy I Suite 150 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

Heritage PID #1 Overpayment Refund Invoice

Year
2019

Account #R-9032-00A-0860-1 \$16.20
Reason: Overpaid
Original Payment: 2/28/2020

Check #1017
Paid 3/1/2020

Payable To:
Caliber Home Loans
3001 Hackberry Road
Irving, TX 75063-0156

929462854

Caliber Home Loans

CoreLogic Inc. As Agent for Caliber Home Loans Disbursement Clearing
Account in trust for various mortgagors and investors
3901 Hackberry Road
Irving, Texas 75063-0156
800-225-4707

420430001

Wells Fargo Bank
11-24/1210(8)
8679704019018

Check Date	Check Number
24-Feb-20	980025866
Check Amount	
*****810.27	

Pay Eight Hundred Ten Dollars And Twenty-Seven Cents*****

To The HERITAGE PID 1 - TAX COLLECTOR
Order Of HERITAGE PID 1 U-420430001
11500 NORTHWEST FREEWAY #465
HOUSTON, TX 77092-7737

VOID AFTER 90 DAYS FROM DATE OF ISSUE


Authorized Signature

⑈980025866⑈ ⑆121000248⑆ 4012039129⑈

THIS CHECK IS VOID WITHOUT A PURPLE AND BLUE BORDER AND BACKGROUND PLUS AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

2001142759



CoreLogic Tax Services, LLC

3001 Hackberry Road
Irving, TX 75063-0156
(888) 828-9200

Wells Fargo Bank
11-24/1210(8)

Check Date	Check Number
25-Feb-20	410337757
Check Amount	
*****72.92	

Pay Seventy-Two Dollars And Ninety-Two Cents*****

To The HERITAGE PID 1 - TAX COLLECTOR
Order Of HERITAGE PID 1 U-420430001
11500 NORTHWEST FREEWAY #465
HOUSTON, TX 77092-7737

VOID AFTER 90 DAYS FROM DATE OF ISSUE


Authorized Signature

⑈410337757⑈ ⑆121000248⑆ 4121790406⑈

Caliber Home Loans

CoreLogic Inc. As Agent for Caliber Home Loans Disbursement Clearing
Account in trust for various mortgagors and investors
3901 Hackberry Road
Irving, Texas 75063-0156
800-225-4707

Tar Number
State Number 42
Batch Id 120

907

Date	Agency Number	Agency Name
24-Feb-20	420430001	HERITAGE PID 1 U-420430001

Loan	Tax ID	Borrower Name and Address
XXXXXX9018	R903200A08601	RODRIGUEZ, ANDREW 643 CROCKETT LAVON TX 75166-

810.27 +
72.92 +

002

883.19*

⑈ 866.99

0/P 16.20

883.19

Dep# 2139

Date: 2/28/2020



CITY OF LAVON Agenda Brief

MEETING: March 17, 2020

ITEM: 6 – A

Item:

Discussion and action regarding establishing a curfew for minors and parental responsibility; setting the hours of curfew for minors; providing for affirmative defenses to prosecution; providing a penalty not to exceed five hundred dollars (\$500.00) for each offense; providing severability and providing an effective date.

- 1) Presentation of request.
- 2) **PUBLIC HEARING** to receive comments regarding the request. **(second)**
- 3) Discussion and action regarding the request and accompanying Ordinance No. **2020-03-02**.

Background:

In August 2016, the City Council updated and renewed the juvenile curfew allowed by state law. The law provides that the ordinance expires if not continued within three years. The proposed ordinance re-establishes the juvenile curfew as previously enacted and with no changes.

Code Excerpts:

TEXAS LOCAL GOVERNMENT CODE

370.002 REVIEW OF JUVENILE CURFEW ORDER OR ORDINANCE

Sec. 370.002. (a) Before the third anniversary of the date of adoption of a juvenile curfew ordinance by a general-law municipality or a home-rule municipality or an order of a county commissioners court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioners court of the county shall:

- (1) review the ordinance or order's effects on the community and on problems the ordinance or order was intended to remedy;
- (2) conduct public hearings on the need to continue the ordinance or order; and
- (3) abolish, continue, or modify the ordinance or order.

(b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire.

The proposed ordinance provides an important tool for law enforcement officers. The Police Department reports that warnings are employed to gain voluntary compliance and that no tickets have been written for curfew violations since August 2019.

As set forth in the state law, two public hearings will be scheduled to gather public input on the proposed curfew. The first public hearing was conducted on March 3 and no comments were offered against the proposed regulation.

Financial Implications:

There is no proposed change in policy or procedure that results in a financial impact.

Staff Notes:

The City Attorney has reviewed and approved the form of the proposed ordinance. Approval is recommended.

Attachments: 1. Proposed Ordinance

CITY OF LAVON, TEXAS
ORDINANCE NO. 2020-03-02

Juvenile Curfew

AN ORDINANCE OF THE CITY OF LAVON, TEXAS, RENEWING AND ESTABLISHING, AS PREVIOUSLY ESTABLISHED BY ORDINANCE NO. 2016-08-01, A CURFEW FOR MINORS AND PARENTAL RESPONSIBILITY; SETTING THE HOURS OF CURFEW FOR MINORS; PROVIDING FOR AFFIRMATIVE DEFENSES TO PROSECUTION; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH OFFENSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lavon (the “City Council”) has deliberated the issues regarding the activity and safety of minors in the City of Lavon during curfew hours defined herein; and

WHEREAS, the City Council has considered the effect that a curfew might have on the community and on problems such as criminal activity and mischief caused by minors during the curfew hours that this ordinance is intended to remedy; and

WHEREAS, the City Council finds that adoption of this Juvenile Curfew Ordinance is in the best interest of the City and that this ordinance will promote and provide for the health, safety and welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. All matters stated in the preamble are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

SECTION 2. The Code of Ordinances of the City of Lavon is hereby amended to renew and establish the Juvenile Curfew as previously codified in Chapter 8 Offenses and Additional Provisions, Division 2. Curfew attached hereto as Exhibit “A”.

SECTION 3. Severability Clause.

It is hereby declared by the City Council that if any of the sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance should be declared unconstitutional or otherwise invalid for any reason, such event shall not affect any remaining sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance.

SECTION 4. Cumulative Clause.

This ordinance shall be cumulative of all provisions of ordinances of the City except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in

which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5. **Public Meeting.**

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

SECTION 6. **Effective Date.**

This ordinance shall be in full force and effect immediately upon its passage and approval by the City Council.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas, this 17th day of March 2020.

Vicki Sanson, Mayor

ATTEST:

Rae Norton
Assistant City Secretary

ORDINANCE NO. 2020-03-02

EXHIBIT A

Division 2. Curfew

Sec. 8.02.031 Definitions

All definitions contained within this division are for the purpose of this division only and shall have no impact on any other rule, law or ordinance unless referenced directly within said rule, law or ordinance.

Adult means any person seventeen years of age or older.

Business operator means any employee, individual, firm, associate, partnership or corporation engaged in or responsible for operating, conducting business or managing any business or establishment.

Curfew or curfew hours means those hours between 11:00 p.m. and 6:00 a.m. inclusive.

Emergency means an unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to, a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.

Establishment means any privately owned place of business operated for a profit to which the public is invited, including but not limited to any place of amusement or entertainment.

Guardian means:

- (1) A person who is the natural guardian of the minor;
- (2) A person who, under court order, is the guardian of the person of a minor; or
- (3) A public or private agency with whom a minor has been placed by a court.

Minor means any person less than seventeen (17) years of age who has not had the disabilities of minority removed in accordance with chapter 31 of the Texas Family Code or who is not legally married at the time.

Operator means any individual, employee, firm, association, partnership, or corporation engaged in, operating, managing or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

Parent means a person who is:

- (1) A natural parent, adoptive parent, or step-parent of another person;
- (2) A person being at least 18 years of age and having written authorization from a parent or guardian to provide for the care and custody of a minor.

Public place means any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways, and the common areas of schools, hospitals, apartment

houses, office buildings, transport facilities, and shops.

Remain means to linger, stay or fail to leave premises when requested to do so by a peace officer or the owner, operator, or other person in control of the premises.

Serious bodily injury means bodily injury that creates a substantial risk of death, serious permanent disfigurement or protracted loss or impairment of the function of any bodily member or organ.

(Ordinance 2016-08-01, sec. 2, adopted 8/2/16)

Sec. 8.02.032 Offenses

- (a) Violation by minor. A minor commits an offense if the minor remains in any public place or on the premises of any establishment within the city during curfew hours.
- (b) Violation by parent or guardian. A parent or guardian of a minor commits an offense if the parent or guardian knowingly permits, or by insufficient control allows, the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.
- (c) Contributing to the neglect or delinquency of minor. A parent, guardian or other person having the care, custody or control of a minor commits an offense if, by any act or omission, or by lack of supervision and control over such minor, such person encourages, contributes toward, causes or tends to cause the minor to become neglected or delinquent.
- (d) Violation by owner, operator or employee of establishment. The owner, operator, or any employee of an establishment commits an offense if such person knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

(Ordinance 2016-08-01, sec. 3, adopted 8/2/16)

Sec. 8.02.033 Penalty

- (a) A person who violates section 8.02.032(a) of this article is guilty of a misdemeanor, and upon conviction in the municipal court of the city shall be deemed guilty of a class C misdemeanor punishable by a fine of not more than two hundred fifty dollars (\$250.00) for each offense. Each day or part of day during which the violation is committed, continued, or permitted shall be considered a separate offense.

- (b) Each minor upon the premises of any establishment constitutes a separate violation under section 8.02.032 of this article and shall result in a separate fine.
- (c) Any child taken into custody for a violation of this article shall be held in accordance with article 45.059, Texas Code of Criminal Procedure.
- (d) When required by section 51.08 of the Texas Family Code, as amended, the municipal court of the city shall waive original jurisdiction over a minor who violates section 8.02.032(a) and shall refer the minor to a juvenile court.
- (e) Any person who violates section 8.02.032(b) to (d) of this article is guilty of a misdemeanor, and upon conviction in the municipal court of the city shall be deemed guilty of a class C misdemeanor punishable by a fine of not more than five hundred dollars (\$500.00) for each offense. Each day or part of day during which the violation is committed, continued, or permitted shall be considered a separate offense.

(Ordinance 2016-08-01, sec. 4, adopted 8/2/16)

Sec. 8.02.034 Affirmative defenses

- (a) It is an affirmative defense to prosecution under section 8.02.032(a), (b), and (c) of this article that:
- (1) The minor was accompanied by his/her parent or legal guardian;
 - (2) The minor was accompanied by an adult approved by the minor's parent;
 - (3) The minor was attending, going to or returning from, without stop or detour and using the most direct route, any school, religious or other activity supervised by adults and sanctioned by a government, civic or church entity that takes responsibility for the minor;
 - (4) The minor was on an emergency errand;
 - (5) The minor was engaged in lawful employment activity or going to or returning from, without stop or detour and using the most direct route, any lawful employment; or

(6) The minor is married or had been married or had disabilities or minority removed in accordance with Texas Family Code chapter 31.

(b) It is an affirmative defense to prosecution under section 8.02.032(d) of this article that:

(1) The business operator notified the police department that the minor was present during curfew hours and refused to leave;

(2) The business operator was unaware of the presence of the minor and assisted the police in identifying the minor; or

(3) The minor is an employee of the establishment, is actually engaged in duties related to that employment and is receiving payment for the activity.

(Ordinance 2016-08-01, sec. 5, adopted 8/2/16)

Sec. 8.02.035 Review of regulations

Before the third anniversary of the date of adoption of this article and every third year thereafter, the city council shall review the effects of this article on the community and determine whether to abolish, continue or modify this article. Two public hearings shall be conducted to consider public comments.
(Ordinance 2016-08-01, sec. 6, adopted 8/2/16)



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

ITEM: 6 - B

Item:

Discussion and action regarding Resolution No. **2020-03-02** recognizing the authority of the Lavon Volunteer Fire Department to seek reimbursement for costs associated with hazardous materials abatement, environmental incidents and safety and rescue responses.

Background:

Many firefighting and rescue agencies help defray the costs of providing services by seeking reimbursement when appropriate. Sure Fire Recovery Services, LLC (SFRS) has had discussions with Fire Chief Danny Anthony regarding their services to help recover costs at no charge to the City or the LVFD.

If there are any questions, please contact Chief Anthony.

Attachments: Proposed Resolution
 SFRS information



Sure Fire Recovery Services

9711 S. Mason Rd. Ste 125-120

Richmond, TX 77407

Toll Free: 866-330-4948

Email: surefirerecovery@comcast.net

www.surefirerecoveryservice.us

Thank you for your interest in Sure Fire Recovery Services. Along with our affiliate company, we proudly serve over 900 Career/Volunteer Fire Departments. We are confident we can help your department today, plus guarantee the personalized treatment you deserve. First and foremost, I would like to stress that there is absolutely **no cost** to your department unless we collect money for you. When we do collect money for you, we collect 20% of what is collected. We do not charge any type of start-up or filing fees... If you don't get paid, neither do we!

Attached, please find our contract, price list and our supplement to the incident report. The incident report form follows the same exact format you will see on our website for online submission. In order to make this as easy as possible for you, reports can be submitted online, email, or by mail. All we need is your incident reports, we take care of the rest! Once we receive your report, we generate an invoice which is sent to the insurance company. We do monthly follow-ups, answer any questions, make all phone calls needed until the incident is settled.

There are so many reasons to choose SFERS. We keep you up to speed with a monthly spreadsheet documenting the status of each claim. A "real time" email will be sent to notify you anytime we receive a check for your department. Plus, months in which we recover funds for you, you will receive a check and statement showing the total collected, SFERS percentage and the amount paid to you as well as a copy of all of the checks received.

Our collection rate with our affiliate, PAFRS, for the last fiscal year was over 49.1% with an average collection amount of over \$ 880.00 per incident collected on. The company collected over 3 million dollars in recovery for departments last year.

Please note, our company is fully insured up to two million dollars and retain legal representation. Also, remember to check out our website for additional information and testimonials at www.surefirerecovery.us.

SFERS will do our best to fight for you. Remember, we are firefighters helping firefighters.

We will be glad to answer any of your questions, please call 866-330-4948. Ready to start? Please email the signed contract to: surefirerecovery@comcast.net or please mail to: (9711 S. Mason Rd. Ste-125-120 Richmond, TX 77407).

Sincerely,

Geoffrey L. Smith

President

Sure Fire Recovery Services, LLC.

You Help Them... We Help You

Sure Fire Recovery Services frequently asked questions and answers:

Q: How much does it cost to start with SFRS?

A: NOTHING!

Q: What does it cost per report submitted?

A: There is absolutely no charge until we recover money for your department.

Q: Will this change our Department's Tax Exempt Status?

A: No, there will be no change in your Tax Exempt status.

Q: We've never billed... Is getting started difficult?

A: We specialize in Departments that are new to billing. We take the time to make sure every detail is covered and that the startup is as smooth as possible.

Q: Do we need to have an Ordinance in place to bill?

A: Absolutely not... However, in some cases, ordinances do help.

Q: We don't currently have an Ordinance, can SFRS assist us with one?

A: We have many examples of Ordinances that we would be happy to share with you.

Q: How much of a time commitment is required on our part?

A: Very little time on your part is involved. You already work hard enough on the scene; you shouldn't have to work hard behind the scenes... Let us do the work for you!

Q: Can we bill just insurance companies and not send bills to individuals?

A: Yes, we have several Departments that only bill insurance companies.

Q: Can we bill individuals if insurance companies deny the initial claim?

A: Yes, once again, we have several Departments that peruse claims beyond insurance companies.

Q: Can we still submit prior incident reports?

A: Yes. The statute of limitations in Texas for submitting incident reports is 2 years. SFRS can submit previous incidents to insurance companies prior to the signing of your contract date with SFRS. (Please keep in my mind all incident reports submitted after a six month period will have a collection rate of 35% for SFRS.)

Q: Can we still bill if we are funded by our Municipality?

A: Yes, very few Departments are 100% funded by their Municipality. Also, keep in mind that many insurance companies have clauses built into their policies to cover Fire Department Responses whether it is a fully funded City Department or a Volunteer Department.

Q: Do we have to re-do our Incident Reports?

A: In most cases, no. If your current report does not have all the information needed, we provide secondary form or can draft a new report for you.

Q: How can we submit reports?

A: There are several options for report submission including; mail, email, or online submission.

Q: Can we set up a meeting with a representative from SFRS?

A: We truly enjoy meeting with departments. We do request at least 3 interested departments in your area in order to set up a meeting.

You Help Them... We Help You!

CITY OF LAVON, TEXAS
RESOLUTION NO. 2020-03-01

Recovery of Service Costs - LVFD

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS RECOGNIZING THE AUTHORITY OF THE LAVON VOLUNTEER FIRE DEPARTMENT TO SEEK REIMBURSEMENT OF COSTS ASSOCIATED WITH HAZARDOUS MATERIALS ABATEMENT, ENVIRONMENTAL INCIDENTS AND SAFETY AND RESCUE RESPONSES.

WHEREAS, the Lavon City Council authorized the creation of the Lavon Volunteer Fire Department (LVFD), and

WHEREAS, the City of Lavon and Collin County are parties to an agreement for the LVFD provision of fire services to a Collin County-assigned Fire District, and

WHEREAS, the LVFD provides first responder services for fire prevention, protection, rescue and emergency medical care to residents and to persons located in the Collin County Fire District, and

WHEREAS, on occasion, said responses involve the use of hazardous materials abatement equipment and abatement materials, and safety and rescue equipment and materials, and

WHEREAS, it is the desire of the City Council to recognize the authority of the LVFD to seek collection and reimbursement for the reasonable costs of responding to such future and past incidents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council does hereby authorize the LVFD to recover the reasonable costs of firefighting materials and equipment, and hazardous abatement equipment and abatement materials involved in any and all hazardous material incidents, environmental incidents or safety and rescue incidents or operations, including vehicular accidents. Furthermore, in addition to the aforementioned reasonable costs, the LVFD shall be authorized to collect reasonable interest as well as a reasonable administrative fee for collecting the same and any and all additional fees as authorized by any statute, case law or common law, including but not limited to taking legal action to collect such costs through the appropriate courts.

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 17th day of March 2020.

Vicki Sanson
Mayor

ATTEST:

Rae Norton
Assistant City Secretary



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

ITEM: 6 - C

Item:

Discussion and action regarding Resolution No. **2020-03-03** approving and authorizing the Mayor to execute a Change Order to the construction contract with Heritage Constructors, Inc. for the City of Lavon Bear Creek Wastewater Treatment Plant, Phase 3 Expansion in an amount not to exceed \$20,000.00 for the addition of two valves and modification of piping at the lift station; and providing an effective date.

Background:

In June 2018, the City awarded a contract to Heritage Constructors, Inc. for the Bear Creek Wastewater Treatment Plant (WWTP) Expansion, Phase 3 construction project. In its final phases, the construction project is still in progress.

The current contract with Heritage Constructors, Inc. is for \$2,192,134. Change Order #1 was approved for up to \$75,000. The contract came in at \$69,894. With Change Order #2 in the amount of \$18,626.60, the total contract price will be \$2,280,654.60. The combined change orders represent 4.0% of the original contract, less than 25% that is allowed by state law.

Financial Implications:

A change order to the current contract provides the most efficient and cost-effective solution to the issue. Funds are available in the Utility and Sewer Funds.

Staff Notes:

Approval is recommended.

Attachments: Proposed Resolution

CITY OF LAVON, TEXAS
RESOLUTION NO. 2020-03-03

Change Order #2 – Heritage Constructors WWTP Plant Expansion Phase3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CHANGE ORDER TO THE CONSTRUCTION CONTRACT WITH HERITAGE CONSTRUCTORS, INC. FOR THE CITY OF LAVON BEAR CREEK WASTEWATER TREATMENT PLANT, PHASE 3 EXPANSION IN AN AMOUNT NOT TO EXCEED \$20,000.00 FOR THE ADDITION OF TWO VALVES AND MODIFICATION OF PIPING AT THE LIFT STATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council contracted with Heritage Constructors, Inc. for construction of the Bear Creek Wastewater Treatment Plant Phase 3 Expansion in June 2018; and

WHEREAS, the City Council has considered and determined that a change order to the 2018 contract, as amended, to provide for maintenance involving the addition of two valves and modification of piping at the lift station is in the best interest of the general health, welfare and safety of the citizens of Lavon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council does hereby approve and authorize the Mayor to execute a Change Order to the construction contract with Heritage Constructors, Inc. for the City of Lavon Bear Creek Wastewater Treatment Plant, Phase 3 Expansion in an amount not to exceed \$20,000.00 for the addition of two valves and modification of piping at the lift station.

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 17th day of March 2020.

Vicki Sanson
Mayor

ATTEST:

Rae Norton
Assistant City Secretary

CHANGE ORDER No. 2

ENGINEER'S Project No.: **17009**

PROJECT: **Bear Creek WWTP Expansion (Phase 3)**

CONTRACTOR: **Heritage Constructors, Inc.**

ORIGINAL CONTRACT Amount: **\$ 2,192,134.00**

CONTRACT Date: June 5, 2018

TO: **Heritage Constructors, Inc.**

CONTRACTOR

You are directed to make the changes noted below in the subject Contract:

City of Lavon, Texas

Owner

By: _____

Dated: _____

NATURE OF CHANGES:

- 1) Addition of two valves at disk filters to allow for isolation of units for maintenance – CMR-002. (\$8,886.44)
- 2) Modification of piping at lift station to allow flow to go to existing unit and new units separately. – CMR-004 (\$9,740.16)

A summary of the changes is attached.

These changes result in the following adjustment of Contract Price and Contract Time:

Original Contract Price:	\$ <u>2,192,134.00</u>
Change Order No. 1:	\$ <u>69,894.00</u>
Change Order No. 2:	\$ <u>18,626.60</u>
New Contract Price:	\$ <u>2,280,654.60</u>
Percent Change:	<u>4.0%</u>

NOTE: CMR-002 extended the contract 36 days.

CMR-004 extended the contract 21 days.

Change order #2 extends contract 57 days.

New Substantial Completion date: 05/02/20

The Above Changes are Recommended for Approval:

Freeman-Millican, Inc.

Engineer

By: Mark D. Hill, P.E.
Mark D. Hill, P.E.

Dated: 06 MAR 20

Heritage Constructors, Inc.

Contractor

By: Jeff Reynolds

Dated: 03-06-20

DESCRIPTION OF CONTRACTOR'S PRICE FOR PROPOSED MODIFICATION

PROJECT: Bear Creek WWTP
OWNER: City of Lavon, Texas
CONTRACTOR: Heritage Constructors, Inc.
ENGINEER: Freeman Millican
REFERENCE: CMR-002 Disk Filter Pipe & Valve Modification
Change Order Quote

PROJECT NUMBER _____

Date: Apr. 30, 2019

The Contractor proposes to make the following additions, modifications, or deletions to the Work described in the Contract Documents:

CMR-002 Per the directive from Mark Hill at Freeman Millican; see below cost breakdown for the pipe and valve modifications at the disk filters on Lavon Bear Creek WWTP. Includes backwash drain and influent pipe/valve modifications.

LS Labor including Burden		\$2,308.00
LS Materials: Pipe, Valve, & Fittings		\$4,380.00
	Sub-Total	\$6,688.00
1 Lot Equipment & Tools		\$1,021.00
Contractor's Fee		\$1,003.20
2% Bond		<u>\$174.24</u>
	Total:	\$8,886.44

Notice to Proceed: 7/9/18

Current Completion: 7/24/19
New Completion Date: 08/29/19

Contractor request/requires **36 days** be added to the contract for this Proposed Change Modification and the Flooding in Lavon in February, March, & April.

Prepared by: Heritage Constructors, Inc.

By: _____
Jeff Reynolds Project Manager



DESCRIPTION OF CONTRACTOR'S PRICE FOR PROPOSED MODIFICATION

CONTRACTOR: **PROJECT:** Lavon Bear Creek WWTP **PROJECT NUMBERS** _____
OWNER: City of Lavon _____
ARCHITECT: Heritage Constructors, Inc. _____
REFERENCE: Freeman Millican _____
CMR-004 MLS Pipe Modifications _____
Date: Jan. 24, 2020

The Contractor proposes to make the following additions, modifications, or deletions to the Work described in the Contract Documents:

CMR-004: per directive from Mark Hill; see cost breakdown for the piping modifications

Furnish & Install pipe modifications at MLS per directive	\$8,544.00
General Conditions & Supervision	\$0.00
	\$0.00
	\$0.00
	\$0.00
Sub-Total	\$8,544.00
Contractor's Fee:	\$1,025.28
Bond	\$170.88
Total Cost Proposal Amount	\$9,740.16

Contractor request/requires **21** days from executed change order be added to the contract for this Proposed Change Modification. Pricing valid for 7 days from above date.

Prepared by: Heritage Constructors, Inc.

By: _____
Jeff Reynolds -- Project Manager

Approved: _____

DATE	8/9/18	ISSUED FOR CONSTRUCTION	MF
NO.	1	MODIFIED PIPING	MF
BY		REVISION	

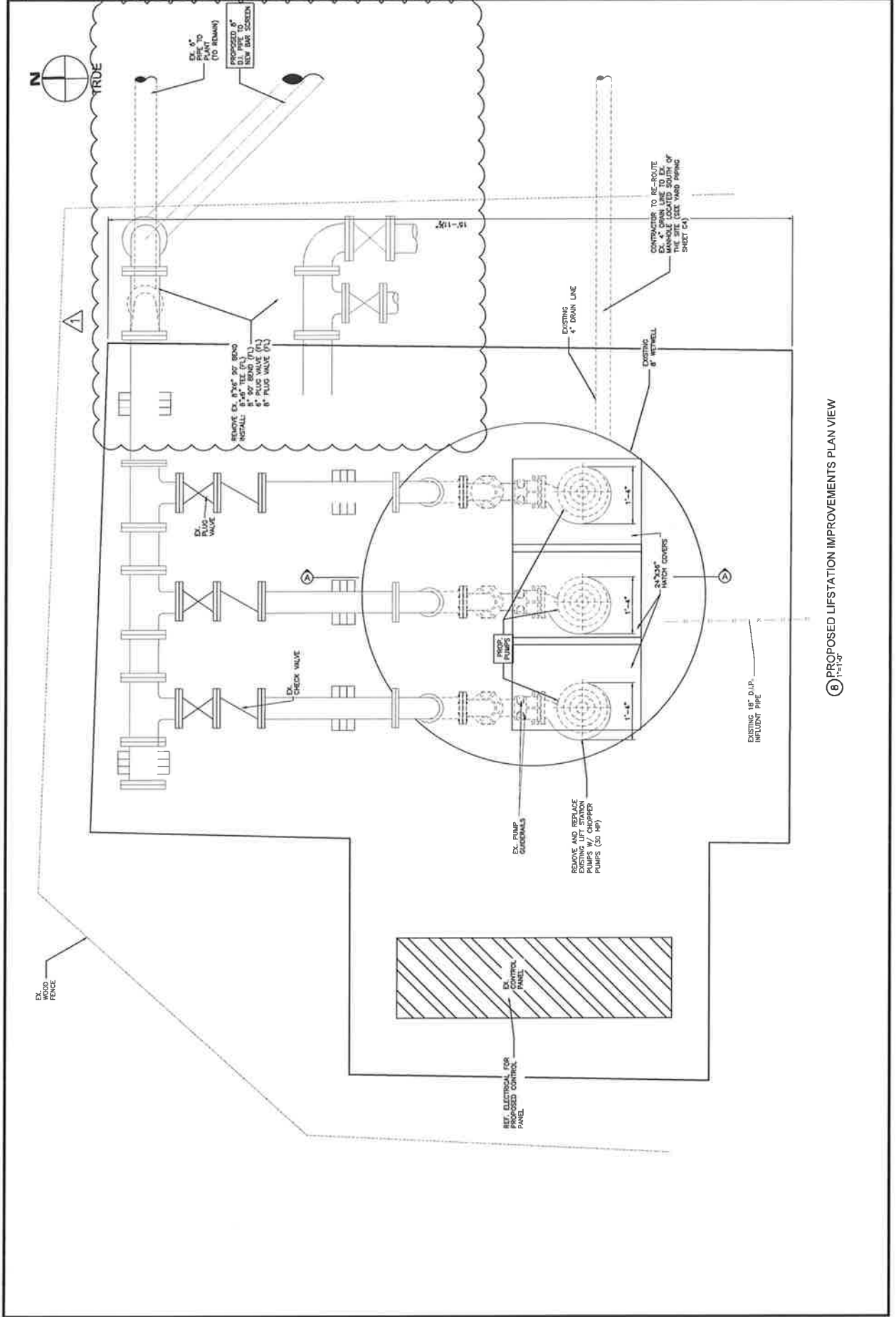

Freeman-Illician, Inc.
 ENGINEERS - ARCHITECTS - PLANNERS

PROPOSED LIFT STATION IMPROVEMENTS PLAN VIEW

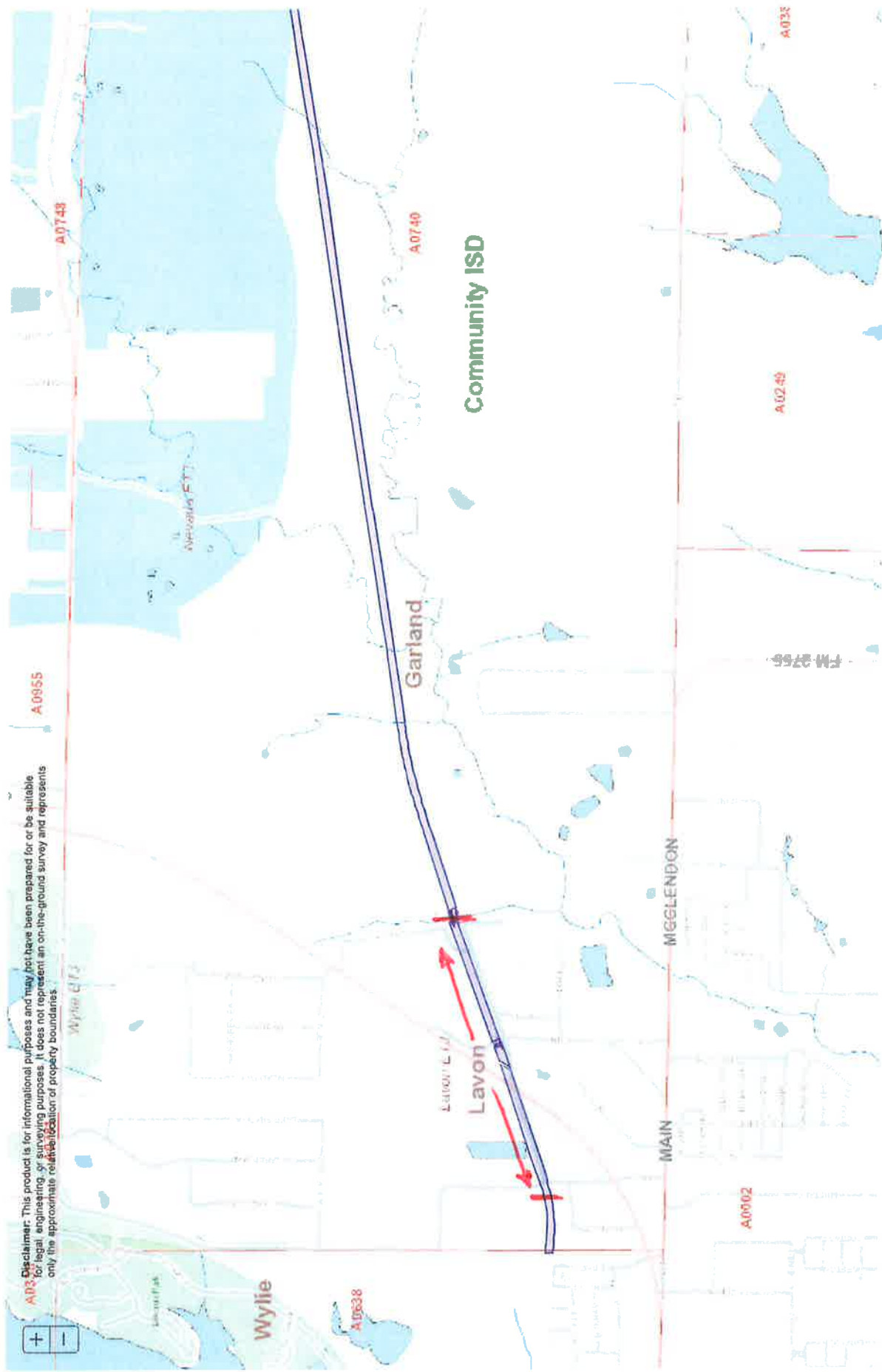
CITY OF LAYTON
 BEAR CREEK WWTP EXPANSION PHASE 3

CONFORMED

DATE	10/10/18
BY	MF
CHECKED	MF
DESIGNED	MF
PROJECT NO.	17-00000000
SHEET	M15



⑧ PROPOSED LIFT STATION IMPROVEMENTS PLAN VIEW
1"=1'-0"



Disclaimer: This record is for informational purposes only and may not have been prepared for or be suitable for legal, engineering or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



CITY OF LAVON, TEXAS
RESOLUTION NO. 2020-03-04

Interlocal Agreement – NETEX Mowing and Maintenance

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT FOR MOWING AND MAINTENANCE WITH THE NORTHEAST TEXAS RURAL RAIL DISTRICT (NETEX); AND PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council does hereby authorize the Mayor to execute an Interlocal Agreement for Mowing and Maintenance with the Northeast Texas Rural Rail District (NETEX); and providing an effective date attached hereto as Exhibit “A”.

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 17th day of March 2020.

Vicki Sanson
Mayor

ATTEST:

Rae Norton
Assistant City Secretary

CITY OF LAVON, TEXAS
RESOLUTION NO. 2020-03-04

EXHIBIT A

INTERLOCAL AGREEMENT

THE STATE OF TEXAS

COUNTY OF COLLIN

INTERLOCAL AGREEMENT FOR

MOWING AND MAINTENANCE

On this _____ day of _____, 2020, the Northeast Texas Rural Rail Transportation District (“NETEX”) and the City of Lavon, Texas (“Lavon”) enter into the following interlocal agreement:

WHEREAS, the Texas Government Code, Chapter 791, Texas Interlocal Cooperation Act, Sections 791.003(3)(E) and 791.003(4)(A) allow local governments to contract with one another to perform governmental functions and services; and

WHEREAS, the Northeast Texas Rural Rail Transportation District is a Rural Rail Transportation District created pursuant to Chapter 172 of the Texas Transportation Code; and

WHEREAS, the City of Lavon, Texas is a Type A general law municipality organized under the laws of the State of Texas; and

WHEREAS, NETEX owns property within Lavon (the “Property”) which is inconvenient for NETEX to access and which is easily accessible by crews employed by Lavon; and

WHEREAS, entry into this Agreement would be mutually beneficial and not detrimental to the Parties.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties have and do hereby covenant and agree as follows:

1. Lavon shall perform mowing and grounds maintenance on the Property.
 - a. Mowing is defined as the cutting of grass or other similar ground covering vegetative material for the purpose of creating a neat, clean and uniform appearance of that material.
 - b. Grounds Maintenance is defined as the raking of leaves and the removal of debris of any sort for the purpose of creating a neat and clean appearance.
2. To the extent allowed by law, NETEX shall be responsible for all damages to personal and real property which results from the mowing responsibilities assumed by Lavon in this

Agreement. This responsibility shall not extend to the workers who are performing the mowing and maintenance services. The workers shall be controlled by and insured by their employer. This provision shall not be interpreted to be a waiver of governmental immunity by NETEX, Lavon, or any of the member counties of NETEX.

3. Lavon shall bill, and NETEX shall reimburse Lavon in an amount not to exceed One Thousand Two Hundred Fifty Dollars (\$1,250.00) annually, unless otherwise agreed to by the parties.
4. This agreement shall be effective on April 1, 2020, and shall continue in full force and effect from year to year until such time as either party gives the other party thirty (30) days' prior written notice of its intent to terminate this Agreement. If NETEX transfers ownership of the property to any third party, this Agreement shall terminate.
5. Notice to either party shall be given in writing and shall be deemed effective when forwarded to a Party by hand-delivery or deposited with the U.S. Postal Service, certified mail, postage prepaid, to the address of the Party indicated below:

Notice to NETEX:

Notice to Lavon:

Name

Name

Position

Position

Address

Address

6. It is agreed and understood that this Agreement is not transferrable or assignable by either party without the written consent and approval of the other party to the Agreement. Provided, however, that Lavon may assign the duties of mowing and maintaining the Property to a third party; however, the duty to mow and maintain the Property shall remain with Lavon. The terms herein stated shall be binding upon the parties hereto, their successors, assigns, and legal representatives.
7. If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute by referring same to the senior management of the parties. The parties hereby expressly agree that no claims or disputes between the parties arising out of or relating to this Agreement or a breach thereof shall be decided by any arbitration proceeding, including without limitation, any proceeding under the Federal Arbitration Act (9 USC Section 1-14) or any applicable state arbitration statute.
8. This Agreement constitutes the entire agreement of the parties. No written or oral representation or modification shall have force or effect unless such modification is made in writing and signed by both parties.

9. This written Agreement represents the final agreement between the parties and may not be contradicted by evidence of prior or contemporaneous agreements, or subsequent oral agreements, of the parties.
10. This Agreement will be governed and construed according to the laws of the state of Texas and shall be performable in Collin County, Texas.
11. Funding for payment has been provided through the NETEX budget approved by the NETEX board for this fiscal year only. Future obligations under this Agreement shall be subject to future budget approval.
12. No term or provision of this Agreement is intended to, or shall, create any rights in any person, firm, corporation, or other entity not a party hereto, and no such person or entity shall have any cause of action hereunder.
13. Notwithstanding any other provisions of this Agreement to the contrary, no failure, delay or default in performance of any obligation hereunder shall constitute an event of default or a breach of this Agreement if such failure to perform, delay or default arises out of causes beyond the control and without the fault or negligence of the party otherwise chargeable with failure, delay or default; including but not limited to acts of God, acts of public enemy, civil war, insurrection, riots, fires, floods, explosion, theft, earthquakes, natural disasters or other casualties, strikes or other labor troubles, which in any way restrict the performance under this Agreement by the parties.
14. The obligations of the parties under this Agreement do not constitute a general obligation or indebtedness of either party for which such party is obligated to levy, pledge, or collect any form of taxation, and such obligations may be terminated at the end of a Party's fiscal year if the governing body of such party does not appropriate sufficient funds to continue the services provided under this Agreement.
15. A party's failure or delay to exercise a right or remedy does not constitute a waiver of the right or remedy. An exercise of a right or remedy under this Agreement does not preclude the exercise of another right or remedy. Rights and remedies under this Agreement are cumulative and are not exclusive of other rights or remedies provided by law.
16. The parties agree that in the event any provision of this Agreement is declared invalid by a court of competent jurisdiction that part of the Agreement is severable and the decree shall not affect the remainder of the Agreement. The remainder of the Agreement shall be and continue in full force and effect.
17. This Agreement may be executed in multiple counterparts which, when taken together, shall be considered as one original.

IN WITNESS WHEREOF, the respective parties set their hands this _____ day of _____, 2020.

**NORTHEAST TEXAS RURAL RAIL
TRANSPORTATION DISTRICT**

CITY OF LAVON, TEXAS

Brian Lee
President of the Board

Vicki Sanson
Mayor



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

ITEM: 6 – E

Item:

Discussion and action regarding Resolution No. **2020-03-05** accepting a petition for addition of lands to Heritage Public Improvement District No. 1 (Residential) and calling for a public hearing.

Background:

Submission of a petition by property owners requesting the creation of a public improvement district ("PID") is the first step for creation of a PID. Attached is a schedule showing the steps for the creation of a PID and for the levy of assessments on property within the PID.

After the City Council determines that a valid petition has been filed, the City Council may adopt a resolution accepting the petition and calling a public hearing on the creation of the PID.

Notice of the public hearing must be published in a newspaper and mailed to each property owner in the proposed PID at least 15 days prior to the date of the public hearing.

The public hearing may be continued or adjourned from time to time. After the conclusion of public hearing, the City Council has up to 6 months to adopt a resolution authorizing the creation of the PID. After adoption, the creation resolution must be published in a newspaper.

The date of publication is the effective date of the creation of the PID.

Attachments: Resolution No. **2020-03-05** and Petition

CITY OF LAVON, TEXAS
RESOLUTION NO. 2020-03-05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON,
TEXAS, ACCEPTING A PETITION FOR ADDITION OF LANDS TO
HERITAGE PUBLIC IMPROVEMENT DISTRICT NO. 1 (RESIDENTIAL)
AND CALLING FOR A PUBLIC HEARING.**

WHEREAS, Chapter 372 of the Texas Local Government Code (the “*Act*”) authorizes the creation of public improvement districts; and

WHEREAS, the City has previously created Heritage Public Improvement District No. 1 (Residential) (the “*District*”) pursuant to Resolution 2004-10-01 adopted on October 28, 2004 (the “*Creation Resolution*”);

WHEREAS, on or before March 13, 2020, the owners certain real property (the “Additional Land”) delivered to the City of Lavon, Texas a petition (the “*Petition*”), which is attached as **Exhibit A** meeting the requirements of the Act and indicating: (i) the owners of more than fifty percent (50%) of the appraised value of the taxable real property liable for assessment, and (ii) the owners of more than fifty percent (50%) of the area of all taxable real property liable for assessment within the Additional Land and more than fifty percent (50%) of all record owners of property liable for assessment within the Additional Land have executed the Petition requesting the addition of such Additional Land to the District; and

WHEREAS, the Act states that a Petition to include land in a public improvement district is sufficient if signed by owners of more than fifty percent (50%) of the taxable real property, according to appraised value, and either of the following: more than fifty percent (50%) of the area of all taxable real property liable for assessment under the proposal, or more than fifty percent (50%) of all record owners of property liable for assessment; and

WHEREAS, the Act further requires that prior to the adoption of the resolution determining the boundaries of the District, the City Council must hold a public hearing on the advisability of the improvements, the nature of the improvements contemplated, the estimated costs of the improvements, the method of assessment, and the apportionment, if any, of the costs between the District and the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:

Section 1. The findings set forth in the recitals of this Resolution are found to be true and correct.

Section 2. City staff reviewed the Petition and determined that same complied with the requirements of the Act and the City Council accepts the Petition. The Petition is filed with the office of the City Secretary and is available for public inspection.

Section 3. The City Council calls a public hearing to be scheduled at or after 7:00 p.m. on April 7, 2020 to be held at Lavon City Hall, 120 School Road, Lavon, Texas on the advisability of the improvements, the nature of the improvements contemplated, the estimated costs of the improvements, the boundaries of the District, the method of assessment, and the apportionment, if any, of the costs between the District and the City. Attached hereto as **Exhibit B** is a form of the Notice of Public Hearing, the form and substance of which is hereby adopted and approved. All residents and property owners within the District and the Additional Land, and all other persons, are hereby invited to appear in person, or by their attorney, and speak on the addition of the Additional Land to the District.

Section 4. The Public Hearing may be adjourned from time to time. Upon the closing of the Public Hearing, the City Council may consider the adoption of a resolution adding the Additional Land to the District or may defer the adoption of such a resolution for up to six months. The addition of the Additional Land to the District is within the sole discretion of the City Council.

Section 5. The City Council hereby authorizes and directs the City Secretary, on or before March 18, 2020, in accordance with the Act, to: (a) publish notice of the public hearing in a newspaper of general circulation in the City; and (b) mail notice of the public hearing to the owners of the Additional Land as reflected on the tax rolls.

[Remainder of page left blank intentionally.]

PASSED AND APPROVED ON MARCH 17, 2020.

APPROVED:

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs, City Administrator

EXHIBIT A

PETITION FOR ADDITION OF LAND

**PETITION FOR ADDITION OF LAND TO HERITAGE PUBLIC
IMPROVEMENT DISTRICT NO. 1 (RESIDENTIAL) WITHIN
THE CITY OF LAVON, TEXAS**

This petition (the “**Petition**”) is submitted and filed with the City Secretary of the City of Lavon, Texas (the “**City**”), by Bloomfield Homes, L.P., a Texas limited partnership (the “**Owner**”), acting pursuant to the provisions of Chapter 372, Texas Local Government Code, as amended (the “**Act**”), requesting the addition of the property owned by the Owner and located within the corporate limits of the City (the “**Property**”), more particularly described in **Exhibit A** to the Heritage Public Improvement District No. 1 (Residential) (the “**District**”). In support of this Petition, the Owner would present the following:

1. **General Nature of the Improvements.** The purposes of the addition of the Property to the District include the design, acquisition and construction of those improvements for which the District was created and identified in the resolution creating the District (the “**Initial Improvements**”), Resolution 2004-10-01 adopted by the City Council on October 28, 2004 (the “**Creation Resolution**”) and additional improvements including the design, acquisition, and construction of public improvement projects authorized by the Act that are necessary for development of the Property, which public improvements will include water and wastewater system improvements, drainage improvements, street, roadway and sidewalk improvements, including related drainage, utility relocation, signalization, landscaping, lighting and signage, right-of-way acquisition, utility easement acquisition, projects similar to those listed above authorized by the Act, including similar off-site projects that provide a benefit to the property within the District; payment of costs associated with operating and maintaining the public improvements listed above; payment of costs associated with developing and financing the public improvements listed above; and costs of establishing, administering, and operating the District (collectively, the “**Additional Improvements**” and, together with the Initial Improvements, the “**Authorized Improvements**”). These Authorized Improvements shall promote the interests of the City and confer a special benefit on the Property.

2. **Estimated Cost of the Improvements.** The Owner estimates that the cost to design, acquire, and construct the Authorized Improvements benefitting the Property, together with bond issuance costs, eligible legal and financial fees, eligible credit enhancement costs and eligible costs incurred in establishment, administration and operation of the District is \$25,000,000. This cost amount is in addition to the \$13,300,000 costs of improvements identified in the Creation Resolution.

3. **Boundaries of the Property.** The boundaries of the Property are described on **Exhibit A** hereto. The proposed boundaries of the District after addition of the Property shall include all property identified in **Exhibit A** hereto and **Exhibit B** hereto.

4. **Proposed Method of Assessment.** The proposed method of assessment will be identical to the proposed method of assessment approved by the City in the Creation Resolution. A revised assessment methodology will be prepared that will address (i) how the costs of the Authorized Improvements financed with the assessments are assessed against the property within the District, (ii) the assessments to be collected each year, (iii) provisions providing for the

prepayment of the assessments at the option of the owner of any portion of the property within the District, (iv) the reallocation of the assessment upon the subdivision of a portion of the property within the District, and (v) reduction of the assessments for costs savings (pursuant to the annual review of the service plan for the District) and (vi) repayment of bonds issued to finance the Authorized Improvements. Additionally, a report will be prepared showing the special benefits accruing to the property within the District and how the costs of the Authorized Improvements are assessed to the property within the District on the basis of the special benefits. The result will be that equal shares of the costs will be imposed on the portions of the property within the District similarly benefited.

5. Proposed Apportionment of Cost between the District and the City. The City shall not be obligated to provide any funds to finance the Authorized Improvements. The cost of the Authorized Improvements will be paid from assessments to be levied in the District or bonds to be issued by the City, which bonds will be repaid from the assessments and from other sources of funds, if any, available to the Owner.

6. Management of the District. The Owner proposes that, following the addition of the Property to the District, the District continue to be managed by the City, with the assistance of a consultant, who shall, from time to time, advise the City regarding certain operations of the District.

7. Owner Requests Addition of Property to the District. The person signing this Petition requests the addition of the Property to the District.

8. Advisory Board. The Owner proposes that, following the addition of the Property to the District, the District continue to be managed without the creation of any advisory body.

This Petition has been signed by (1) the owners of taxable real property representing more than 50 percent of the appraised value of the Property which is the taxable real property liable for assessment under the proposal, as determined by the current roll of the appraisal district in which the property is located; and (2) record owners of the Property which is the real property liable for assessment under the proposal who: (A) constitute more than 50 percent of all record owners of property that is liable for assessment under the proposal; or (B) own taxable real property that constitutes more than 50 percent of the area of all taxable real property that is liable for assessment under the proposal.

This Petition is hereby filed with the City Secretary of the City in support of the addition of the Property to the District by the City Council as herein provided. The undersigned requests that the City Council grant its consent as above stated.

[Signatures to Follow]

RESPECTFULLY SUBMITTED, on this 13th day of March, 2020.

BLOOMFIELD HOMES, L.P.,
a Texas limited partnership

By: Bloomfield Properties, Inc.,
a Texas corporation, its General Partner

By: 
Donald J. Dykstra, President

EXHIBIT A
METES AND BOUNDS DESCRIPTION OF THE PROPERTY

TRACT I

BEING A 57.075 ACRE TRACT OF LAND SITUATED IN THE D. ANGLIN SURVEY, ABSTRACT NUMBER 2, COLLIN COUNTY, TEXAS, AND BEING ALL OF A CALLED 56.22 ACRE TRACT OF LAND CONVEYED AS "TRACT ONE" TO JOHN SVENSON, TRACI SVENSON, ORLIN S. SVENSON AND CHARLES O. SVENSON, IN VOLUME 2651, PAGE 24; VOLUME 2651, PAGE 30; VOLUME 2651, PAGE 33 AND VOLUME 2651, PAGE 36, DEED RECORDS, COLLIN COUNTY, TEXAS. SAID 57.075 ACRE TRACT, WITH BEARING BASIS BEING GRID NORTH, TEXAS STATE PLANE COORDINATES, NORTH CENTRAL ZONE, NAD83 (NAD83(2011) EPOCH 2010), DETERMINED BY GPS OBSERVATIONS, CALCULATED FROM DALLAS CORS ARP (PID-DF8984) AND COLLIN CORS ARP (PID-DF8982), BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT 5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "JACOBS" SET FOR THE NORTHEAST CORNER OF SAID 56.22 ACRE TRACT AND THE SOUTHEAST CORNER OF A 92.296 ACRE TRACT OF LAND CONVEYED AS "TRACT 1" TO WORLD LAND DEVELOPERS, LP, AS RECORDED IN COUNTY CLERK'S FILE NO. 20070913001271380, OFFICIAL PUBLIC RECORDS, COLLIN COUNTY, TEXAS;

THENCE, SOUTH 00 DEGREES 54 MINUTES 45 SECONDS WEST, ALONG THE EAST LINE OF SAID 56.22 ACRE TRACT, A DISTANCE OF 1637.22 FEET TO A POINT FOR A SOUTHEAST CORNER OF SAID 56.22 ACRE TRACT, SAID POINT BEING ON THE NORTH LINE OF A 15.51 ACRE TRACT OF LAND CONVEYED TO JAMES L. BRANNON AND PEGGY M. BRANNON, AS RECORDED IN COUNTY CLERK'S FILE NO. 20160919001247770, OFFICIAL PUBLIC RECORDS, COLLIN COUNTY, TEXAS, FROM WHICH A 1/2 INCH IRON ROD FOUND FOR THE NORTHEAST CORNER OF SAID 15.51 ACRE TRACT AND A SOUTHEAST CORNER OF THE REMAINDER OF AN 8.25 ACRE TRACT OF LAND CONVEYED AS "SECOND TRACT" TO W.W. TOLLETT, AS RECORDED IN VOLUME 105, PAGE 280, DEED RECORDS, COLLIN COUNTY, TEXAS BEARS SOUTH 89 DEGREES 02 MINUTES 07 SECONDS EAST, A DISTANCE OF 174.02 FEET;

THENCE, ALONG THE SOUTH LINE OF SAID 56.22 ACRE TRACT AND SAID NORTH LINE OF 15.51 ACRE TRACT, THE FOLLOWING COURSES AND DISTANCES:

NORTH 89 DEGREES 02 MINUTES 07 SECONDS WEST, A DISTANCE OF 240.24 FEET TO A 5/8 INCH IRON ROD WITH PLASTIC CAP STAMPED "BOUNDARY SOL" FOUND FOR CORNER;

SOUTH 01 DEGREES 52 MINUTES 31 SECONDS WEST, A DISTANCE OF 592.17 FEET TO A 1/2 INCH IRON ROD FOUND FOR CORNER;

NORTH 87 DEGREES 36 MINUTES 12 SECONDS WEST, A DISTANCE OF 363.54 FEET TO A 1/2 INCH IRON ROD FOUND FOR A SOUTHWEST CORNER OF SAID 56.22 ACRE TRACT, SAID POINT BEING ON THE EAST LINE OF EAST HUBBARD PROPERTIES, AN ADDITION TO COLLIN COUNTY, TEXAS, AS RECORDED IN CABINET G, PAGE 22, PLAT RECORDS, COLLIN COUNTY, TEXAS;

THENCE, NORTH 00 DEGREES 00 MINUTES 43 SECONDS EAST, ALONG A WEST LINE OF SAID 56.22 ACRE TRACT AND SAID EAST LINE OF EAST HUBBARD PROPERTIES, A DISTANCE OF 761.55 FEET TO A 1/2 INCH IRON ROD FOUND FOR THE NORTHEAST CORNER OF SAID EAST HUBBARD PROPERTIES;

THENCE, NORTH 89 DEGREES 29 MINUTES 20 SECONDS WEST, ALONG THE SOUTH LINE OF SAID 56.22 ACRE TRACT AND THE NORTH LINE OF SAID EAST HUBBARD PROPERTIES, PASSING AT A DISTANCE OF 780.56 FEET A 5/8 INCH IRON ROD FOUND FOR THE NORTHWEST CORNER OF SAID EAST HUBBARD PROPERTIES, CONTINUING ALONG SAID SOUTH LINE OF SAID 56.22 ACRE TRACT, IN ALL A TOTAL DISTANCE OF 840.83 FEET TO A POINT FOR THE SOUTHWEST CORNER OF SAID 56.22 ACRE TRACT AND THE SOUTHEAST CORNER OF A 90.00 ACRE TRACT OF LAND CONVEYED AS "TRACT 1" TO ROY BRIAN WEBB AND ANDREA KAY CAMPBELL, AS RECORDED IN VOLUME 4761, PAGE 200, DEED RECORDS, COLLIN COUNTY, TEXAS, SAID POINT BEING ON THE NORTH LINE OF LOT 19, BLOCK B OF MEADOW CREEK ESTATES, AN ADDITION TO COLLIN COUNTY, TEXAS, AS RECORDED IN CABINET G, PAGE 485, PLAT RECORDS, COLLIN COUNTY, TEXAS AND BEING ON APPROXIMATE WEST RIGHT-OF-WAY LINE OF COUNTY ROAD NO. 483 (A VARIABLE WIDTH PRESCRIPTIVE RIGHT-OF-WAY);

THENCE, NORTH 00 DEGREES 32 MINUTES 30 SECONDS EAST, ALONG THE WEST LINE OF SAID 56.22 ACRE TRACT, THE EAST LINE OF SAID 90.00 ACRE TRACT AND SAID WEST RIGHT-OF-WAY LINE OF COUNTY ROAD NO. 483, A DISTANCE OF 1474.64 FEET TO A POINT FOR THE NORTHWEST CORNER OF SAID 56.22 ACRE TRACT;

THENCE, SOUTH 88 DEGREES 40 MINUTES 46 SECONDS EAST, ALONG THE NORTH LINE OF SAID 56.22 ACRE TRACT, PASSING AT A DISTANCE OF 0.56 FEET A 1/2 INCH IRON ROD FOUND FOR THE SOUTHWEST CORNER OF AFORESAID 92.296 ACRE TRACT, CONTINUING ALONG SAID NORTH LINE OF 56.22 ACRE TRACT, THE SOUTH LINE OF SAID 92.296 ACRE TRACT AND WITH THE APPROXIMATE CENTERLINE OF AFORESAID COUNTY ROAD NO. 483, IN ALL A TOTAL DISTANCE OF 1475.98 FEET TO A THE POINT OF BEGINNING AND CONTAINING 57.075 ACRES LAND, MORE OR LESS.

TRACT II

BEING A 30.485 ACRE TRACT OF LAND SITUATED IN THE DRURY ANGLIN SURVEY, ABSTRACT NO. 2, CITY OF LAVON, COLLIN COUNTY, TEXAS, AND BEING A PARCEL OR TRACT OF LAND DESCRIBED TO CAPE COD BANK & TRUST COMPANY IN DEED RECORDED IN VOLUME 2651, PAGE 27 OF THE DEED RECORDS OF COLLIN COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2 INCH IRON ROD WITH RED CAP STAMPED "USA INC" FOUND FOR CORNER, SAID ROD BEING THE NORTHEAST CORNER OF TRADITIONS AT GRAND HERITAGE WEST AN ADDITION TO THE CITY OF LAVON, AS RECORDED IN VOLUME 2017, PAGE 900 OF THE DEED RECORDS OF COLLINS COUNTY, TEXAS, SAID POINT BEING A DEDICATED RIGHT-OF-WAY FOR COUNTY ROAD F.M. 484;

THENCE NORTH 00 DEGREES 47 MINUTES 17 SECONDS EAST A DISTANCE OF 30.16 FEET TO A POINT FOR CORNER, SAID POINT BEING IN THE APPROXIMATE CENTERLINE OF SAID COUNTY ROAD F. M. 484, (CURRENTLY A VARIABLE-WIDTH PRESCRIPTIVE-BY-USE PUBLIC RIGHT-OF-WAY);

THENCE SOUTH 89 DEGREES 22 MINUTES 38 SECONDS EAST, ALONG THE APPROXIMATE CENTERLINE OF COUNTY ROAD F. M. 484, A DISTANCE OF 555.40 FEET TO A 1/2 INCH IRON ROD WITH RED CAP STAMPED "USA INC." FOUND FOR CORNER, SAID POINT BEING A POINT FOR THE SOUTHERLY RIGHT-OF-WAY LINE FOR WINDMILL DRIVE (50 FOOT RIGHT-OF-WAY);

THENCE SOUTH 89 DEGREES 00 MINUTES 06 SECONDS EAST, ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE OF WINDMILL DRIVE A DISTANCE OF 131.60 FEET TO A 1/2 INCH IRON RID WITH RED CAP STAMPED "USA INC" FOUND FOR CORNER, SAID POINT BEING THE NORTHWEST CORNER OF TRADITIONS AT GRAND HERITAGE AN ADDITION TO THE CITY OF LAVON, AS RECORDED IN VOLUME 2016, PAGE 689, OF THE DEED RECORDS OF COLLINS COUNTY, TEXAS;

THENCE SOUTH 00 DEGREES 47 MINUTES 17 SECONDS WEST DEPARTING THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID WINDMILL DRIVE, AND ALONG THE EASTERLY LINE OF SAID CAPE COD TRACT, AND ALONG THE WESTERLY LINE OF SAID TRADITIONS AT GRAND HERITAGE, AND PASSING A 1/2 INCH IRON ROD WITH RED CAP STAMPED "USA INC" AT A DISTANCE OF 1,279.93 FEET FOUND FOR THE NORTHWEST CORNER OF AN H.O.A., P.A.E.D.E., S.S.E. & W.E TRACT, AND PASSING A DISTANCE OF 197.64 A 1/2 INCH IRON ROD WITH RED CAP STAMPED "USA INC" FOR THE NORTHWEST CORNER OF A TRACT OF LAND DESCRIBED IN DEED TO CITY OF LAVON COLLINS COUNTY, TEXAS AS RECORDED IN DOCUMENT NUMBER 20060725001041390 OF THE OFFICIAL PUBLIC RECORDS, COLLINS COUNTY, TEXAS, FOR A TOTAL DISTANCE OF 1,832.19 FEET TO A POINT

FOR CORNER, SAID POINT BEING THE SOUTHEAST CORNER OF SAID CAPE COD TRACT AND THE NORTHERLY LINE OF A TRACT OF AND DESCRIBED IN DEED TO JOHN DAVID SANDERS AS RECORDED IN VOLUME 4589, PAGE 1490 OF THE DEED RECORDS, COLLINS COUNTY, TEXAS, SAID POINT ALSO BEING ALONG THE APPROXIMATE CENTERLINE OF BEAR CREEK;

THENCE SOUTH 74 DEGREES 24 MINUTES 58 SECONDS WEST ALONG SAID APPROXIMATE CENTERLINE OF BEAR CREEK AND THE NORTHERLY LINE OF SAID SANDERS TRACT AND THE SOUTHERLY LINE OF SAID CAPE COD TRACT A DISTANCE OF 716.06 FEET TO A POINT FOR CORNER, SAID POINT BEING IN THE SOUTHWEST CORNER OF SAID CAPE COD TRACT AND THE SOUTHEAST LINE OF A TRACT OF LAND DESCRIBED IN DEED TO BEAR CREEK WINDMILL LP AS RECORDED IN VOLUME 5467, PAGE 695 OF THE DEED RECORDS, COLLINS COUNTY, TEXAS;

THENCE NORTH 00 DEGREES 47 MINUTES 17 SECONDS EAST PASSING A 1/2 INCH IRON ROD WITH RED CAP STAMPED "USA INC" AT A DISTANCE OF 745.11 FOR THE SOUTHEAST CORNER OF SAID TRADITIONS AT GRAND HERITAGE WEST SAID POINT BEING THE NORTHEAST CORNER OF SAID BEAR CREEK WINDMILL LP TRACT AND BEING ALONG THE WESTERLY LINE OF SAID CAPE COD TRACT AND BEING ALONG THE EASTERLY LINE OF SAID TRADITIONS AT GRAND HERITAGE WEST TRACT FOR A TOTAL DISTANCE OF 2,002.75 FEET TO THE POINT OF BEGINNING AND CONTAINING 1,327,916 SQUARE FEET OR 30.485 ACRES OF LAND, MORE OR LESS.

EXHIBIT B

METES AND BOUNDS DESCRIPTION OF LAND IN THE INITIAL DISTRICT

DESCRIPTION OF THE LAND

ZONING TRACT WEST "D"

BEING A 32.13 ACRE TRACT OF LAND SITUATED IN THE DRURY ANGLIN SURVEY, ABSTRACT NO. 2, COLLIN COUNTY, TEXAS AND BEING ALL THAT TRACT OF LAND DESCRIBED IN DEED TO LAVON WINDMILL ESTATES, LTD., A TEXAS LIMITED PARTNERSHIP RECORDED IN VOLUME 4959, PAGE 2938, DEED RECORDS COLLIN COUNTY, TEXAS (D.R.C.C.T.). SAID 32.13 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOW:

BEGINNING AT A POINT FOR THE NORTHEAST CORNER OF SAID LAVON WINDMILL ESTATES TRACT AND THE COMMON NORTHWEST CORNER OF A TRACT OF LAND DESCRIBED AS "TRACT TWO" IN DEED TO CAPE COD BANK AND TRUST, RECORDED IN VOLUME 3254, PAGE 258 (D.R.C.C.T.) SAID POINT ALSO BEING ON THE APPROXIMATE CENTERLINE OF COUNTY ROAD NO. 484 (RAY SMITH ROAD-A VARIABLE WIDTH PRESCRIPTIVE R.O.W.), AND THE SOUTH LINE OF A TRACT OF LAND DESCRIBED IN DEED TO ROBERT BROWN McGAUGHEY, RECORDED IN VOLUME 211, PAGE 215 (D.R.C.C.T.);

THENCE, S 00°00'21" E, ALONG THE EAST LINE OF SAID LAVON WINDMILL ESTATES TRACT AND THE COMMON WEST LINE OF SAID CAPE COD BANK AND TRUST TRACT A DISTANCE OF 2051.66 FEET TO A POINT FOR THE SOUTHEAST CORNER OF SAID LAVON WINDMILL;

THENCE ALONG THE SOUTH LINE OF SAID LAVON WINDMILL ESTATES TRACT THE FOLLOWING COURSES AND DISTANCES:

N 55°18'44" W, A DISTANCE OF 69.19 FEET TO A POINT FOR CORNER;

S 68°56'16" W, A DISTANCE OF 452.16 FEET TO A POINT FOR CORNER;

N 70°03'44" W, A DISTANCE OF 200.24 FEET TO A POINT FOR THE SOUTHWEST CORNER OF SAID LAVON WINDMILL ESTATES;

THENCE ALONG THE WEST LINE OF SAID LAVON WINDMILL ESTATES TRACT THE FOLLOWING COURSES AND DISTANCES:

N 00°17'10" E, A DISTANCE OF 221.19 FEET TO A POINT FOR CORNER;

N 00°10'07" E, A DISTANCE OF 323.30 FEET TO A POINT FOR CORNER;

N 00°03'11" E, A DISTANCE OF 447.68 FEET TO A POINT FOR CORNER;

N 00°30'30" W, A DISTANCE OF 676.09 FEET TO A POINT FOR CORNER;

N 00°06'00" E, A DISTANCE OF 431.75 FEET TO A POINT FOR THE NORTHWEST CORNER OF SAID LAVON WINDMILL ESTATES TRACT AND THE COMMON SOUTHWEST CORNER OF A TRACT OF LAND DESCRIBED IN DEED TO NORTH

TEXAS MUNICIPAL WATER DISTRICT, RECORDED IN VOLUME 3078, PAGE 604 (D.R.C.C.T.) SAID POINT ALSO BEING IN THE APPROXIMATE CENTERLINE OF SAID COUNTY ROAD NO. 484;

THENCE, N 89°22'02" E, ALONG THE NORTH LINE OF SAID LAVON WINDMILL ESTATES TRACT AND THE COMMON SOUTH LINE OF SAID NORTH TEXAS MUNICIPAL TRACT ALONG THE APPROXIMATE CENTERLINE OF SAID COUNTY ROAD NO. 484 A DISTANCE OF 553.12 FEET TO A POINT FOR THE SOUTHEAST CORNER OF SAID NORTH TEXAS MUNICIPAL TRACT;

THENCE, N 89°47'55" E, ALONG THE NORTH LINE OF SAID LAVON WINDMILL ESTATES TRACT AND THE COMMON SOUTH LINE OF SAID McGAUGHEY TRACT ALONG THE APPROXIMATE CENTERLINE OF SAID COUNTY ROAD NO. 484 A DISTANCE OF 116.56 FEET TO THE POINT OF BEGINNING, AND CONTAINING 32.13 ACRES OF LAND, MORE OR LESS.

ZONING TRACT EAST RESIDENTIAL "A"

BEING A 117.250 ACRE TRACT OF LAND SITUATED IN THE DRURY ANGLIN SURVEY, ABSTRACT NO. 2, COLLIN COUNTY, TEXAS, AND BEING ALL OF THOSE TRACTS OF LAND DESCRIBED IN DEEDS TO LAVON REALTY PARTNERS L.P., RECORDED IN VOLUME 5365, PAGE 7569, VOLUME 5328, PAGE 1298, DEED RECORDS COLLIN COUNTY, TEXAS (D.R.C.C.T.), ALL OF THOSE TRACTS OF LAND DESCRIBED IN DEED TO KENNETH BLACK RECORDED IN COUNTY CLERK'S FILE NO. (CC#) 2002-0058176 D.R.C.C.T. AND CC# 92-0011429, D.R.C.C.T. SAID 117.250 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LAVON REALTY TRACT;

THENCE N 00°44'42" E, ALONG THE WEST LINE OF SAID LAVON REALTY ACRE TRACT, A DISTANCE OF 1414.73 FEET TO POINT FOR CORNER IN THE SOUTH LINE OF SAID BLACK TRACT FOR THE POINT OF **BEGINNING**;

THENCE ALONG THE SOUTH LINE OF SAID BLACK TRACT THE FOLLOWING COURSES AND DISTANCES;

N 36°29'45" W, A DISTANCE OF 69.26 FEET TO A POINT FOR CORNER;

N 54°59'16" W, A DISTANCE OF 156.86 FEET TO A POINT FOR CORNER;

S 79°30'44" W, A DISTANCE OF 106.48 FEET TO A POINT FOR THE SOUTHWEST CORNER OF SAID BLACK TRACT;

THENCE ALONG THE WEST LINE OF SAID BLACK TRACT THE FOLLOWING COURSES AND DISTANCES;

N 00°47'50" E, A DISTANCE OF 172.27 FEET TO A POINT FOR CORNER;

S 89°11'49" E, A DISTANCE OF 752.29 FEET TO A POINT FOR CORNER;

N 00°47'34" E, A DISTANCE OF 2915.08 FEET TO A POINT FOR CORNER;

N 00°14'09" E, A DISTANCE OF 175.16 FEET TO A POINT FOR THE NORTHWEST CORNER OF SAID BLACK TRACT IN THE SOUTH RIGHT-OF-WAY (R.O.W.) LINE OF F.M. HWY. NO. 2755 (VARIABLE R.O.W.);

THENCE S 89°16'38" E, ALONG THE SOUTH R.O.W. LINE OF SAID F.M. HWY. NO. 2755 (VARIABLE WIDTH R.O.W.) AND THE COMMON NORTH LINE OF SAID BLACK TRACT, A DISTANCE OF 204.39 FEET TO A POINT AT THE NORTHEAST CORNER OF SAID BLACK TRACT AND THE COMMON NORTHWEST CORNER OF SAID LAVON REALTY TRACT;

THENCE ALONG THE NORTH LINE OF SAID LAVON REALTY TRACT THE FOLLOWING COURSES AND DISTANCES:

S 89°28'05" E, A DISTANCE OF 667.17 FEET TO A POINT FOR CORNER;

S 00°03'44" W, A DISTANCE OF 553.86 FEET TO A POINT FOR CORNER;

N 85°44'09" E, A DISTANCE OF 446.94 FEET TO A POINT FOR CORNER;

N 04°44'43" W, A DISTANCE OF 493.05 FEET TO A POINT FOR CORNER IN THE SOUTH RIGHT-OF-WAY (R.O.W.) LINE OF SAID F.M. HWY. NO. 2755;

THENCE CONTINUING ALONG THE NORTH LINE OF LAVON REALTY TRACT AND THE COMMON SOUTH R.O.W. LINE OF SAID F.M. HWY. NO. 2755, THE FOLLOWING COURSES AND DISTANCES;

S 88°40'56" E, A DISTANCE OF 2.28 FEET TO A POINT FOR CORNER;

S 88°45'56" E, A DISTANCE OF 24.23 FEET TO A POINT FOR CORNER;

S 85°53'56" E, A DISTANCE OF 100.13 FEET TO A POINT FOR CORNER;

S 88°44'22" E, A DISTANCE OF 180.89 FEET TO THE NORTHEAST CORNER OF SAID LAVON REALTY TRACT;

THENCE ALONG THE EAST LINE OF SAID LAVON REALTY TRACT THE FOLLOWING COURSES AND DISTANCES;

S 00°14'02" W, A DISTANCE OF 1288.84 FEET TO A POINT FOR CORNER;

S 88°40'56" E, A DISTANCE OF 546.17 FEET TO A POINT FOR CORNER;

S 33°00'26" W, A DISTANCE OF 89.81 FEET TO A POINT FOR CORNER;

S 11°43'11" W, A DISTANCE OF 83.04 FEET TO A POINT FOR CORNER;

THENCE ALONG THE APPROXIMATE CENTERLINE OF SAID BEAR CREEK, THE FOLLOWING COURSES AND DISTANCES:

S 25°31'30" W, A DISTANCE OF 1314.07 FEET TO A POINT FOR CORNER;

S 61°56'23" W, A DISTANCE OF 843.24 FEET TO A POINT FOR CORNER;

S 70°13'21" W, A DISTANCE OF 415.82 FEET TO A POINT FOR CORNER;
S 66°32'59" W, A DISTANCE OF 252.36 FEET TO A POINT FOR CORNER;
S 73°15'44" W, A DISTANCE OF 25.26 FEET TO A POINT FOR CORNER;
N 67°14'16" W, A DISTANCE OF 146.60 FEET TO A POINT FOR CORNER;
S 67°30'44" W, A DISTANCE OF 148.65 FEET TO A POINT FOR CORNER;
N 86°29'21" W, A DISTANCE OF 168.14 FEET TO A POINT FOR CORNER;
S 53°15'41" W, A DISTANCE OF 174.27 FEET TO A POINT FOR CORNER;
N 36°29'45" W, A DISTANCE OF 68.12 FEET TO THE POINT OF BEGINNING,
AND CONTAINING 117.25 ACRES OF LAND, MORE OR LESS.

ZONING TRACT EAST RESIDENTIAL "B"

BEING A 114.191 ACRE TRACT OF LAND SITUATED IN THE DRURY ANGLIN SURVEY, ABSTRACT NO. 2, COLLIN COUNTY, TEXAS, AND BEING ALL OF THOSE TRACTS OF LAND DESCRIBED IN DEEDS TO LAVON REALTY PARTNERS L.P., RECORDED IN VOLUME 5365, PAGE 7569, VOLUME 5328, PAGE 1298, DEED RECORDS COLLIN COUNTY, TEXAS (D.R.C.C.T.), ALL OF THOSE TRACTS OF LAND DESCRIBED IN DEED TO KENNETH BLACK RECORDED IN COUNTY CLERK'S FILE NO. (CC#) 2002-0058176 D.R.C.C.T. AND CC# 92-0011429, D.R.C.C.T. SAID 114.191 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LAVON REALTY TRACT;

THENCE N 00°44'42" E, ALONG THE WEST LINE OF SAID LAVON REALTY ACRE TRACT, A DISTANCE OF 1414.73 FEET TO A POINT FOR CORNER IN THE SOUTH LINE OF SAID BLACK TRACT;

THENCE ALONG THE APPROXIMATE CENTERLINE OF SAID BEAR CREEK, THE FOLLOWING COURSES AND DISTANCES:

S 36°29'45" E, A DISTANCE OF 68.12 FEET TO A POINT FOR CORNER;
N 53°15'44" E A DISTANCE OF 174.27 FEET TO A POINT FOR CORNER;
S 86°29'21" E, A DISTANCE OF 168.14 FEET TO A POINT FOR CORNER;
N 67°30'44" E, A DISTANCE OF 148.65 FEET TO A POINT FOR CORNER;
S 67°14'16" E, A DISTANCE OF 146.60 FEET TO A POINT FOR CORNER;
N 73°15'44" E, A DISTANCE OF 25.26 FEET TO A POINT FOR CORNER;
N 66°32'59" E, A DISTANCE OF 252.36 FEET TO A POINT FOR CORNER;

N 70°13'21" E, A DISTANCE OF 415.82 FEET TO A POINT FOR CORNER;

N 61°56'23" E, A DISTANCE OF 843.24 FEET TO A POINT FOR CORNER;

N 25°31'30" E, A DISTANCE OF 1314.07 FEET TO A POINT FOR CORNER IN THE EAST LINE OF SAID LAVON REALTY TRACT;

THENCE ALONG THE EAST LINE OF SAID LAVON REALTY TRACT THE FOLLOWING COURSES AND DISTANCES:

S 89°30'20" E, A DISTANCE OF 240.91 FEET TO A POINT FOR CORNER;

S 00°44'42" W, A DISTANCE OF 3015.30 FEET TO THE SOUTHEAST CORNER OF SAID LAVON REALTY TRACT;

THENCE ALONG THE SOUTH LINE OF SAID LAVON REALTY TRACT THE FOLLOWING COURSES AND DISTANCES;

N 88°40'48" W, A DISTANCE OF 1476.00 FEET TO A POINT FOR CORNER;

N 00°45'44" E, A DISTANCE OF 8.00 FEET TO A POINT FOR CORNER;

S 76°49'12" W, A DISTANCE OF 1358.24 FEET TO THE POINT OF BEGINNING, AND CONTAINING 114.191 ACRES OF LAND, MORE OR LESS.

ZONING TRACT WEST RESIDENTIAL "C"

BEING A 49.895 ACRE TRACT OF LAND SITUATED IN THE W.S. BOHANNON SURVEY, ABSTRACT NO. 121, COLLIN COUNTY, TEXAS AND BEING A PORTION OF A TRACT OF LAND DESCRIBED IN DEED TO D.P. BROWN, RECORDED IN VOLUME 226, PAGE 176 OF THE DEED RECORDS OF COLLIN COUNTY, TEXAS (D.R.C.C.T.) BASIS OF BEARINGS FOR THIS SURVEY IS GEODETIC NORTH. SAID 49.895 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS;

BEGINNING AT A POINT IN THE SOUTH LINE OF SAID BROWN TRACT FROM WHICH A 3/8" IRON ROD FOUND IN THE WEST RIGHT-OF-WAY (R.O.W.) LINE OF STATE HIGHWAY NO. 205 (100' R.O.W.) BEARS S 88°17'02 " E, A DISTANCE OF 200.00 FEET;

THENCE N 88°17'02" W, ALONG THE SOUTH LINE OF SAID BROWN TRACT, A DISTANCE OF 1120.95 FEET TO A WOODEN FENCE CORNER POST FOUND FOR THE SOUTHWEST CORNER OF SAID BROWN TRACT;

THENCE N 00°28'03" E, ALONG THE WEST LINE OF SAID BROWN TRACT A DISTANCE OF 1812.76 FEET TO A POINT FOR CORNER;

THENCE OVER AND ACROSS SAID BROWN TRACT THE FOLLOWING COURSES AND DISTANCES;

N 84°14'47 " E, A DISTANCE OF 1135.39 FEET TO A POINT FOR CORNER;

S 88°36'33" E, A DISTANCE OF 39.26 FEET TO A POINT FOR CORNER FROM WHICH A 1/2" IRON ROD STAMPED "RSCI" FOUND BEARS S 88°36'33" E, A DISTANCE OF 200.74 FEET;

S 01°13'03" W, A DISTANCE OF 1241.34 FEET TO A POINT FOR CORNER;

S 02°56'28" W, A DISTANCE OF 719.02 FEET TO THE POINT OF BEGINNING AND CONTAINING 49.895 ACRES OF LAND, MORE OF LESS

ZONING TRACT WEST "E"

BEING A 28.653 ACRE TRACT OF LAND SITUATED IN THE DRUARY ANGLIN SURVEY, ABSTRACT NO. 2, COLLIN COUNTY, TEXAS AND BEING A PORTION OF A TRACT OF LAND DESCRIBED IN DEED TO LAVON REALTY PARTNERS, LTD., RECORDED IN VOLUME 5298, PAGE 4958 OF THE DEED RECORDS OF COLLIN COUNTY, TEXAS (D.R.C.C.T.). SAID 28.653 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS;

BEGINNING AT A POINT FOR THE SOUTHEAST CORNER OF WINDMILL ESTATES PHASE 1, AN ADDITION TO THE CITY OF LAVON, COLLIN COUNTY, TEXAS RECORDED IN CABINET N, PAGE 542 PLAT RECORDS COLLIN COUNTY TEXAS (P.R.C.C.T.) AND IN THE EAST LINE OF SAID LAVON REALTY PARTNERS TRACT AND THE COMMON WEST LINE OF MUSTANG ESTATES, AN ADDITION TO THE CITY OF LAVON, COLLIN COUNTY TEXAS RECORDED IN CABINET S, PAGE 1640, (P.R.C.C.T.);

THENCE, S 00°00'21" E, ALONG THE EAST LINE OF SAID LAVON REALTY PARTNERS TRACT AND THE COMMON WEST LINE OF SAID MUSTANG ESTATES A DISTANCE OF 1541.93 FEET TO A POINT FOR THE SOUTHEAST CORNER OF SAID LAVON REALTY PARTNERS TRACT SAID POINT ALSO BEING IN BEAR CREEK;

THENCE ALONG THE SOUTH LINE OF SAID LAVON REALTY PARTNERS TRACT AND SAID BEAR CREEK THE FOLLOWING COURSES AND DISTANCES:

S 80°20'00" W, A DISTANCE OF 143.00 FEET TO A POINT FOR CORNER;

S 77°00'00" W, A DISTANCE OF 115.00 FEET TO A POINT FOR CORNER;

S 65°00'00" W, A DISTANCE OF 105.00 FEET TO A POINT FOR CORNER;

S 68°10'00" W, A DISTANCE OF 102.00 FEET TO A POINT FOR CORNER;

S 73°00'00" W, A DISTANCE OF 150.00 FEET TO A POINT FOR CORNER;

S 63°00'00" W, A DISTANCE OF 84.22 FEET TO A POINT FOR CORNER;

S 52°10'00" W, A DISTANCE OF 117.82 FEET TO A POINT FOR THE SOUTHWEST CORNER OF SAID LAVON REALTY PARTNERS TRACT AND ALONG THE COMMON EAST LINE OF A TRACT OF LAND DESCRIBED IN DEED TO CAPE COD BANK & TRUST RECORDED IN VOLUME 3254, PAGE 258, D.R.C.C.T.;

THENCE, N 00°00'21" W, ALONG THE WEST LINE OF SAID LAVON REALTY PARTNERS TRACT AND THE COMMON EAST LINE OF SAID CAPE COD TRACT A DISTANCE OF 1832.05 FEET TO A POINT FOR AN INTERIOR ELL CORNER OF SAID LAVON REALTY PARTNERS TRACT AND THE COMMON NORTHEAST CORNER OF SAID CAPE COD TRACT, SAID POINT ALSO BEING IN THE SOUTH LINE OF SAID WINDMILL ESTATES PHASE 1;

THENCE, S 89°43'43" E, ALONG THE SOUTH LINE OF SAID WINDMILL ESTATES PHASE 1, A DISTANCE OF 754.45 FEET TO THE POINT OF BEGINNING, AND CONTAINING 28.653 ACRES OF LAND, MORE OR LESS.

ZONING TRACT WEST RESIDENTIAL "A"

BEING A 92.052 ACRE TRACT OF LAND SITUATED IN THE W.H. MOORE SURVEY, ABSTRACT NO. 638, COLLIN COUNTY, TEXAS AND BEING A PORTION OF A TRACT OF LAND DESCRIBED IN DEED TO BENNIE WHITE DAUGHERTY TO W.C. DAUGHERTY, JR., ANN DAUGHERTY TICKNOR AND JOHN KINGSLEY DAUGHERTY RECORDED IN VOLUME 2092, PAGE 223, DEED RECORDS, COLLIN COUNTY, TEXAS, (D.R.C.C.T.). SAID 92.052 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF ST. LOUIS SOUTHWESTERN RAILROAD FOR THE NORTHEAST CORNER OF SAID DAUGHERTY TRACT;

THENCE, S 00°16'03" W, ALONG THE EAST LINE OF SAID DAUGHERTY TRACT, A DISTANCE OF 900.15 FEET TO POINT IN THE EAST LINE SAID DAUGHERTY TRACT;

THENCE OVER AND ACROSS SAID DAUGHERTY TRACT THE FOLLOWING COURSES AND DISTANCES:

N 89°13'26" W, A DISTANCE OF 141.54 FEET TO A POINT FOR CORNER;

S 74°59'05" W, A DISTANCE OF 52.06 FEET TO A POINT FOR CORNER;

ALONG A CURVE TO THE RIGHT HAVING A DELTA ANGLE OF 9°15'30", A RADIUS OF 1150.00 FEET, AN ARC LENGTH OF 185.83 FEET, A CHORD BEARING OF S 75°05'25" W, AND A CHORD LENGTH OF 185.62 FEET, TO A POINT FOR CORNER;

S 09°32'37" E, A DISTANCE OF 0.10 FEET TO A POINT FOR CORNER;

S 80°27'23" W, A DISTANCE OF 328.31 FEET TO A POINT FOR CORNER;

ALONG A CURVE TO THE RIGHT HAVING A DELTA ANGLE OF 728'20", A RADIUS OF 1150.00 FEET, AN ARC LENGTH OF 149.98 FEET, A CHORD BEARING OF S 84°11'33" W, AND A CHORD LENGTH OF 149.87 FEET, TO A POINT FOR CORNER;

S 87°55'43" W, A DISTANCE OF 317.62 FEET TO A POINT FOR CORNER;

ALONG A CURVE TO THE RIGHT HAVING A DELTA ANGLE OF 3°14'40", A RADIUS OF 1150.00 FEET, AN ARC LENGTH OF 65.12 FEET, A CHORD BEARING OF S 89°33'03" W, AND A CHORD LENGTH OF 65.11 FEET, TO A POINT FOR CORNER;

N 88°49'37" W, A DISTANCE OF 327.76 FEET TO A POINT FOR CORNER;

N 88°49'37" W, A DISTANCE OF 50.36 FEET TO A POINT FOR CORNER;

N 88°49'37" W, A DISTANCE OF 27.82 FEET TO A POINT FOR CORNER;

N 86°07'18" W, A DISTANCE OF 317.80 FEET TO A POINT FOR CORNER;

N 88°49'37" W, A DISTANCE OF 19.37 FEET TO A POINT FOR CORNER;

N 88°49'37" W, A DISTANCE OF 142.99 FEET TO A POINT FOR CORNER;

ALONG A CURVE TO THE LEFT HAVING A DELTA ANGLE OF 4°25'32", A RADIUS OF 365.00 FEET, AN ARC LENGTH OF 28.19 FEET, A CHORD BEARING OF S 88°57'37" W, AND A CHORD LENGTH OF 28.19 FEET, TO A POINT FOR CORNER;

S 86°44'51" W, A DISTANCE OF 542.46 FEET TO A POINT FOR CORNER;

ALONG A CURVE TO THE RIGHT HAVING A DELTA ANGLE OF 4°33'03", A RADIUS OF 635.00 FEET, AN ARC LENGTH OF 50.44 FEET, A CHORD BEARING OF S 89°01'22" W, AND A CHORD LENGTH OF 50.42 FEET, TO A POINT FOR CORNER;

N 88°42'06" W, A DISTANCE OF 192.63 FEET TO A POINT FOR CORNER;

N 88°42'06" W, A DISTANCE OF 64.99 FEET TO A POINT FOR CORNER;

N 88°42'06" W, A DISTANCE OF 246.18 FEET TO A POINT FOR CORNER;

N 01°19'14" E, A DISTANCE OF 3.27 FEET TO A POINT FOR CORNER;

S 88°43'30" W, A DISTANCE OF 475.49 FEET TO A POINT IN THE EAST LINE OF A TRACT OF LAND DESCRIBED IN DEED TO FARMERSVILLE BANKSHARE RECORDED IN VOLUME 4317, PAGE 2685, D.R.C.C.T.;

THENCE

N 01°19'12" E, ALONG THE EAST LINE OF SAID FARMERSVILLE BANKSHARE TRACT A DISTANCE OF 778.51 FEET TO A POINT IN THE SOUTH R.O.W. LINE OF SAID ST. LOUIS SOUTHWESTERN RAILROAD;

THENCE

ALONG THE SOUTH R.O.W. LINE OF SAID ST. LOUIS SOUTHWESTERN RAILROAD THE FOLLOWING COURSES AND DISTANCES:

ALONG A CURVE TO THE RIGHT HAVING A DELTA ANGLE OF 49°33'55", A RADIUS OF 1382.39 FEET, AN ARC LENGTH OF 1195.87 FEET, A CHORD BEARING OF N 68°46'09" E, AND A CHORD LENGTH OF 1158.93 FEET, TO A POINT FOR CORNER;

S 88°26'53" E, A DISTANCE OF 2613.57 FEET TO A POINT FOR CORNER; TO THE POINT OF BEGINNING, AND CONTAINING 92.052 ACRES OF LAND, MORE OR LESS.

EXHIBIT B

CITY OF LAVON, TEXAS NOTICE OF PUBLIC HEARING REGARDING ADDITION OF LAND TO HERITAGE PUBLIC IMPROVEMENT DISTRICT NO. 1 (RESIDENTIAL)

Pursuant to Section 372.009(c) and (d) of the Texas Local Government Code, as amended, notice is hereby given that the City Council of the City of Lavon, Texas ("Lavon"), will hold a public hearing to accept public comments and discuss the petition (the "Petition"), filed by Bloomfield Homes, L.P., a Texas limited partnership (the "Petitioner"), requesting that Lavon add certain property owned by the Petitioner to the Heritage Public Improvement District No. 1 (Residential) (the "District").

Time and Place of the Hearing. The public hearing will start at or after 7:00 p.m. on April 7, 2020 at Lavon City Hall, 120 School Road, Lavon, Texas 75166.

General Nature of the Proposed Improvements. The purposes of the addition of the Property to the District include the design, acquisition and construction of those improvements for which the District was created and identified in the resolution creating the District (the "**Initial Improvements**"), Resolution 2004-10-01 adopted by the City Council on October 28, 2004 (the "**Creation Resolution**") and additional improvements including the design, acquisition, and construction of public improvement projects authorized by Chapter 372, Texas Local Government Code (the "**Act**") that are necessary for development of the Property, which public improvements will include water and wastewater system improvements, drainage improvements, street, roadway and sidewalk improvements, including related drainage, utility relocation, signalization, landscaping, lighting and signage, right-of-way acquisition, utility easement acquisition, projects similar to those listed above authorized by the Act, including similar off-site projects that provide a benefit to the property within the District; payment of costs associated with operating and maintaining the public improvements listed above; payment of costs associated with developing and financing the public improvements listed above; and costs of establishing, administering, and operating the District (collectively, the "**Additional Improvements**" and, together with the Initial Improvements, the "**Authorized Improvements**"). These Authorized Improvements shall promote the interests of the City and confer a special benefit on the Property.

Estimated Cost of the Authorized Improvements. The estimated cost to design, acquire and construct the Authorized Improvements benefitting the Property, together with bond issuance costs, eligible legal and financial fees, eligible credit enhancement costs and eligible costs incurred in establishment, administration and operation of the District is \$25,000,000. This cost amount is in addition to the \$13,300,000 costs of improvements identified in the Creation Resolution.

Proposed District Boundaries. The Property includes approximately 57.075 acres located to the south of the eastern portion of the original District as created by the Creation Resolution and 30.485 acres located to the east of the portion of the District adjacent to Mustang Estates. After the addition of the Property, the District will be located in Collin County, State of Texas, and generally located east of FM 483, west of FM 484, south and north of US 78, and all as more particularly described by a metes and bounds description available at Lavon City Hall located at 120 School Road, Lavon, Texas 75166 and available for public inspection.

Proposed Method of Assessment. The proposed method of assessment will be identical to the proposed method of assessment approved by the City in the Creation Resolution. A revised assessment methodology

will be prepared that will address (i) how the costs of the Authorized Improvements financed with the assessments are assessed against the property within the District, (ii) the assessments to be collected each year, (iii) provisions providing for the prepayment of the assessments at the option of the owner of any portion of the property within the District, (iv) the reallocation of the assessment upon the subdivision of a portion of the property within the District, and (v) reduction of the assessments for costs savings (pursuant to the annual review of the service plan for the District) and (vi) repayment of bonds issued to finance the Authorized Improvements. Additionally, a report will be prepared showing the special benefits accruing to the property within the District and how the costs of the Authorized Improvements are assessed to the property within the District on the basis of the special benefits. The result will be that equal shares of the costs will be imposed on the portions of the property within the District similarly benefited.

Proposed Apportionment of Cost between the District and Lavon. Lavon shall not be obligated to provide any funds to finance the Authorized Improvements. The cost of the Authorized Improvements will be paid from assessments to be levied in the District or bonds to be issued by the City, which bonds will be repaid from the assessments and from other sources of funds, if any, available to the Petitioner.



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

ITEM: 6 - F

Item:

Discussion and action regarding board and commission appointments – Lavon Economic Development Corporation Board of Directors, Planning and Zoning Commission and Parks and Recreation Board.

Background:

In addition to the elected City Council, several appointed boards and commissions provide invaluable contributions to the City through their service. The members of these boards are appointed by the City Council for specific terms of service.

Openings presently exist on the Lavon Economic Development Corporation Board of Directors, Planning and Zoning Commission and Parks and Recreation Board.

Attachments: Spreadsheet – Boards & Commissions
 Volunteer Application(s)

City of Lavon Boards & Commissions

March 2020

Place	Elected / Appointed	Name	Term Expires	Appointment Notes
City Council Members				Elected
Mayor	6/19/2018	Vicki Sanson	11/2021	
Place One	6/19/2018	John Kell	11/2020	
Place Two	11/7/2017	Mike Cook	11/2021	
Place Three	11/21/2016	Kay Wright	11/2020	
Place Four	1/15/2019	Ted Dill	11/2021	
Place Five	11/21/2016	Mindi Serkland	11/2020	
Economic Development Corp Board of Dir - Type B				7 members; 4 CC/staff; county resident
Place 1, Chair	3/1/2009	Kay Wright	7/15/2020	
Place 2	7/17/2018	Manzelle Williams	7/15/2021	
Place 3	9/19/2017	Vicki Sanson	7/15/2020	
Place 4	7/16/2019	Rachel Dumas	7/15/2021	
Place 5	9/17/2019	Joe Serpette	7/15/2020	
Place 6	7/18/2017	John Kell	7/15/2021	
Place 7			7/15/2020	formerly D. Piekarski
Planning & Zoning Commission				5 members, residency req
Seat 1			6/1/2021	formerly B. Tiegs
Seat 2	7/19/2016	Deborah Nabors	6/1/2020	
Seat 3	9/6/2016	Cynthia Coker	6/1/2021	
Seat 4	7/16/2019	Michael Smith	6/1/2020	
Seat 5, Chair	8/16/2011	David Rosenquist	6/1/2021	
	ex officio	Vicki Sanson	6/1/2021	Council Liaison
Parks & Recreation Board				5 members, CC liaison; residency req
Seat 1	4/17/2012	Mike Gulino	1/1/2021	
Seat 2	1/16/2018	Kelly Turk	1/1/2022	
Seat 3	7/16/2019	Leon Marshall	1/1/2021	
Seat 4, Chair			1/1/2022	formerly B. Tiegs
Seat 5 - Council	11/6/2018	Mindi Serkland	1/1/2021	Council Liaison
Alternate	12/3/2019	Joe Serpette	1/1/2022	
TIF (TIRZ #1)				5 members, Mayor appt; Council consent
Seat 1	11/19/2019	John Kell	11/2020	
Seat 2	11/19/2019	Mike Cook	11/2021	
Seat 3	11/19/2019	Kay Wright	11/2020	
Seat 4	11/19/2019	Ted Dill	11/2021	
Seat 5	11/19/2019	Mindi Serkland	11/2020	
IFC Building Board of Appeals				8 members
Seat 1	9/18/2018	Joe Wetzel	9/1/2020	
Seat 2	9/18/2018	Tom Paroski	9/1/2021	
Seat 3	9/18/2018	Jeff Donaldson	9/1/2020	
Seat 4	9/18/2018	Paul Slay	9/1/2021	
Seat 5	9/18/2018	Derek Hanson	9/1/2020	
Seat 6	9/18/2018	Micki Hollien	9/1/2021	
Seat 7	9/18/2018	Richard Hollien	9/1/2020	
Seat 8, Chair	7/16/2019	Jason Browning	---	Fire Marshal - Ex Officio
LVFD Board of Directors				3 members
Seat 1	6/19/2018	Mindi Serkland	6/19/2020	
Seat 2	6/19/2018	Mike Jones	6/19/2021	
Seat 3	6/19/2018	Kelly Turk	6/19/2020	

Volunteer/Board & Commission Application



Contact Information

Name	JOSE LUIS GARCIA
Street Address	508 HARDING LN.
City ST ZIP Code	LAVON, TX 75166
Home Phone	(469) 335-4131
Work Phone	(469) 777-6824
E-Mail Address	joel.garcia@gmail.com

Occupational Information

Current Occupation	SELF-EMPLOYED
Company Name	LAVON LAWN PLUS CARE
Work Phone	(469) 777-6824
Work Email Address	lavonlawnplus@gmail.com

Educational Information

High School/Ged	EDINBURG NORTH HIGH SCHOOL '96
Higher Education	RICHLAND COMMUNITY COLLEGE.
Organization or Group Memberships	SPANISH PASTOR AT FIRST ASSEMBLY OF GOD IN LAVON

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports and community activities.

- ORGANIZATIONAL SKILLS
- OPERATIONS MANAGER
- INTERPERSONAL RELATIONSHIPS
- ADMINISTRATIVE SKILLS
- TEAM BUILDER & LEADER
- COUNSELOR
- MENTORSHIP
- HAND WORK, GET IT DONE
- A PATRIOT.
- A FOLLOWER OF JESUS CHRIST.
- A FAMILY MAN AND A FATHER

Please complete front and back of this form

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CITY OF LAVON

Previous Volunteer Experience

Summarize your previous volunteer experience. Please include Boards or Commissions on which you previously served.

- PASTOR OF A SPANISH CONGREGATION
- MUSIC / WORSHIP DIRECTOR.

Board Interest

Thank you for your interest in serving the City of Lavon. Please indicate below your area of interest and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions and joint meetings.

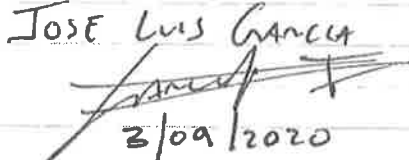
Economic Development	✓
Planning & Zoning	
Parks & Recreation	
Any Sub Committee	
OPEN TO WHERE THERE IS A NEED.	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon I choose to allow ☒ not allow public access to my home address, home phone number or whether I have family members.

Name (printed)	JOSE LUIS GARCIA
Signature	
Date	2/09/2020

Additional Information

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with The City of Lavon.

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166. (All applications will be retained by the City of Lavon for a period of one year.)

Please complete front and back of this form

Volunteer/Board & Commission Application



Contact Information

Name	Jennifer White
Street Address	143 Revere Lane
City ST ZIP Code	Lawton TX 75146
Home Phone	[REDACTED]
Work Phone	[REDACTED]
E-Mail Address	[REDACTED]

Occupational Information

Current Occupation	Cosmetologist
Company Name	Culwell & Son
Work Phone	[REDACTED]
Work Email Address	n/a

Educational Information

High School/Ged	Yes
Higher Education	Beauty School
Organization or Group Memberships	

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports and community activities.

I've managed a salon of 12 stylists & we have 4 kids, so I'm pretty good at delegating and multitasking.

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CITY OF LAWTON

Please complete front and back of this form

Previous Volunteer Experience

Summarize your previous volunteer experience. Please include Boards or Commissions on which you previously served.

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Board Interest

Thank you for your interest in serving the City of Lavon. Please indicate below your area of interest and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions and joint meetings.


Economic Development	Sign me up! per Vicki's requests 😊
Planning & Zoning	
Parks & Recreation	
Any Sub Committee	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon I choose to _____ allow ☒ not allow public access to my home address, home phone number or whether I have family members.

Name (printed)	Jennifer White
Signature	
Date	1/15/2020

Additional Information

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with The City of Lavon.

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166. (All applications will be retained by the City of Lavon for a period of one year.)

Please complete front and back of this form

Volunteer/Board & Commission Application



Contact Information

Name	Joshua Murray
Street Address	825 Fannin Dr
City ST ZIP Code	Lavon TX 75166
Home Phone	[REDACTED]
Work Phone	[REDACTED]
E-Mail Address	[REDACTED]

Occupational Information

Current Occupation	Project Developer
Company Name	Texas Custom Patios
Work Phone	[REDACTED]
Work Email Address	[REDACTED]

Educational Information

High School/Ged	Yes
Higher Education	
Organization or Group Memberships	

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports and community activities.

- Real Estate Agent
- Construction Experience
- Community Activist

RECEIVED

SEP 21 2017

CITY OF LAVON

Please complete front and back of this form

Previous Volunteer Experience

Summarize your previous volunteer experience. Please include Boards or Commissions on which you previously served.

- CISD Strategic Committee Planning Committee

Board Interest

Thank you for your interest in serving the City of Lavon. Please indicate below your area of interest and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions and joint meetings.

Economic Development	X
Planning & Zoning	
Parks & Recreation	
Any Sub Committee	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon I choose to allow X not allow public access to my home address, home phone number or whether I have family members.

Name (printed)	Murray, Joshua
Signature	<i>Joshua Murray</i>
Date	9-21-17

Additional Information

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with The City of Lavon.

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166. (All applications will be retained by the City of Lavon for a period of one year.)

Please complete front and back of this form

Joshua Murray

EXECUTIVE SUMMARY

Accomplished hands-on Operations Executive with hands-on experience in combining financial and business planning with tactical execution to optimize long-term gains in performance, revenues and profitability. Adept at implementing lean operations techniques to all areas of the operation to reduce waste, increase yield and significantly increase customer satisfaction. Able to build and retains high performance teams by hiring, developing and motivating skilled professionals.

EXPERIENCE

Vice President of Operations

Blue Science Pools | Dallas, TX | 2016 – Present

- ◆ Restructure Pool New Construction and Remodels sales, pricing, and operational structure to increase appointments set, conversion rate, customer satisfaction, and 20% increase in monthly Gross Profit.
- ◆ Develop projections/actuals for New Construction and Remodels Departments projected jobs, developed bid formula to target a projected Gross Profit in line with industry standards.
- ◆ Manage day to day operations for over 120 employees in the 4 largest cities of Texas.
- ◆ Create annual operating and capital expenditure budgets and manage performance to budget.
- ◆ Develop revenue and cost forecasts, and established Key Performance Indicators for tracking.
- ◆ Serve as CEO's senior most advisor, and oversee daily operations resulting in more than \$12,000,000 in revenue, defuse highest level of customer escalation calls.

Dallas Branch Manager

Blue Science Pools | Dallas, TX | 2015 – 2016

- ◆ Redeveloped Repairs Department sales procedures, policies and culture, and increased in revenue by more than 30%.
- ◆ Restructured Cost of Goods pricing structure to market value and implemented accurate tracking procedures to monitor Service Technicians production rate.
- ◆ Managed day to day operations for 45 employees, and increased customer base by 15%, managed and improved P&L with annual revenue more than \$2,500,000.

Small Business Consultant (Self-Employed)

Allenson LLC | Garland, TX | 2014 – 2015

- ◆ Implemented new policies and procedure for Auto Collision Repair Facility that resulted in a 40% reduction in overhead expenses.
- ◆ Negotiated and closed a 5-year commercial lease with a rent rate 30% less than comparable businesses.
- ◆ Managed day to day operations including; monthly finance reports, QuickBooks accounts, vendor relations, marketing, human resources, customer relations, and quarterly evaluation of two department managers.

Real Estate Agent

Realty Edge Brokers | Columbus GA | 2013 – 2014

- ◆ Closed four real estate transactions worth \$579,900.00 during 2nd and 3rd quarter of 2014.
- ◆ Recognized as the brokerages top producer for warm leads; during 2nd quarter of 2014.
- ◆ increased closed transactions by an average of 15% per transaction, without incurring additional expenses through identification of an additional source of revenue.

Human Resources Assistant Manager

DOD 198 Infantry | Brigade, GA | 2013 – 2014

- ◆ Ensured that all company HR processes and procedures are properly followed.

Armor Instructor

DOD 198 Infantry Brigade, GA | 2012 – 2013

- ◆ Conducted resiliency training in large group setting for over 200 superiors, peers, and subordinates during 8-hour monthly training blocks.
- ◆ Designed PowerPoint that division manager required for all departments.
- ◆ Supervised the evaluation/certification of over 400 Army Officers in Armor Leadership.

Cavalry Squad Leader (Mid-Level Manager)

DOD 4th Infantry Division, CO | 2010 – 2012

Cavalry Team Leader (Entry-Level Manager)

DOD 1st Armored Division, TX | 2008 – 2010

Cavalry Scout

DOD 1st Cavalry Division, TX | 2005 – 2008

CONTACTS

825 Fannin Drive, Lavon, TX
75166

(214)-669-7682, (214)-478-2171

joshuamurray@gmail.com

EDUCATION

Graduate of the University of
Pennsylvania's Master Resiliency
Course

TECHNICAL SKILLS

Forecasting
Teamwork
Prioritizing
Self-motivated
Problem Solving
Decision making
Team Leadership
Strategic Thinking
Time Management
P&L Administration
Managerial Expertise
Process Improvement
Business Development
Operations Management
Cost/Comparison Analysis
Training and Development
Planning and Development
Microsoft Office Applications
Financial Analysis
Fiscal Management
Oral and Written Communication

CREDENTIALS

Holds a current United States
Government Secret Security Clearance
(OEF and OIF Army Veteran)

REFERENCES

Available upon request



CITY OF LAVON

P.O. Box 340 ~ 120 School Rd.

Lavon, TX 75166

Office (972) 843-4220 ~ Fax (972) 843-0397



Volunteer Board & Commission Application

Personal Information:

Name: DARRYL CLOYD Spouses Name: _____
Address: 339 LIBERTY CT City, State, Zip Lavon, TX 75166
Hm Phone: [REDACTED] Other Phone: _____
Registered Voter: ☒ Yes ☐ No Preferred method of contact: _____
Lavon resident for: 2 years E-Mail: [REDACTED]

Occupational Information:

Business Owner: ☐ Yes ☒ No Current Occupation: SYSTEMS ENGINEER
Place of Employment: TTI INC

Qualifications:

Educational Background: COMPUTER SCIENCE
Special knowledge or experience applicable to City Board or Commission function:

N/A

Community Activities/Organizations or Professional Group Memberships:

KNIGHTS OF COLUMBUS

City Boards and/or Commissions on which you previously served:

N/A

Thank you for your interest in serving the City of Lavon. A description of each board is included with this application. Please indicate your area of interest below and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

Economic Development Corporation: ☐ Planning & Zoning Commission: ☒

Would you be interested in serving on a Subcommittee? ☒ Yes ☐ No

Additional Comments:

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon, I choose to ☒ allow ☐ not allow public access to my home address, home phone number, or whether I have family members.

I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Applicant Signature: [Signature]

Date: 8/22/16

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166.

(All applications will be retained by the City of Lavon for a period of one year.)



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

ITEM: 6 – G

Item:

Discussion and action regarding the appointment of chairpersons for the Planning & Zoning Commission and Reinvestment Zone #1 (TIF) Board of Directors.

Background:

Pursuant to Ordinance No. 2010-03-01, the City Council shall designate a member of the Commission as Chairman for the Planning and Zoning Commission. The member shall hold the position of Chairman for a period of one year or until a new Chairman is designated by the City Council. David Rosenquist is presently the Chairman and has indicated a willingness and desire to continue serving in that capacity.

Pursuant to Ordinance No. 2006-12-01, the Mayor shall annually nominate and appoint, subject to City Council approval, a member to serve as chair for a term of one year beginning on the anniversary of the effective date of this Ordinance. The City Council authorizes the Board of Directors to elect from its members a vice chairman and such other officers as the Board of Directors sees fit.

Attachments: Boards and Commissions Worksheet

City of Lavon Boards & Commissions

March 2020

Place	Elected / Appointed	Name	Term Expires	Appointment Notes
City Council Members				Elected
Mayor	6/19/2018	Vicki Sanson	11/2021	
Place One	6/19/2018	John Kell	11/2020	
Place Two	11/7/2017	Mike Cook	11/2021	
Place Three	11/21/2016	Kay Wright	11/2020	
Place Four	1/15/2019	Ted Dill	11/2021	
Place Five	11/21/2016	Mindi Serkland	11/2020	
Economic Development Corp Board of Dir - Type B				7 members; 4 CC/staff; county resident
Place 1, Chair	3/1/2009	Kay Wright	7/15/2020	
Place 2	7/17/2018	Manzelle Williams	7/15/2021	
Place 3	9/19/2017	Vicki Sanson	7/15/2020	
Place 4	7/16/2019	Rachel Dumas	7/15/2021	
Place 5	9/17/2019	Joe Serpette	7/15/2020	
Place 6	7/18/2017	John Kell	7/15/2021	
Place 7			7/15/2020	formerly D. Piekarski
Planning & Zoning Commission				5 members, residency req
Seat 1			6/1/2021	formerly B. Tiegs
Seat 2	7/19/2016	Deborah Nabors	6/1/2020	
Seat 3	9/6/2016	Cynthia Coker	6/1/2021	
Seat 4	7/16/2019	Michael Smith	6/1/2020	
Seat 5, Chair	8/16/2011	David Rosenquist	6/1/2021	
	ex officio	Vicki Sanson	6/1/2021	Council Liaison
Parks & Recreation Board				5 members, CC liaison; residency req
Seat 1	4/17/2012	Mike Gulino	1/1/2021	
Seat 2	1/16/2018	Kelly Turk	1/1/2022	
Seat 3	7/16/2019	Leon Marshall	1/1/2021	
Seat 4, Chair			1/1/2022	formerly B. Tiegs
Seat 5 - Council	11/6/2018	Mindi Serkland	1/1/2021	Council Liaison
Alternate	12/3/2019	Joe Serpette	1/1/2022	
TIF (TIRZ #1)				5 members, Mayor appt; Council consent
Seat 1	11/19/2019	John Kell	11/2020	
Seat 2	11/19/2019	Mike Cook	11/2021	
Seat 3	11/19/2019	Kay Wright	11/2020	
Seat 4	11/19/2019	Ted Dill	11/2021	
Seat 5	11/19/2019	Mindi Serkland	11/2020	
IFC Building Board of Appeals				8 members
Seat 1	9/18/2018	Joe Wetzel	9/1/2020	
Seat 2	9/18/2018	Tom Paroski	9/1/2021	
Seat 3	9/18/2018	Jeff Donaldson	9/1/2020	
Seat 4	9/18/2018	Paul Slay	9/1/2021	
Seat 5	9/18/2018	Derek Hanson	9/1/2020	
Seat 6	9/18/2018	Micki Hollien	9/1/2021	
Seat 7	9/18/2018	Richard Hollien	9/1/2020	
Seat 8, Chair	7/16/2019	Jason Browning	---	Fire Marshal - Ex Officio
LVFD Board of Directors				3 members
Seat 1	6/19/2018	Mindi Serkland	6/19/2020	
Seat 2	6/19/2018	Mike Jones	6/19/2021	
Seat 3	6/19/2018	Kelly Turk	6/19/2020	



CITY OF LAVON Agenda Brief

MEETING: March 17, 2020

ITEM: 6 - H

Item:

Discussion and action regarding the Public Utility Commission of Texas inquiry relating to the 2020 consumer price index (CPI) adjustment to municipal telecommunications right-of-way access lines rates.

Background:

The Public Utility Commission notified the City that the access line rates have increased due to inflation as measured by the consumer price index. The change in rates is outlined on the attached form.

The line rates are paid by the telephone companies to the City to compensate for using the city's right-of-way. If the City does not take action to refuse the increase, the increase will automatically be implemented.

Financial Implication:

Taking no action maintains the revenue level. Taking action would result in reduced a revenue level.

Staff Notes:

Staff recommends that the City Council **take no action** and allow the rates to be adjusted for inflation.

Attachments: PUC Form



Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

2020 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

March 9, 2020

PURPOSE

This letter is to notify you that your city's 2020 maximum access line rates have increased by 0.7267% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

DEFAULT RATES FOR 2020: INCREASE

Based on the choices made by your city in April 2019, your city's 2020 rate will either be adjusted for inflation, or will remain the same as your 2019 rate. According to our records, when similar CPI adjustments were made in April 2019, your city chose the MAXIMUM allowable CPI-adjusted rates. Therefore, your 2020 rates will reflect an increase of 0.7267% from your 2019 rates. You have the option to decline this increase in rates by taking the action explained below.

ACTION BY CITY: TO REFUSE THE INCREASE

(1) You do not have to respond to accept the increased access line rates. (2) Respond ONLY if you want to DECLINE the increase in access line rates. (3) To decline, notify the PUC using page 2 of this letter no later than April 30, 2020. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2020?

If a city does not respond by April 30, 2020, the rates for your city will increase from 2019 levels to the newly established 2020 levels. The next opportunity to adjust your rates will be September 1, 2020.

WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and you will be compensated accordingly no later than July 1, 2020.

FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2020, you will receive a similar letter in March 2021.

See over...

City of Lavon

SECTION 1: Your 2019 city preferred rates are as follows:

Residential: \$0.66 Non-Residential: \$1.46 Point-to-Point: \$2.18

SECTION 2: Your default rates for 2020 are as follows. Note: These are higher than the 2019 rates (above) due to the CPI inflation adjustment.

Residential: \$0.67 Non-Residential: \$1.48 Point-to-Point: \$2.20

To decline your default increase in rates, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in SECTION 2, no action is required.

I _____, Title _____, am an authorized representative for the City/Town/Village of _____. The City declines to accept the default rates indicated in SECTION 2 above. Instead, we choose the following rates: Residential _____; Non-Residential _____; Point-to-Point _____.

Date: _____

Signature: _____

Other Comments:

HOW TO RESPOND

Mail: Stephen Mendoza
Public Utility Commission
P.O. Box 13326
Austin, Texas 78711-3326

INQUIRIES

Inquiries only. NOT for sending your response.
HB1777@puc.texas.gov
Phone No: 512-936-7394

Or FAX to Stephen Mendoza at: 512-936-7428

CITY CONTACT INFORMATION

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1: (972) 843-4220

Phone No. 2: _____

Fax No: (972) 843-0397

Email: _____

Address

KIM DOBBS CITY SECRETARY
or current city official responsible for right-of-way issues
CITY OF LAVON
PO BOX 340; 120 SCHOOL ROAD
LAVON TX 75166



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

ITEM: 6 – I

Item:

Discussion and action regarding preparation, processes, advisories and declarations relating to the 2019 Coronavirus Disease (COVID-19).

Background:

The City of Lavon officials and staff have been monitoring for several weeks the latest novel coronavirus development with diligence and the utmost concern for citizens, visitors and businesses. City leaders have participated in meetings, briefings and calls with county, state and federal authorities.

This item is posted on the agenda so that if direction is provided by the county or state after the legal posting time but before the meeting, the City Council may consider and act on such direction.

If the threat level changes, it could change rapidly, and the staff will work with our state and local partners to provide citizens with accurate and timely information.

Resources:

CDC recommendations on how to prepare your workplace, school and home:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/workplace-school-and-home-guidance.pdf>

Texas Department of State Health Services: DSHS COVID 19 Call Center: 1-877-570-9779

Attachments: State of Texas Disaster Proclamation

COVID-19 Briefing Call with State & Local Elected Officials

Dallas County Health and Human Services – Social Distancing Recommendations




GOVERNOR GREG ABBOTT

March 13, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:20 AM O'CLOCK

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

MAR 13 2020

Secretary of State

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation certifying that COVID-19 poses an imminent threat of disaster in the state and declaring a state of disaster for all counties in Texas.

The original proclamation is attached to this letter of transmittal.

Respectfully submitted,


Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

PROCLAMATION

BY THE

Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, the novel coronavirus (COVID-19) has been recognized globally as a contagious respiratory virus; and

WHEREAS, as of March 13, 2020, there are more than 30 confirmed cases of COVID-19 located in multiple Texas counties; and

WHEREAS, there are more than 50 Texans with pending tests for COVID-19 in Texas; and

WHEREAS, some schools, universities, and other governmental entities are beginning to alter their schedules, and some venues are beginning to temporarily close, as precautionary responses to the increasing presence of COVID-19 in Texas; and

WHEREAS, costs incurred to prepare for and respond to COVID-19 are beginning to mount at the state and local levels; and

WHEREAS, the State of Texas has already taken numerous steps to prepare for COVID-19, such as increasing laboratory testing capacity, coordinating preparedness efforts across state agencies, and working with local partners to promote appropriate mitigation efforts; and

WHEREAS, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of Texans; and

WHEREAS, declaring a state of disaster will facilitate and expedite the use and deployment of resources to enhance preparedness and response.

NOW, THEREFORE, I, GREG ABBOTT, Governor of the State of Texas, do hereby certify that COVID-19 poses an imminent threat of disaster. In accordance with the authority vested in me by Section 418.014 of the Texas Government Code, I hereby declare a state of disaster for all counties in Texas.

Pursuant to Section 418.017 of the code, I authorize the use of all available resources of state government and of political subdivisions that are reasonably necessary to cope with this disaster.

Pursuant to Section 418.016 of the code, any regulatory statute prescribing the procedures for conduct of state business or any order or rule of a state agency that would in any way prevent, hinder, or delay necessary action in coping with this disaster shall be suspended upon written approval of the Office of the Governor. However, to the extent that the enforcement of any state statute or administrative rule regarding contracting or procurement would impede any state agency's emergency response that is necessary to cope with this declared disaster, I hereby suspend such statutes and rules for the duration of this declared disaster for that limited purpose.

In accordance with the statutory requirements, copies of this proclamation shall be filed

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:26AM O'CLOCK

MAR 13 2020

with the applicable authorities.



IN TESTIMONY WHEREOF, I have hereunto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 13th day of March, 2020.

A handwritten signature in black ink, reading "Greg Abbott", written over a horizontal line.

GREG ABBOTT
Governor

ATTESTED BY:

A handwritten signature in black ink, reading "Ruth R. Hughs", written over a horizontal line.

RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:20 AM O'CLOCK

MAR 13 2020

Kim Dobbs

From: FN-WHO-State Government <IGA.state@who.eop.gov>
Sent: Thursday, March 12, 2020 4:23 PM
Subject: Follow-Up: COVID-19 Briefing Call with State & Local Elected Officials



State and Local Leaders –

Thank you to everyone that joined for the **White House COVID-19 Briefing Call with State and local elected officials on Wednesday, March 12**. Below, please find a readout from the call, pertinent agency announcements and actions, and other important information for you and your communities. As a reminder, the best resource for up-to-date information and guidance is www.coronavirus.gov. Please also see CDC's recently released [*Framework for Mitigation*](#) outlining non-pharmaceutical interventions to help slow transmission of the virus in communities.



The White House Office of Intergovernmental Affairs (WH IGA) will continue to share pertinent information as it becomes available. Please do not hesitate to reach out to our office directly if we can be of assistance. As a reminder, WH IGA is the primary liaison between the White House and the country's State and local elected officials and Tribal Governments.

Sincerely,

The White House Office of Intergovernmental Affairs

William F. Crozer
Special Assistant to the President/Deputy Director
White House Office of Intergovernmental Affairs

State and Local Briefing Call Summary

U.S. Department of Health & Human Services

- The Department of Health and Human Services is committed to providing as much information as possible to prepare communities for response to COVID-19. The Department, through the Centers for Disease Control and Prevention, the Food and Drug Administration, and other agencies, continuously provide guidance to healthcare providers, laboratories, communities, and state and local officials for dealing with suspected or confirmed cases of COVID-19. The most up-to-date information can be found at www.coronavirus.gov.
- Wednesday, March 12, CDC **announced** the imminent release of almost \$600 million to support state and local authorities respond to the COVID-19 outbreak. Full funding amounts are [here](#).
- CDC released their “[Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission](#).” This is a guide for communities describing possible coronavirus transmission. Community mitigation strategies are often the most available interventions to help slow the transmission of COVID-19 in communities.
- The CDC has been actively working to address the need for testing across the country. You can find more information about testing [here](#). We encourage review of the [Updated Guidance on Evaluating and Testing Persons for Coronavirus Disease 2019](#), as well as the recently updated the [FAQ website for laboratories](#) to determine best practices for testing.
- The U.S. Public Health Service Commissioned Corps has deployed hundreds of officers to help with this response. As America’s Health Responders, the Commissioned Corps is currently very involved in assisting the CDC with airport screenings, deploying staff to support hospitals, among other important missions. Find out more about Commissioned Corps activities [here](#).
- Part of preparedness includes a robust blood supply. The current situation around COVID-19 heightens the need for a ready blood supply, please encourage your health community members to keep their appointments to donate blood.
- CDC released updated [guidance](#) on infection prevention and control recommendations for healthcare workers. Healthcare workers are fighting this outbreak on the front lines, and this guidance is intended to provide assistance to healthcare settings that are handling suspected or confirmed cases of COVID-19. This guidance is applicable to all U.S. healthcare settings.

U.S. Small Business Administration (SBA)

- The Small Business Administration will work directly with state Governors to provide targeted, low-interest loans to small businesses and non-profits that have been severely impacted by the Coronavirus (COVID-19). The SBA’s Economic Injury Disaster Loan program provides small businesses with working capital loans of up to \$2 million that can provide vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing.
- The Coronavirus Preparedness and Response Supplemental expanded the disaster definition for the Small Business Administration’s Economic Injury Disaster Loans (EIDL) to include COVID-19. Economic Injury Disaster Loans are SBA loans that are available to eligible Small Businesses, Small agricultural cooperatives, and most non-profits that have experienced substantial economic injury as a result of a disaster.
 - EIDLs are available in areas that are declared a disaster area by the SBA.
 - There has to be an SBA Disaster Declaration in an area for EIDL loans to be made available, which originates from a request made by the Governor.
 - To assist in the efforts, the SBA engages with States’ Emergency Response Teams to help them comply with the requirements before a request is made.
- EIDL Loan Details
 - Entities that can apply for EIDL loans are eligible Small Businesses, Small agricultural cooperatives, and most private nonprofit organizations.
 - EIDL Loans are up to \$2million and have terms as long as 30 years.
- State and local officials who have been contacted by Small Businesses that may have been affected should share that information with their Governor or the State’s Emergency Response Officials. More

information on SBA's disaster loans, including eligibility and how to apply for loans, can be found here: www.SBA.gov/disaster

U.S. Department of Education (DoED)

- The Department of Education has established a dedicated Coronavirus [webpage](#), which includes resources for institutions of higher education and for K-12.
 - The website includes [guidance](#) for students at institutions of higher education, and covers Coronavirus-related scenarios that could impact students who are enrolled in study abroad programs, students who meet full-time requirements but fall below 12 credit hours, students who are quarantined and miss class, campuses that have temporarily stopped offering ground-based classes to prevent the spread of Coronavirus, and foreign schools that serve Americans who receive Federal financial aid. Also see a [letter from the Office for Civil Rights](#) that addresses potential discrimination associated with coronavirus.
- The Department is working on additional information for families and communities including:
 - Information regarding certain flexibilities under the Every Student Succeeds Act, or "ESSA;"
 - Information regarding services to children with disabilities;
 - A fact sheet from our Office for Civil Rights on the risk of Coronavirus in schools while protecting the civil rights of students; and
 - Information on the Family Education Records Privacy Act, or "FERPA," as it pertains to K-12 and higher education students.
- The Department will continue to update its website, ed.gov/coronavirus. Please direct education related questions to COVID-19@ed.gov.

U.S. Department of Transportation (DOT)

- The U.S. Department of Transportation, in its important supporting role, has and will continue to coordinate with transportation stakeholders, foreign counterparts and other federal agencies to manage the risk in the United States.
- DOT continues to ensure: an active air bridge remains in place for the safe return of Americans from affected areas; airlines are funneling passenger flights to one of the eleven designated U.S. airports equipped to health-screen Americans returning from affected areas; continued air and sea cargo traffic between the US and China; health protocols are established to protect the crews of aircraft continuing to fly between the US and foreign locations; and, dissemination of health messages about the virus, for airlines to use to inform their passengers.
- The U.S. government's travel restrictions and advisories have been a remarkably effective 'first layer' of containment. These travel requirements delayed the arrival of the virus to the United States, giving the nation precious time to prepare further measures, and plan for mitigation. This achievement took the cooperation of nearly 200 commercial airlines, a like number of overseas airports, and the Civil Aviation Authority of China.
- External Stakeholder outreach is being actively conducted throughout the modes of transportation in DOT. DOT has already hosted calls with stakeholders for the Federal Aviation Administration, Federal Transit Authority, Federal Motor Carrier Safety Administration, and others. Additional calls are scheduled for outreach to additional stakeholders in all surface transportation, maritime, and labor.

U.S. Department of Labor (DOL)

- The Occupational Safety and Health Administration (OSHA) developed COVID-19 [planning guidance](#) for employers to implement engineering, administrative, and work practice controls and personal protective equipment (PPE). The guidance is intended for planning purposes – employers and workers should use the planning guidance to help identify risk levels in workplace settings and to determine any appropriate control measures to implement.
- The U.S. Office of Personnel Management (OPM), an independent agency that serves as the chief human resources agency and personnel policy manager for the Federal Government, issued [guidance](#) for Federal Agencies regarding COVID-19 and human resources policies.
- DOL announced new guidance outlining flexibilities that States have in administering their unemployment (UI) programs to assist Americans affected by the COVID-19 outbreak. Under the guidance, federal alw

U.S. Department of Housing & Urban Development (HUD)

- The health and well-being of our country's most vulnerable citizens is Secretary Ben Carson's highest priority. At the direction of Secretary Carson senior HUD, officials have developed an Infectious Disease Toolkit for Continuum of Care homeless shelters (CoC). This includes specific documents addressing preparedness in shelters and encampment settings. More [here](#).
- HUD has sent communication to CoC and Housing Opportunities for Persons With AIDS (HOPWA) grantees, highlighting the importance of infectious disease preparedness and linking to CDC and Healthcare for the Homeless resources: [Infectious Disease Preparedness Among Homeless Assistance Providers](#)
- HUD is coordinating with the CDC, Healthcare for the Homeless, United States Interagency Council on Homelessness (USICH) on messaging and cross-promoting resource materials. This will continue on an ongoing basis. Also, the Department is reaching out to Health Resources and Services Administration (HRSA) and Substance Abuse and Mental Health Services Administration (SAMHSA) for future coordination.
- HUD has plenty of resources for your communities including:
 - Communities can use their unspent Emergency Solutions Grants and Continuum of Care Program funds to help address needs related to coronavirus. Additionally, a portion of CDBG funds are also available for public services, including health care.
 - Technical Assistance is available for ESG and CoC Program recipients if requested. Additionally, communities that want to amend their CDBG plans, can reach out to their CPD representative if they need assistance.

U.S. Department of Agriculture (USDA)

- USDA Secretary Sonny Perdue [announced proactive flexibilities](#) to allow meal service during school closures to minimize potential exposure to the coronavirus. During an unexpected school closure, schools can leverage their participation in one of USDA's summer meal programs to provide meals at no cost to students. Under normal circumstances, those meals must be served in a group setting. However, in a public health emergency, the law allows USDA the authority to waive the group setting meal requirement, which is vital during a social distancing situation.
- USDA intends to use all available program flexibilities and contingencies to serve program participants across our 15 nutrition programs. USDA has already begun to issue waivers to ease program operations and protect the health of participants. USDA is receiving requests for waivers on an ongoing basis. As of today, USDA has been asked to waive congregate feeding requirements in Washington, California, Maryland, Alaska, Utah, Pennsylvania, Wyoming, Maine, Kansas, New Jersey, New York, South Carolina, South Dakota, and Virginia and USDA has granted those requests.
- For more information about the coronavirus response across USDA, please visit: www.usda.gov/coronavirus.

U.S. Department of Homeland Security (DHS)

- While the overall risk to the American public remains low, actions by DHS and the administration are decreasing the strain on public health officials by screening incoming travelers, expediting the processing of U.S. citizens returning from China, and ensuring resources are focused on the health and safety of the American people. It is important to recognize, that while there is a significant focus on containing and mitigating the spread of COVID-19, all departments and agencies of DHS are continuing to perform their regular duties with no impact on their mission.
- DHS is working to recognize, detect, and assist individuals attempting to enter the U.S. through our, airports, land ports, or waterways who may be carrying the virus: Cruise Lines International Association, CDC, USCG, and CBP. DHS is working with the Department of State, HHS, and the senior public health leadership with the Government of Mexico to prepare for any COVID-19 cases identified along the South West Border. This effort includes coordination with state, and local Public Health Officials to develop reporting and response courses of action.
- FEMA has rostered 56 four-person Incident Management Assistance Teams.
- The Countering Weapons of Mass Destruction Office, which contains the National Biosurveillance Integration Center and the Chief Medical Officer, has maintained close coordination with our

Components and U.S. Government partners regarding the status of the outbreak and associated U.S. Government response actions.

Recent Announcements

Presidential Proclamation To Protect the Homeland from Travel-Related Coronavirus Spread

On Thursday, March 12, President Donald J. Trump signed a [Presidential Proclamation](#), which suspends the entry of most foreign nationals who have been in certain European countries at any point during the 14 days prior to their scheduled arrival to the United States. These countries, known as the Schengen Area, include: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland. *This does not apply to legal permanent residents, (generally) immediate family members of U.S. citizens, and other individuals who are identified in the proclamation.*

SBA To Provide Disaster Loans for Small Businesses Impacted by Coronavirus (COVID-19)

On Thursday, March 12, SBA Administrator Jovita Carranza issued the following statement: “The President took bold, decisive action to make our 30 million small businesses more resilient to Coronavirus-related economic disruptions. Small businesses are vital economic engines in every community and state, and they have helped make our economy the strongest in the world. Our Agency will work directly with state Governors to provide targeted, low-interest disaster recovery loans to small businesses that have been severely impacted by the situation. Additionally, the SBA continues to assist small businesses with counseling and navigating their own preparedness plans through our network of 68 District Offices and numerous Resource Partners located around the country. The SBA will continue to provide every small business with the most effective and customer-focused response possible during these times of uncertainty.” SBA’s Economic Injury Disaster Loans offer up to \$2 million in assistance for a small business. These loans can provide vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing. More information can be found [here](#).

CDC to Award Over \$560 Million to State & Local Jurisdictions in Support of COVID-19 Response

The Department of Health and Human Services (HHS) is announcing another upcoming action by the Centers for Disease Control and Prevention (CDC) to provide resources to state and local jurisdictions in support of our nation’s response to the coronavirus disease 2019 (COVID-19). The \$8.3 billion dollar Supplemental passed by Congress included [statutory language](#) which prescribed the exact formula for disbursing the money: states will receive 90% of their [2019 CDC PHEP grants](#). This marks the first tranche of funding to states from the \$8.3 billion supplemental. Your state health officers are receiving a letter today from CDC outlining what is needed to receive the funding, essentially they need to submit a spend plan and they will receive guidance on what that spend plan should contain. More [here](#).

CDC Releases Mitigation Framework for States, Localities, and Communities

Protect yourself and your community from getting and spreading respiratory illnesses like coronavirus disease 2019. Everyone has a role to play in getting ready and staying healthy. CDC is aggressively responding to the global outbreak of COVID-19 and community spread in the United States. CDC’s all of community approach is focused to slow the transmission of COVID-19, reduce illness and death, while minimizing social and economic impacts. Framework includes: (i) Local Factors to Consider for Determining Mitigation Strategies, (ii) Community mitigation strategies by setting and by level of community transmission or impact of COVID-19, and (iii) Potential mitigation strategies for public health functions. More [here](#).

White House Coronavirus Task Force Announces Community Mitigation Strategies for Seattle-King, Pierce, and Snohomish C, WA Santa Clara, CA and New Rochelle, NY

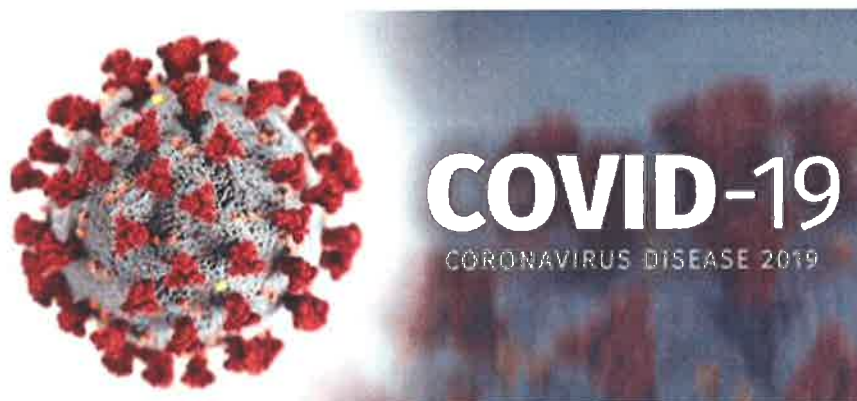
The White House Coronavirus Task Force has recommended community mitigation strategies for Seattle, Washington and Santa Clara County, California due to widespread transmission of coronavirus disease 2019 (COVID-19). These mitigation activities are designed to address the effects of COVID-19 on areas that are experiencing community spread. You can find the guidance for Seattle, Washington and Santa Clara, California

[here](#). The Task Force also announced community mitigation strategies for New Rochelle, New York, which can be viewed [here](#).

Centers for Medicare & Medicaid Services (CMS) Nursing Home Guidance

As you know, nursing homes and their residents are vulnerable populations for COVID-19. This week, CMS released updated guidance for infection control and prevention of COVID-19 in Nursing Homes which can be found [here](#) (3/9). The Press Release can be found [here](#) and all CMS guidance related to COVID-19 can be found [here](#).

COVID-19: Background & Additional Information



Background

Under the leadership of President Trump and Vice President Pence, the full weight of the U.S. Government is working to protect the health and safety of the American people. Since the beginning of the outbreak, President Trump has taken unprecedented steps – including prudent travel restrictions and an early containment strategy – to protect the health of Americans in response to the coronavirus. In January, the President formed a Coronavirus Task Force, led by Vice President Mike Pence and comprised of subject-matter experts, to organize a whole-of-government response ([President Donald J. Trump Has Taken Unprecedented Steps to Respond To the Coronavirus and Protect the Health and Safety of Americans](#)). The Coronavirus Task Force and broader Administration have and will continue to work with State-Local-Tribal officials and private sector and non-profit partners in preparing for and responding to the Coronavirus. ***It is important to note that at this time, the risk to the average American remains low. All agencies are working aggressively to monitor this continuously evolving situation and to keep our partners and the public informed.***

Up-To-Date Information

- The most up-to-date information and guidance can be found via the Centers for Disease Control and Prevention Coronavirus Disease 2019 website ([here](#))
- HHS/CDC Community Framework for Mitigation ([here](#))
- Guidance for families, businesses, schools and others ([here](#)).
- The Coronavirus Task Force holds frequent national briefings which can be viewed live ([here](#))
- You are also encouraged to follow HHS, CDC, and other agency social media channels for up-to-date information.

What You Need To Know

- What You Should Know - How COVID-19 Spreads, Symptoms, etc. ([here](#))
- Situation Summary ([here](#))
- Travel Information ([here](#))
- Preventing COVID-10 Spread in Communities ([here](#))
- Higher Risk & Special Populations ([here](#))

- Healthcare Professionals ([here](#))
- Resources for Healthcare Facilities ([here](#))
- Resources for Health Departments ([here](#))
- Laboratories ([here](#))
- Communication Resources ([here](#))

Agency Resources and Contact Information

Below, please find agency-by-agency information, guidance, and contact information.

Resources – Below, please find agency-by-agency resources and guidance.

- U.S. Department of Health and Human Services ([here](#))
- Centers for Medicare and Medicaid ([here](#))
- U.S. Food & Drug Administration ([here](#))
- U.S. Department of Education ([here](#))
- U.S. Department of Agriculture ([here](#))
- U.S. Department of Labor ([here](#))
- U.S. Department of Homeland Security ([here](#))
- U.S. Department of State ([here](#))
- U.S. Department of Veterans Affairs ([here](#))
- U.S. Environmental Protection Agency ([here](#))
- U.S. Department of the Interior ([here](#))
- U.S. Election Assistance Commission ([here](#))

Contact Information – Below, please find contact information for our Intergovernmental Affairs colleagues across the federal family. As State and local elected officials, they are your primary points of contact.

- U.S. Department of Health & Human Services: Darcie Johnston (Phone – 202-690-1058 / Email – darcie.johnston@hhs.gov)
- U.S. Department of Homeland Security: Cherie Short (Phone – 202-893-2941 / Email – cherie.short@hq.dhs.gov)
- U.S. Department of State: Bill Killion (Phone – 202-647-7595 / Email – killionw@state.gov)
- U.S. Department of Transportation: Sean Poole (Office – 202-597-5109 / Cell – 202-366-3132 / Email – sean.poole@dot.gov)
- U.S. Department of Education: Susan Falconer (Phone – 202-320-6837 / Email – susan.falconer@ed.gov)
- U.S. Department of Veterans Affairs: Thayer Verschoor (Phone – 202-461-7385 / Email – Thayer.verschoor@va.gov)
- U.S. Environmental Protection Agency: Britt Carter (Phone – 202-440-0728 / Email – carter.brittany@epa.gov)
- U.S. Small Business Administration: Ryan Lambert (Phone – 202-615-6570 / Email – ryan.lambert@sba.gov)
- U.S. Department of Agriculture: Lillie Brady (Phone – 202-845-3872 / Email – lillie.brady@usda.gov)

Local Preparedness Tips

- Response is locally executed, state managed, and federally supported.
- Ensuring clear, open lines of communication with the public and making information and guidance readily available.
- Proactively sharing and disseminating *verified and accurate* guidance and information such as HHS/CDC [guidance for families, businesses, and schools](#).
- Reviewing Federal guidance such as the HHS/CDC [Community Mitigation Framework](#).
- Coordinating with State and local health authorities.
- Reviewing local preparedness plans and strategies.

Recent Task Force Actions

Below, please find pertinent updates on pertinent Administrations actions.

- Task Force Briefings (briefings are held on a frequent basis and can be viewed live [here](#))
 - March 10: [Video](#)
 - March 9: [Video](#)
 - March 6: [Video](#)
 - March 4: [Video](#)
 - March 2: [Video](#)
 - February 29: [Video](#)
- Remarks by President Trump and Vice President Pence at a Coronavirus Briefing with Health Insurers (March 10) ([transcript/video](#))
- Readout from the Vice President's Discussion with our Nation's Governors on COVID-19 Coordination & Preparedness (March 9) ([readout](#))
- Remarks by Vice President Pence in a Coronavirus Briefing with Cruise Line Executives and Port Directors (March 7) ([transcript](#))
- Remarks by President Trump After Tour of the Centers for Disease Control and Prevention (March 5) ([transcript](#))
- President Trump Signs the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (March 6) ([transcript/video](#))
- President Trump and Vice President Pence attend Coronavirus Briefing with Airline CEOs (March 4) ([transcript/video](#))
- Vice President Pence meets with Long-Term, Post-Acute and Palliative Care Provider Executives (March 4) ([transcript](#))
- Centers for Medicare & Medicaid Services (CMS) Announces Actions to Address Spread of Coronavirus (March 4) (more [here](#))
- President Trump Visits the National Institutes of Health and attends Roundtable Briefing (March 3) ([transcript](#))
- Vice President Pence attends Coronavirus Briefing with Diagnostic Lab CEOs (March 4) ([transcript/video](#))
- Readout from the Vice President's Discussion with our Nation's Governors on COVID-19 Coordination & Preparedness ([readout](#))

DCHHS Social Distancing Recommendations

1) Vulnerable Populations: Limit Outings

- Vulnerable populations include people who are:
 - 60 years old and older.
 - People with certain health conditions such as heart disease, lung disease, diabetes, kidney disease and weakened immune systems.
- For vulnerable populations, don't go to gatherings (of 10 people or more) unless it is essential. If you can telecommute, you should. Avoid people who are sick.

2) Workplace and Businesses: Minimize Exposure

- Suspend nonessential employee travel.
- Minimize the number of employees working within arm's length of one another, including minimizing or canceling large in-person meetings and conferences.
- Urge employees to stay home when they are sick and maximize flexibility in sick leave benefits.
- Do not require a doctor's note for employees who are sick.
- Consider use of telecommuting options.
- Some people need to be at work to provide essential services of great benefit to the community. They can take steps in their workplace to minimize risk.

3) Large Gatherings: Cancel Non-essential Events

- Recommend cancelling or postponing large gatherings, such as concerts, sporting events, conventions or large community events.
- Do not attend any events or gatherings if sick.
- For events that aren't cancelled, we recommend:
 - Having hand washing capabilities, hand sanitizers and tissues available.
 - Frequently cleaning high touch surface areas like counter tops and hand rails.
 - Finding ways to create physical space to minimize close contact as much as possible.

4) Schools: Safety First

- Do not have your child attend school if sick.
- If you have a child with chronic health conditions, consult the child's doctor about school attendance.
- Schools should equip all classrooms with hand sanitizers and tissues.
- Recommend rescheduling or cancelling medium to large events that are not essential.
- Explore remote teaching and online options to continue learning.
- Schools should develop a plan for citywide school closures, and families should prepare for potential closures.

5) Transit: Cleaning and Protection

- Increase cleaning of vehicles and high touch surface areas.
- Provide hand washing/hand sanitizers and tissues in stations and on vehicles.

6) Health Care Settings: Avoid as possible, protect the vulnerable

- Long term care facilities should have a COVID-19 plan in accordance with CDC or state guidelines.
- Long term care facilities should screen all staff and visitors for illness and turn away those with symptoms.
- The general public should avoid going to medical settings such as hospitals, nursing homes and long-term care facilities, even if you are not ill.
- If you are ill, call your health care provider ahead of time, and you may be able to be served by phone.
- Do not visit emergency rooms unless it is essential.
- Visitors should not go to long-term care facilities unless absolutely essential.
- Follow guidance and directions of all facilities.

7) Everyone: Do your part

The best way for all Dallas County residents to reduce their risk of getting sick, as with seasonal colds or the flu, still applies to prevent COVID-19:

- Wash hands with soap and water for at least 20 seconds.
- Cough or sneeze into your elbow or a tissue. Throw the tissue in the trash.
- Stay home if you are sick.
- Avoid touching your face.
- Try alternatives to shaking hands, like an elbow bump or wave.
- If you have recently returned from a country, state or region with ongoing COVID-19 infections, monitor your health and follow the instructions of public health officials and CDC guidance.
- There is no recommendation to wear masks at this time to prevent yourself from getting sick.



CITY OF LAVON

Agenda Brief

MEETING: March 17, 2020

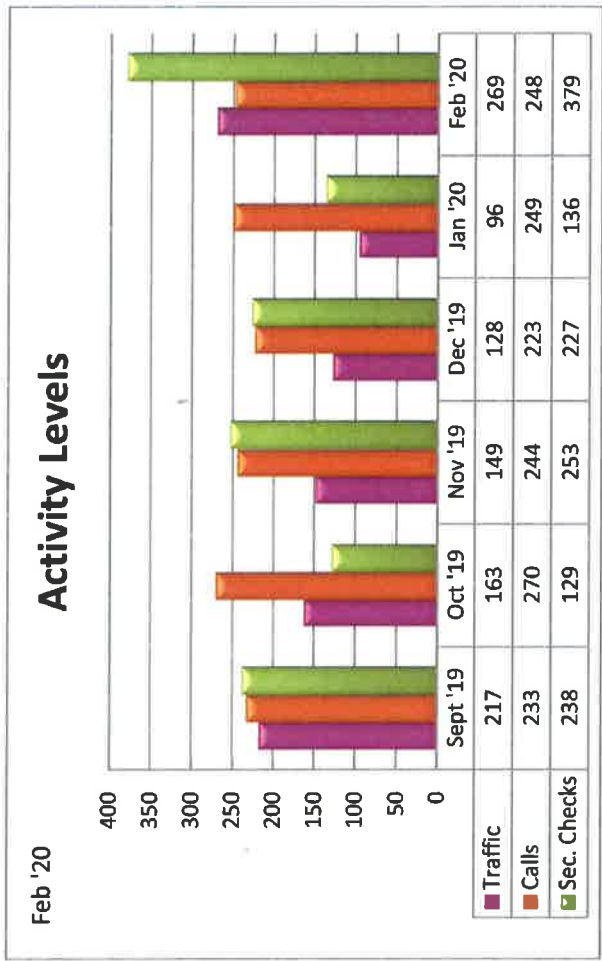
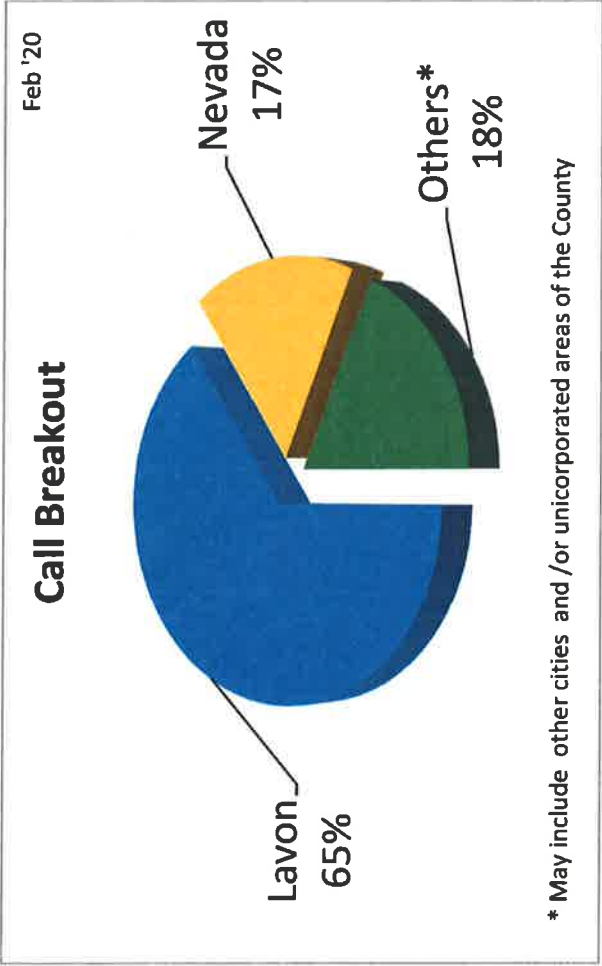
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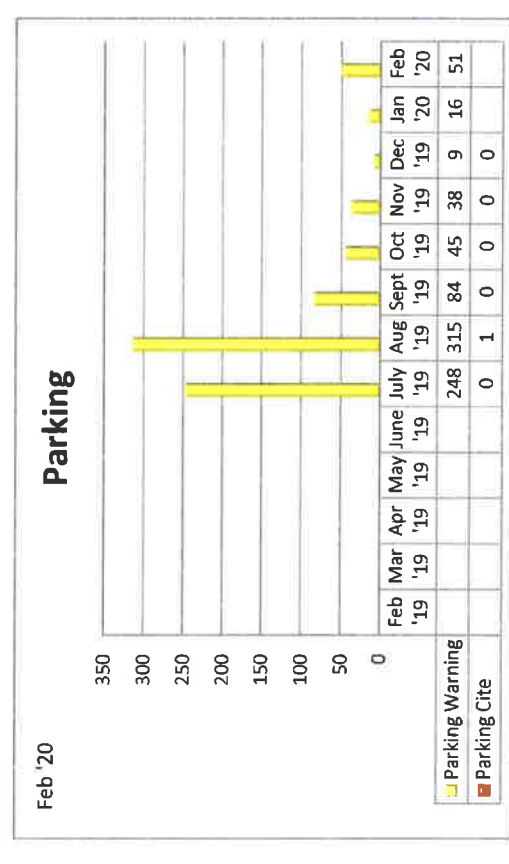
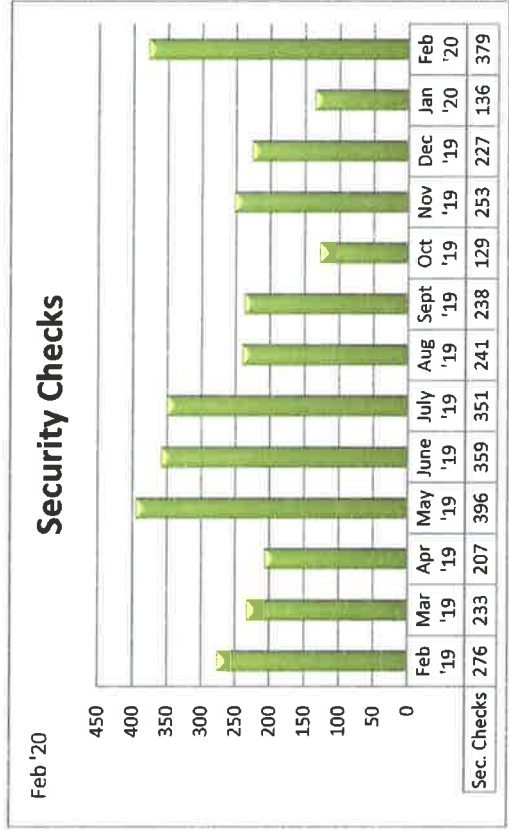
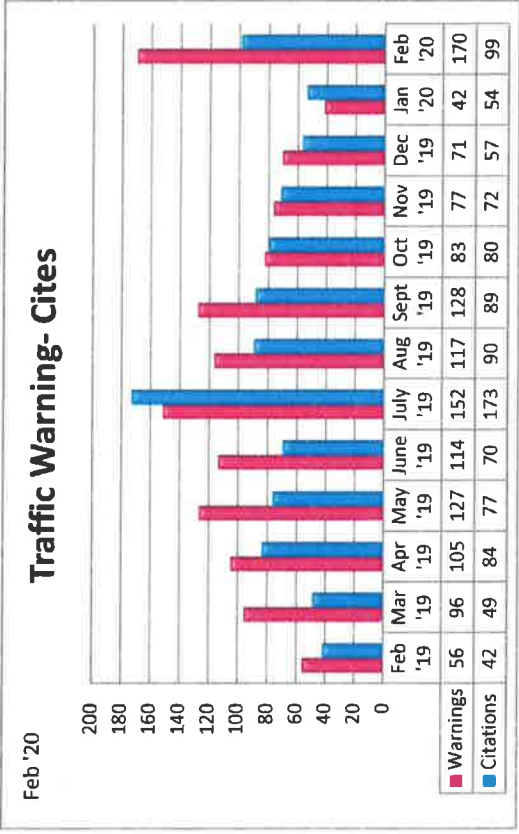
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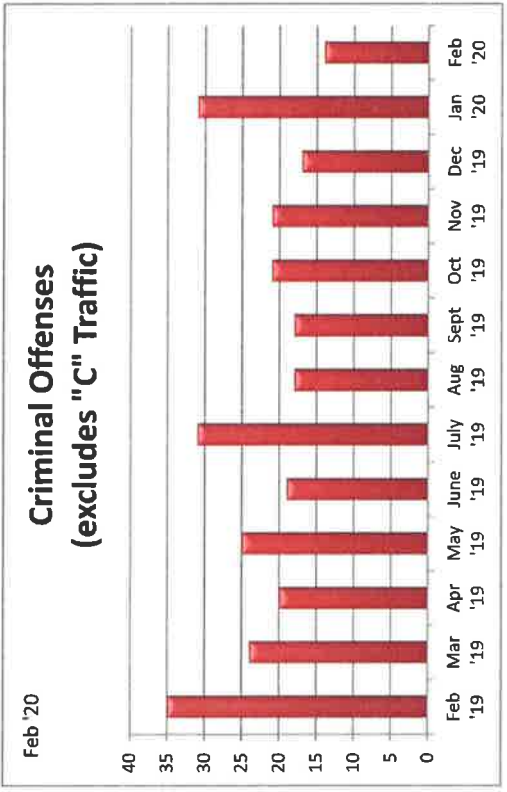
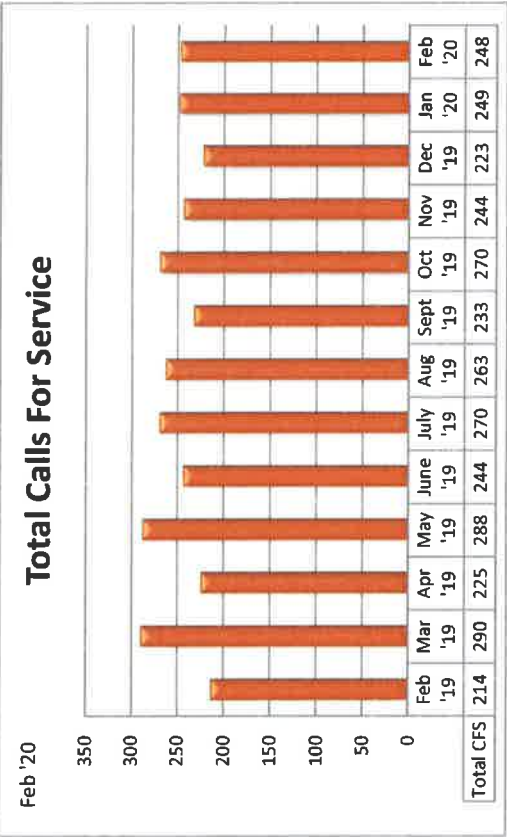
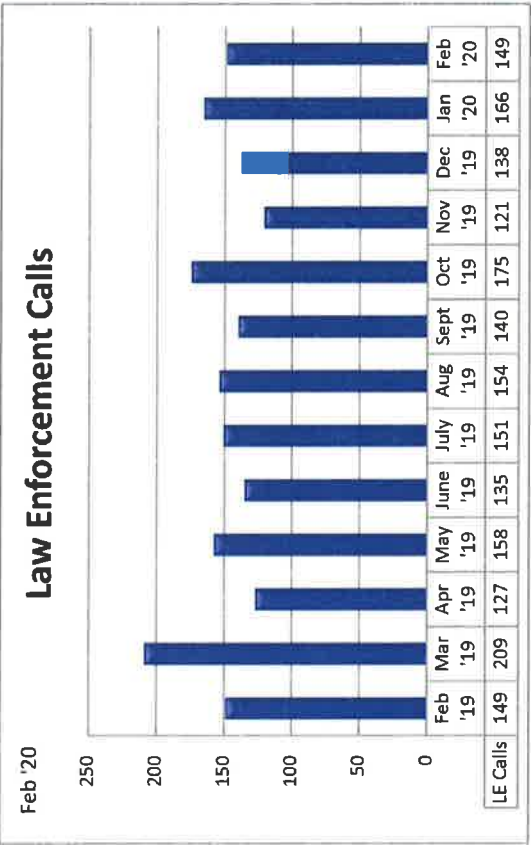
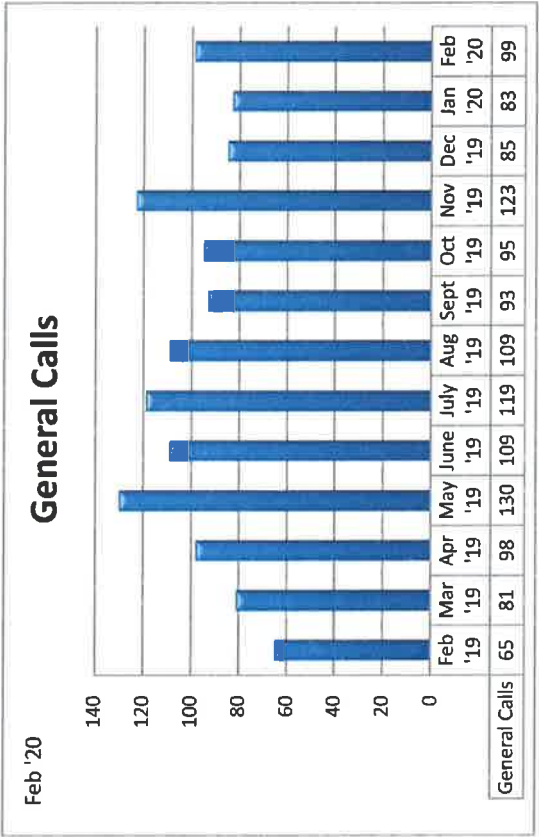
DEPARTMENT REPORTS

The City Council may receive and discuss the reports.

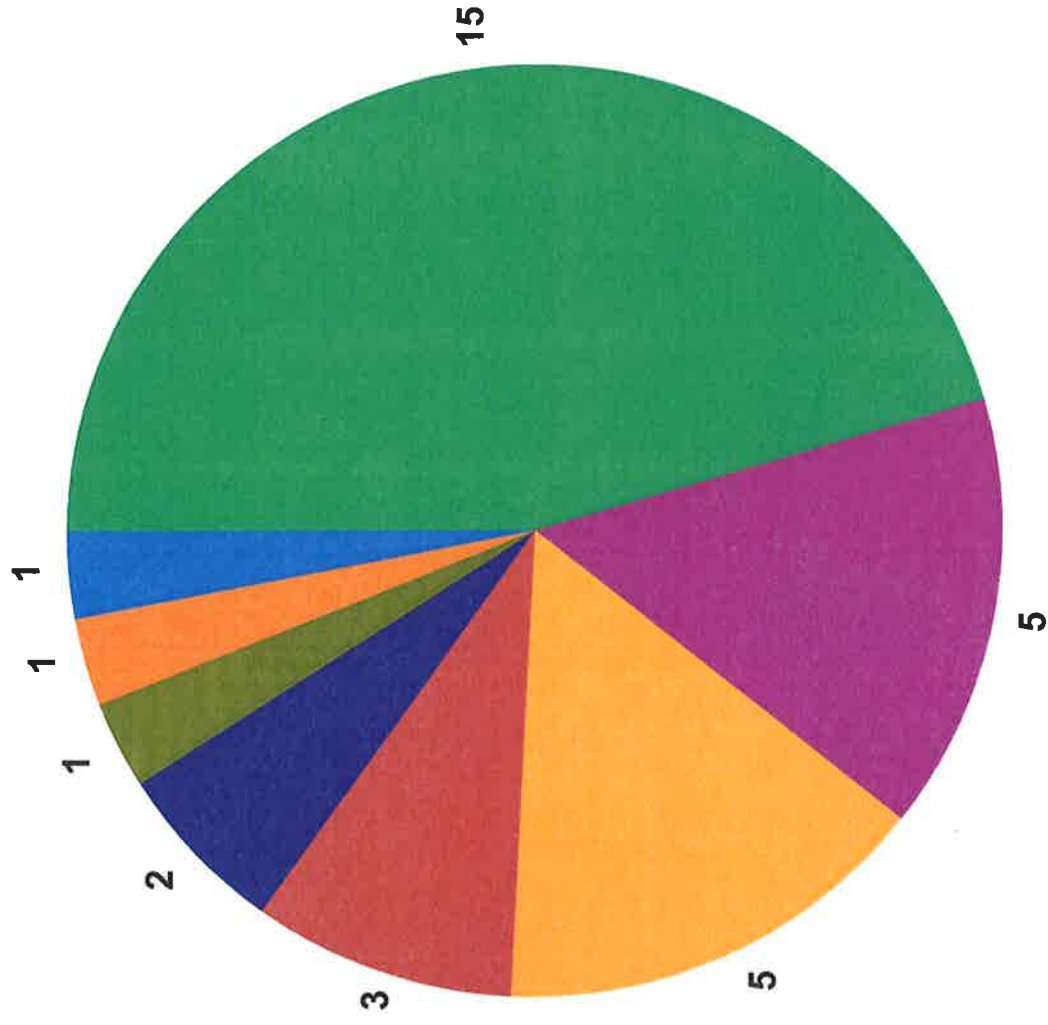
- A.** Police Services – 1) Reports for traffic stops, calls for service, call breakout and consolidated activity; and 2) crime prevention and community relations officer's report.
- B.** Fire Services – LVFD service and equipment reports
- C.** Public Works Services – 1) General public works and street maintenance report including projects, mowing and trash collection; 2) code enforcement report; and 3) sanitary sewer system report.
- D.** Administration Services – 1) Financial Outlook; 2) Building Permits Report; 3) CWD Recycling Report, 4) County Tax Collection Report, 5) Sales Tax Report and 6) TxDOT SH 205 Report.







February Calls



33 Total Calls

- First Responder
- Brush/Trash Fire
- MVC
- Dispatched & Cancelled
- Flood Call
- Structure Fires
- Public Assist
- PR Event



March 2020

Development Progress in percentages

Development	Available Lots	Complete Lots
Lavon Farms-(Final Acceptance 12/3/2019)	149	1 (CO 3/12/2020)
Traditions Phase 2	111	
Crestridge Phase 1	140	
LakePointe-Phase 1	223	
Bear Creek Phase 3	161	
Crestridge Phase 2	111	

CITY OF LAVON
BUILDING PERMITS
CALENDAR YEAR 2019-2020

PERMITS	February - 20	Calendar Year 2020	Permit Valuations	February - 19	Calendar Year 2019	Permit Valuations
	NUMBER	NUMBER	Permit Fee's	NUMBER	NUMBER	Permit Fee's
COMMERCIAL	3	7	\$1,122.00	5	9	\$1,125.00
SINGLE FAMILY	15	16	\$51,735.92	0	3	\$7,877.40
POOLS	0	0	\$0.00	0	0	\$0.00
OTHERS	20	40	\$7,925.20	15	39	\$5,244.30
TOTAL	38	63	\$60,783.12	20	51	\$14,246.70



Community Waste Disposal Monthly Report to the City of Lavon

Nicole Roemer *Municipal Coordinator*



Municipal Recycling Program



Single Stream Recycling

Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of Lavon are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019	Sep-2019	Aug-2019	Jul-2019	Jun-2019	May-2019	Apr-2019	Mar-2019
Homes	1,454	1,450	1,449	1,449	1,452	1,450	1,448	1,445	1,445	1,440	1,438	1,432
Resi Rcy Tonnage	23.83	24.46	20.40	25.61	30.80	24.81	25.16	32.12	26.27	31.12	29.45	24.06
Pounds / Home / Month	61.02	59.28	71.03	56.58	47.14	58.44	57.55	44.99	55.01	46.27	48.83	59.52

Municipal Service Inquiries



Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019	Sep-2019	Aug-2019	Jul-2019	Jun-2019	May-2019	Apr-2019	Mar-2019
Service Opportunities	12,591	12,557	12,548	12,548	12,574	12,557	12,539	12,513	12,514	12,470	12,453	12,401
Service Inquiries	4	1	1	3	4	2	4	0	3	4	2	1
Per 1,000 Service Opps	0.32	0.08	0.08	0.24	0.32	0.16	0.32	0.00	0.24	0.32	0.16	0.08



Customer Service Inquiries - Detail



Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of Lavon and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

City Account Complaints for the Period of 02/01/2020 - 02/29/2020

Account	Address	Service Type	Service Code
105627-480	261 ORBIT DR	RESI-TRASH	SERVICE TRASH CART
105627-478	922 CORN SILK DR	RESI-TRASH	SERVICE TRASH CART
105627-003	418 EISENHOWER	RESI-TRASH	SERVICE TRASH CART
105627-445	894 BOWIE	RESI-TRASH	NOTE
Total RESI-TRASH: 4			
Total Inquiries: 4			

Kenneth L. Maun
Tax Assessor Collector
Collin County
2300 Bloomdale Rd
P.O. Box 8046
McKinney, Texas 75070
972- 547-5020
Metro 424-1460 Ext.5020
Fax 972-547-5040

February 13, 2020

Mayor Vicki Sanson
City of Lavon
P. O. Box 340
Lavon, Texas 75166

Dear Mayor Sanson,

Enclosed is the Monthly Collection Report for:
The City of Lavon tax collections for the month were:

January 2020
\$247,523.10

Sincerely,



Kenneth L. Maun
Tax Assessor Collector

Attachment

cc: Kim Dobbs, City Administrator/City Secretary

KM:jd

RECEIVED
FEB 18 2020
CITY OF LAVON

Kenneth L. Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 1

Monthly Collection Status Report
January 2020

City of Lavon #18

	Collections Month of January	Cumulative Total 10/1/19 thru 1/31/2020	% of Collections
Current Tax Year Collections			
Base M&O	\$142,897.78	\$988,685.12	97.51%
Base I&S	102,068.57	\$706,195.50	
Late Rendition Penalty	66.72	\$166.76	
P&I M&O	0.00	\$0.00	
P&I I&S	0.00	\$0.00	
P&I I&S Bond			
Attorney Fee	0.00	\$0.00	
Other	0.00	\$0.00	
Subtotal	<u>\$245,033.07</u>	<u>\$1,695,047.38</u>	97.52%
Delinquent TaxYears Collections			
Base M&O	\$1,576.16	\$1,639.93	
Base I&S	560.59	\$992.77	
Late Rendition Penalty	0.00	\$0.00	
P&I M&O	299.02	\$485.56	
P&I I&S	54.26	\$236.65	
P&I I&S Bond			
Attorney Fee	11.63	\$247.25	
Other	0.00	\$0.00	
Subtotal	<u>\$2,501.66</u>	<u>\$3,602.16</u>	0.21%
Combined Current & Delinquent:			
Base M&O	\$144,473.94	\$990,325.05	
Base I&S	\$102,629.16	\$707,188.27	
Late Rendition Penalty	66.72	166.76	
P&I M&O	299.02	485.56	
P&I I&S	54.26	236.65	
P&I I&S Bond			
Attorney Fee	11.63	247.25	
Other	0.00	0.00	
Total Collections	<u>\$247,534.73</u>	<u>\$1,698,849.54</u>	97.72%
Original 2019 Tax Levy		<u>\$1,738,223.93</u>	100.00%

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Cumulative Comparative Collection Status Report
January 2020

City of Lavon #18

	Collections thru January 2020	% Collections	Collections thru January 2019	% Collections
Current Tax Year Collections				
Base M&O	\$1,694,880.62	97.51%	\$1,379,758.74	95.00%
Late Renditon Penalty	166.76		91.53	
P&I M&O	0.00		0.00	
Attorney Fee	0.00		0.00	
Other	0.00		73.20	
Subtotal	<u>\$1,695,047.38</u>	97.52%	<u>\$1,379,923.47</u>	95.01%
Delinquent Tax Years Collections				
Base M&O	\$2,632.70		\$7,242.76	
Late Renditon Penalty	0.00		59.69	
P&I M&O	722.21		1,544.24	
Attorney Fee	247.25		110.41	
Other Fees	0.00		0.00	
Subtotal	<u>\$3,602.16</u>	0.21%	<u>\$8,957.10</u>	0.62%
Combined Current & Delinquent:				
Base M&O	\$1,697,513.32		\$1,387,001.50	
P&I M&O	722.21		1,544.24	
Late Rendition Penalty	166.76		151.22	
Attorney Fee	247.25		110.41	
Other	0.00		73.20	
Total Collections	<u>\$1,698,649.54</u>	97.72%	<u>\$1,388,880.57</u>	95.62%
Adjusted 2018 Tax Levy			<u>\$1,452,437.36</u>	100.00%
Original 2019 Tax Levy	<u>\$1,738,223.93</u>	100.00%		

Kenneth L Maun
Tax Assessor/Collector
Collin County
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Levy Outstanding Status Report
January 2020

City of Lavon #18

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 12/31/2019	\$328,580.57	11,575.11
Base M&O Collections	244,966.35	2,136.75
Supplement/Adjustments	(311.31)	(45.57)
Write-Off	0.00	0.00
Remaining Levy as of 1/31/2020	<u>\$83,302.91</u>	<u>\$9,392.79</u>
Cumulative (From 10/01/19 thru 1/31/2020)		
Original 2019 Tax Levy (as of 10/01/19)	\$1,738,223.93	12,532.97
Base M&O Collections	1,694,880.62	2,632.70
Supplement/Adjustments	39,959.60	-507.48
Write-Off	0.00	0.00
Remaining Levy as of 1/31/2020	<u>\$83,302.91</u>	<u>\$9,392.79</u>

Kenneth L. Maun
 Tax Assessor/Collector
 Collin County
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 McKinney Tx 75070

Monthly Distribution Report
 January 2020

City of Lavon #18

	Distribution Month of January	Distribution 10/1/19 thru 1/31/2020
Weekly Remittances:		
Week Ending 1/3/2020	\$14,789.19	\$50,034.09
Week Ending 1/10/2020	\$30,875.27	\$82,689.71
Week Ending 1/17/2020	\$34,714.87	\$1,118,792.97
Week Ending 1/24/2020	\$91,755.11	\$322,624.29
Week Ending 1/31/2020	\$75,385.32	\$123,579.22
Total Weekly Remittances	<u>\$247,519.76</u>	<u>\$1,697,720.28</u>
Overpayment from Prior Month	\$0.00	\$673.67
Manual Adjustment Refund	\$0.00	\$0.00
Commission Paid Delinquent Attorney	\$11.63	\$247.25
Entity Collection Fee	\$0.00	\$0.00
Judgement Interest	\$0.00	\$0.00
5% CAD Rendition Penalty	\$3.34	\$8.34
Total Disbursements	<u>\$247,534.73</u>	<u>\$1,698,649.54</u>
Carryover to Next Month	\$0.00	\$0.00

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

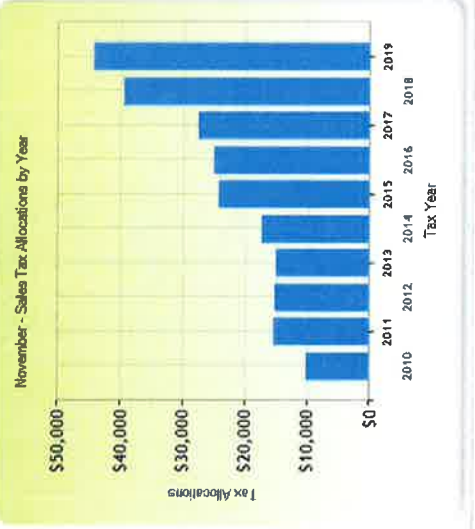
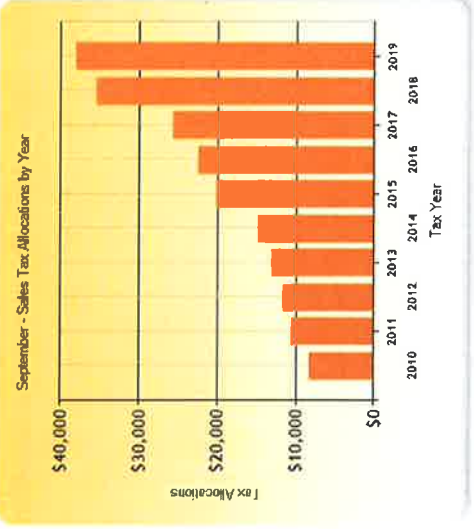
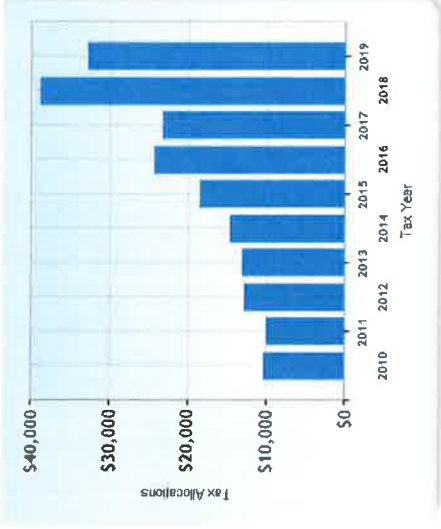
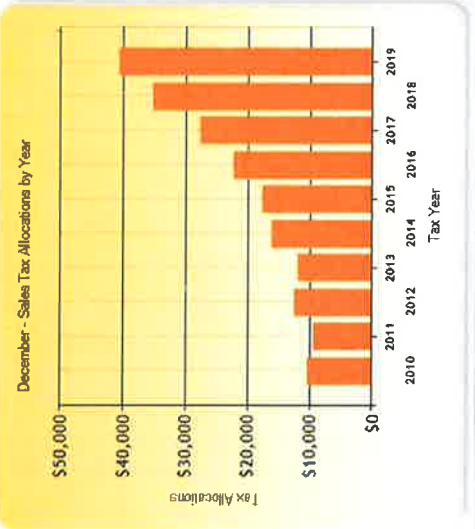
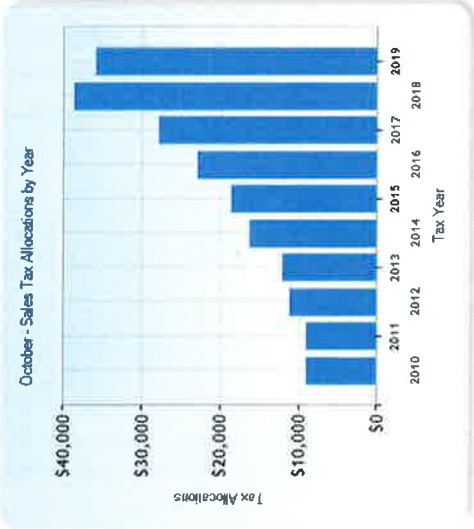
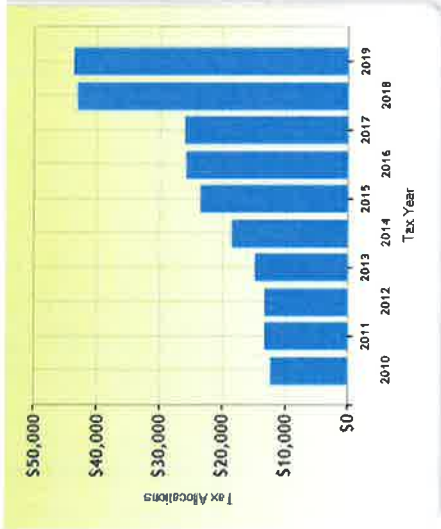
*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

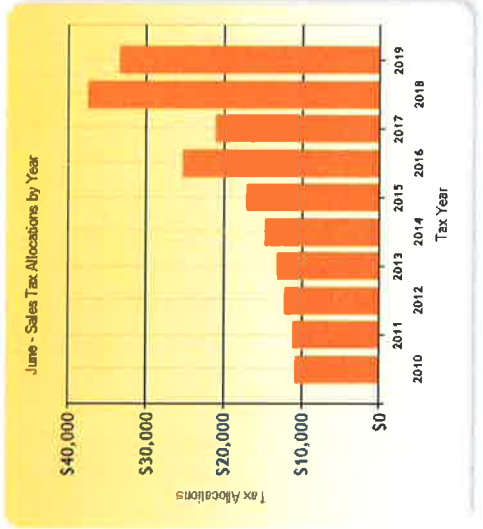
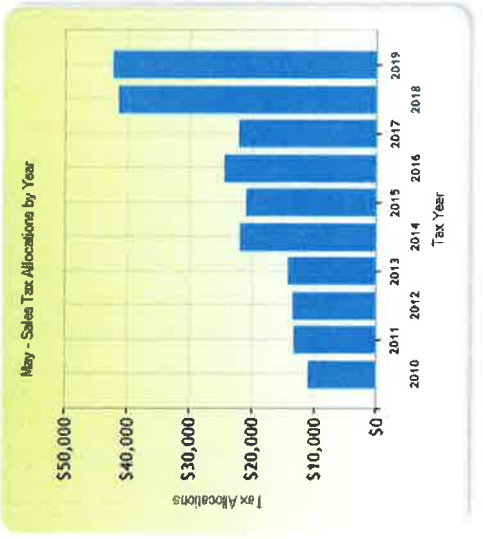
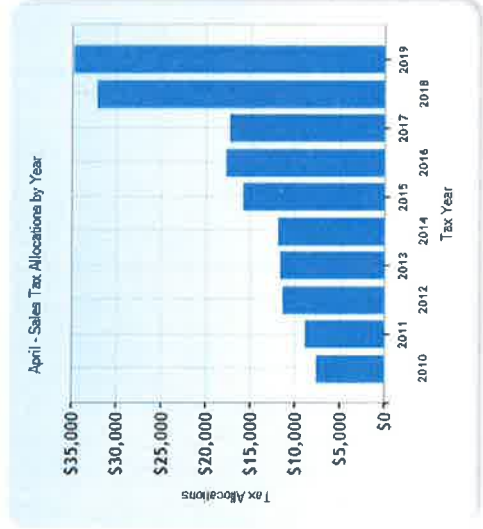
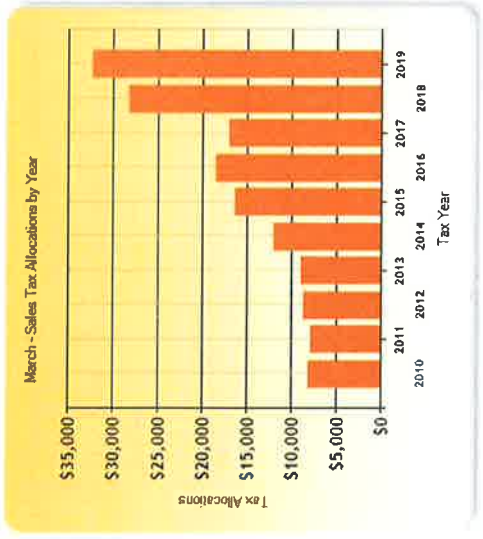
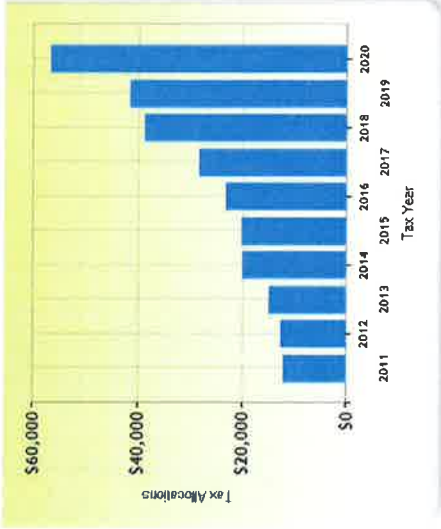
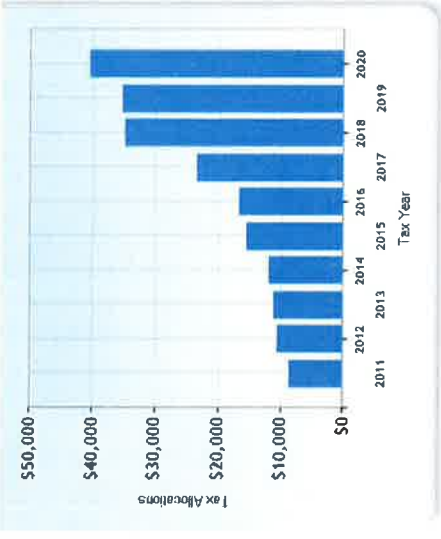
- [View Grid Based on Fiscal Year](#)
- [View Grid With All Years](#)

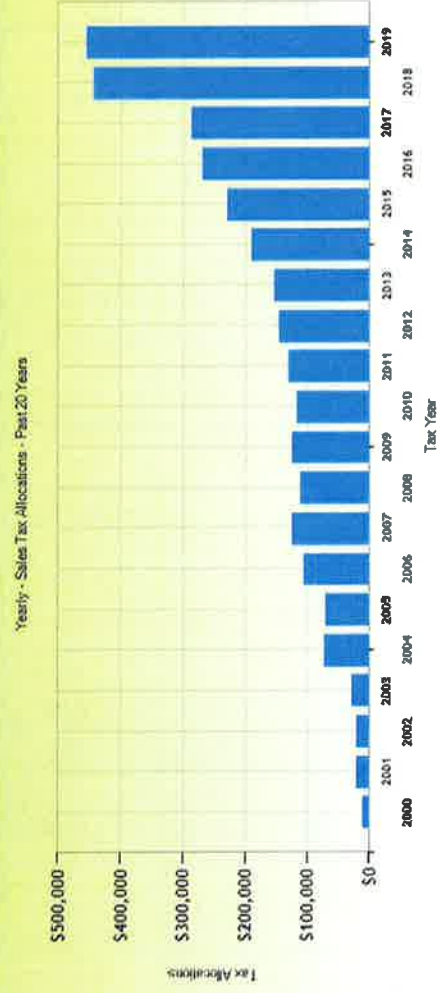
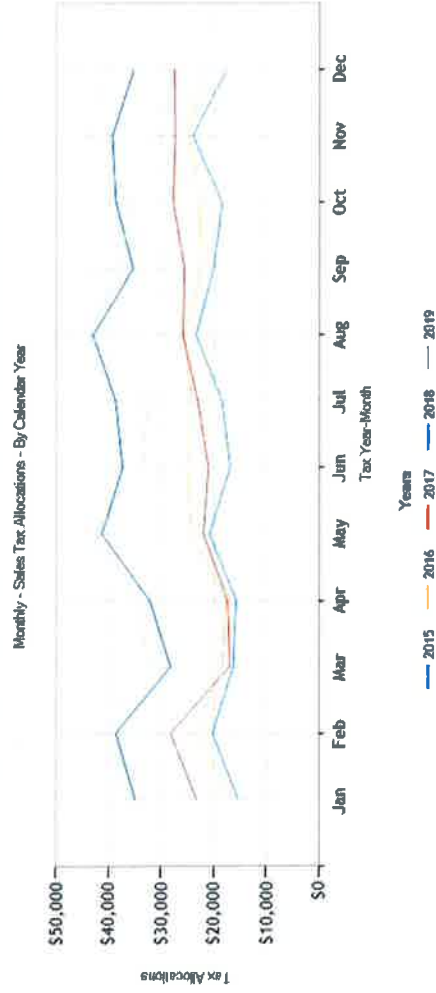
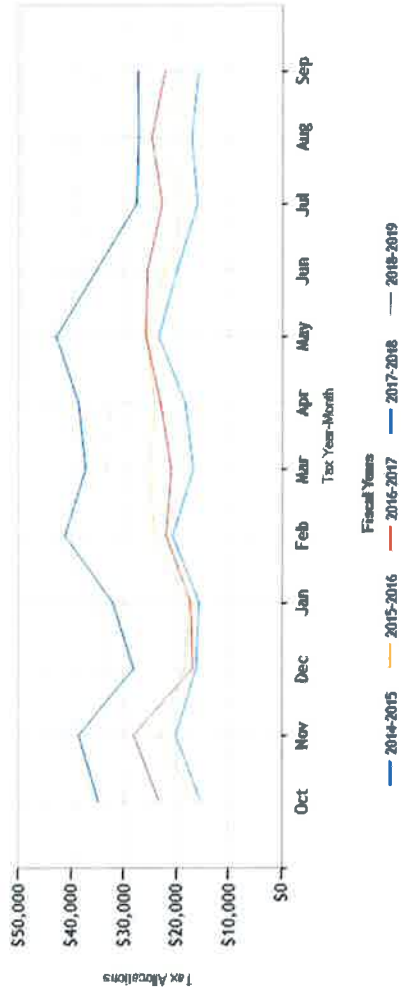
[Download to Excel](#)

By Calendar Year

Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
1999	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$270	\$270
2020	\$40,349	\$56,602	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$96,950
2019	\$35,116	\$41,596	\$32,296	\$34,749	\$42,410	\$33,403	\$32,771	\$43,642	\$37,975	\$35,846	\$44,260	\$40,667	\$454,732
2018	\$34,883	\$38,663	\$28,296	\$32,210	\$41,357	\$37,397	\$38,763	\$43,030	\$35,374	\$38,730	\$39,419	\$35,260	\$443,381
2017	\$23,334	\$28,270	\$17,054	\$17,410	\$22,051	\$21,074	\$23,146	\$25,990	\$25,733	\$27,837	\$27,458	\$27,603	\$286,962
2016	\$16,738	\$23,265	\$18,517	\$17,691	\$24,381	\$25,242	\$24,250	\$25,789	\$22,468	\$22,849	\$24,877	\$22,304	\$268,372
2015	\$15,458	\$20,264	\$16,418	\$15,845	\$20,890	\$16,999	\$18,497	\$23,514	\$20,100	\$18,554	\$24,151	\$17,624	\$228,313
2014	\$11,898	\$19,981	\$12,109	\$11,920	\$21,846	\$14,703	\$14,625	\$18,397	\$14,846	\$16,213	\$17,336	\$16,025	\$189,898
2013	\$10,998	\$14,996	\$8,945	\$11,649	\$14,195	\$13,186	\$13,097	\$14,801	\$13,139	\$12,032	\$14,975	\$11,935	\$153,947
2012	\$10,525	\$12,667	\$8,695	\$11,343	\$13,292	\$12,186	\$12,749	\$13,134	\$11,847	\$11,166	\$15,054	\$12,518	\$145,177







SH 205 North

CSJ:	0451-03-013	Schematic Approval:	August 30, 2017
Limits:	From North of John King Boulevard to SH 78	Environmental Clearance:	April 25, 2018
Estimated construction cost:	\$29 million	ROW Acquisition Complete:	April/May 2020
Project Description:	Widen from 2-lane rural to 4-lane urban divided with allowance for ultimate 6 lanes	Utility Relocations Complete:	October 2020
Firm & Key Contact:	Halff Associates, Jeremy McGahan	100% Plans to Austin:	June 2020
TxDOT Contact:	Raul Esperon	Ready to Let:	October 2020
Funding:	\$28,654,950 CAT 2	TxDOT Connect Let Date:	December 2020

Current Activity:

- **PS&E:** TxDOT developing PS&E in house. 95% Plans in March
- **ROW:** There are 62 parcels for acquisition; 61 have been acquired; and 1 in ED.

